

**DES MOINES COUNTY
EMERGENCY MANAGEMENT COMMISSION**

Meeting Minutes, Meeting Number #18-01

Thursday, January 18, 2018

Present:

X	Mayor Hans Trousil, Chair	West Burlington
X	Sheriff Mike Johnstone, Vice Chair	Sheriff
	Mayor Shane McCampbell	Burlington
X	Mayor Jerry Strause	Danville
X	Council member Troy Garrison	Mediapolis
	Firefighter Ray Wilson	Mediapolis (Alternate Rep)
	Mayor Eric Gerst	Middletown
X	Member Tom Broeker	Board of Supervisors

I. Opening Protocol

- A. *Call to Order.* The meeting was called to order at 5:36 PM by Chair Trousil.
- B. *Election of 2018 Officers.* Supervisor Broeker moved that the officers remain the same (Mayor Trousil – Chair, Sheriff Johnston – Vice Chair). Mayor Strause seconded the motion and the motion carried unanimously.
- C. *Approval of Agenda.* Sheriff Johnstone moved to accept the agenda. Mayor Strause seconded the motion and the motion carried unanimously.
- D. *Consideration of Minutes from February 9, 2017, Meeting #17-02.* Supervisor Broeker moved to accept the minutes. Councilmember Garrison seconded the motion and the motion carried unanimously.

II. Old Business – None.

III. New Business

- A. *2017-2018 Proposed Budget Amendment.* Coordinator Hardin noted that the Commission has received some grants for training (these reimbursed costs incurred). The budget amendment would be in the amount of \$9,640. Mayor Strause moved to approve the proposed budget amendment. The motion was seconded by Sheriff Johnstone and the motion carried unanimously.
- B. *2018-2019 Proposed Budget.* Coordinator Hardin reviewed the proposed budget noting increases in salary/wages, health insurance, insurance, dues, and funding for the CERTeam. Discussion followed. Mayor Strause moved to approve the proposed budget with the salary and related line items calculation error correction. Supervisor Broeker seconded the motion and the motion carried unanimously.
- C. *Other:*
 - Supervisor Broeker mentioned that there will be change to the payroll system in August. Currently salaried employees are paid to date but it will be changed to a week behind.

IV. Adjournment Procedures

A. *Items for next meeting agenda*

a. Public Hearing and Consideration of Proposed 2017-2018 Budget Amendment

b. Public Hearing and Consideration of Proposed 2018-2019 Budget

B. *Next meeting date* – February 08, 2018 6:15 PM

C. *Adjourn.* Sheriff Johnstone moved to adjourn the meeting. The motion was seconded by Supervisor Broeker and was adjourned at 6:17 PM.

Respectfully submitted,
Gina M. Hardin