

**1. Call to Order**

LaVon Worley, Chair, called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Des Moines County Conservation Administration Building.

**Those Members Present:** Jim Garnjobst, LaVon Worley, Cathy Ziglar, Jim Steer and Angela Vaughan

**Those Members Absent:** None

**Others Present:** Chris Lee, Administrative Assistant Breuer, Bob Beck and Mike Gurius

**2. a. Additions and Deletions to Agenda:**

Add 11c. Information about a biology conference coming to SCC.

**3. Delegations/Public Input:**

a. None

**4. Approval of Minutes for January 04, 2017 :**

**#08 a.** Motion by Angela Vaughan, seconded by Cathy Ziglar to approve the minutes of the January 04, 2017 Board Meeting. Motion passed unanimously by those members present.

**5. Approval of Claims for January 2017:**

**#09 a.** Motion by Jim Garnjobst, seconded by Jim Steer to approve the claims for January 2017. Motion passed unanimously by those members present.

**6. Acceptance of Donations:**

- a. Tom Tracy. Falcon mount to be used for SCNC EE programs. \$200.
- b. Hy-Vee. \$1000 Big Hollow fundraising campaign.
- c. Ben Brinck. \$1000 Big Hollow fundraising campaign.
- d. David Wiemer. \$1000 Big Hollow fundraising campaign.
- e. James Garnjobst. \$1000 Big Hollow fundraising campaign.
- f. Jay & Joyce Holley. \$1000 Big Hollow fundraising campaign.

**7. Committee Reports:**

- a. Shooting Range: Jim Garnjobst reported that the committee met and discussed options for opening up the range to people camping at Big Hollow. Discussed were training, restrictions, and how many times a camper would be allowed to use before becoming a member. The Bow Club membership has doubled.
- b. Flint River Trails: No new items.
- c. Observatory: There is a meeting in February. They are discussing an outside mount for the scope.
- d. REAP/IWILL: Cathy Ziglar reported nothing new as far as the legislative sessions are concerned. Chris Lee reported he went to the latest Eggs and Issues at the Greater Burlington Partnership and 2 of the 3 area legislators would support the sales tax increase, the third would like to look at the package first.

**8. Project Updates:**

- a. Joel Behne's last day was recognized.
- b. Big Hollow: Bids for the shower house, dump station and site upgrades will be released 2/09/2017 through Klingner. Bids will be opened March 02, 2017 and there will be a special Board meeting March 15, 2017 to select the contractor. There was an online used equipment sale with the proceeds used to offset a radiant heater installed at the Big Hollow shop. The administration infrastructure is being put in place to reserve campsites online as well as the ability to pay via credit card.

- c. Flint River Trail: DMCC is working with the DNR trail crew with labor and equipment. They will possibly be here in May for 1–2 weeks. They will tackle the more sensitive part while the Americorps will be used for the rest of the trail possibly mid September. Construction material for the trail was discussed.
- d. Leopold Recreation Area: DMCC received a fish habitat grant to rebuild the pond. A tenant may be utilized to place part of the area into CRP. Pollinator habitat will be planted and it will bring an additional revenue stream to the DMCC.
- e. Fireball Run: DMCC has been dropped from production due to the contestants' lack of access to the cave.
- f. Day Hire Program: Day hires are being brought in as needed to complete tasks like firewood or when the department is short staffed. DMCC has also been utilizing interns with the intent they transition to seasonal help.

**9. Old Business:**

- #10 a. Motion by Angela Vaughn, seconded by Jim Steer to approve the employee handbook. Motion passed unanimously by those members present.

**10. New Business:**

a. **Request to host adventure race at Big Hollow - Toby Evans**

- #11 Motion by Angela Vaughn, seconded by Cathy Ziglar to approve the special event. Motion passed unanimously by those members present.

b. **Top Gun range reservation request**

- #12 Motion by Jim Steer, seconded by Jim Garnjobst to approve the range request. Motion passed unanimously by those members present.

c. **SO Training course range reservation request for April**

- #13 Motion by Angela Vaughn, seconded by Jim Garnjobst to approve the range request. Motion passed unanimously by those members present.

d. **Wine/Beer Request - SCNC - Lee - Annual Staff Party**

- #14 Motion by Jim Garnjobst, seconded by Jim Steer to approve the request. Motion passed unanimously by those members present.

e. **Authorization to Establish a Local Bank Account for Online & Credit Card Revenue**

- #15 Motion by Cathy Ziglar, seconded by Jim Garnjobst to approve the request to set up the account. Motion passed unanimously by those members present.

f. **FEMA Project Contractor Selection**

- #16 Motion by Jim Steer, seconded by Jim Garnjobst to approve the low bidder, Wooldridge Trucking and authorize Chris Lee to execute the contract. Motion passed unanimously by those members present.

**11 Informational Items/Correspondence:**

- a. Board reviewed reports from DMCC staff who attended Winterfest.
- b. The board was given the results of the Big Hollow fundraising campaign from Parters for Conservation.
- c. Cathy Ziglar told the Board about a biology teachers conference being hosted by SCC on September 23, 2017. Some of the potential talking points are the bat issue at Starr's Cave, forest management and potential field trip to Big Hollow to discuss the lake build and stocking.

**Adjournment: Meeting adjourned at 6:34 p.m.**

Next meeting will be held at the Des Moines County Administration Office at 13700 Washington Road in West Burlington, IA. Meeting will be held at 5:30 p.m. on Wednesday February 01, 2017. The public is welcome.

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LaVon Worley, Chair

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Cathy Ziglar, Secretary/Treasurer