

Des Moines County Local Emergency Planning Committee (LEPC)

Agenda – Draft #3

November 6, 2017, 2:00 PM

Des Moines County Emergency Management Agency
512 North Main Street, Burlington

I. Opening Protocol

A. *Welcome and Call to Order*

B. *Introductions*

1) New members complete “Nomination” form

C. *Approval of the Agenda*

II. Approval of previous meeting minutes – May 24, 2017

III. Old Business

A. *Hazardous Materials Emergency Preparedness (HMEP) Grants*

1) 2017 Grant – Award (\$9,485.54)

i. Toxic Medic Training – course held March 7, 2017

ii. Conference attendance – 2 attendees to the 2017 International Hazardous Materials Response Teams Conference

2) 2018 Grant – Award (\$3,394.96)

i. Training – Propane Emergency Response, May, 2018 (date is tentative)

IV. New Business

A. *Election of Officers – 1 year term*

B. *Reports Submitted - Review*

1) Federal-Mogul Corporation Ignition Products / Emergency Preparedness and Response Plan (EPRP) / Integrated Contingency Plan (ICP) from

2) Shearer’s Foods, Inc. / Continuous Release Report, First Anniversary Follow-Up Report

B. *Exercises*

1) February 27, 2018 TransCanada Pipeline Tabletop Exercise

2) June 13 or 20, 2018 TransCanada Pipeline Full-Scale Exercise

C. *ESF #10 – Review/Comments*

<https://drive.google.com/folderview?id=0B2F9diDV5nOhWURiSnRaWIVwNzg&usp=sharing>

1) Link contains 2017 ESF (required to be updated yearly), report of all 2017 Tier II reports submitted, and report of 2017 Tier II reports only involving hazardous materials

2) Pipeline Support Annex – Review and Comments

D. *2017 LEPC Conference – Report by Morris*

E. 2017 Hazmat Symposium – Report by Morris/Wilson/Whitaker/Hoschek

F. Other

1) Future Training/Presentation Topic Suggestions

V. Adjournment Protocol

A. *Future Meetings* (minimum requirement of two meetings per federal fiscal year)

1) May, 2018

2) November, 2018