

February 13th, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, February 13th, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson stated the FY2017 County Financial Audit is completed. It is a good clean audit and she thanked all the departments. County Recorder Lisa Schreiner reported passport prices will increase by \$10 on April 1st. IT Director Gina Erickson reported her staff is relocating DESCOM equipment and preparing for the February 20th move. County Engineer Brian Carter reported his crews pushed snow all weekend. A Contractor is coming in to start a bridge replacement project in the bottoms on a dead-end road. Conservation Director Chris Lee reported they now have a shower house at Big Hollow. Pictures and video are online showing the installation of the building. He stated it is quite the process setting the prefab unit in place. There has been lots of traffic in the park to see the new shower house. It will not be heated so it will be winterized and closed during the winter months. He also stated there has been lots of ice fishing at the Lake. County Attorney Amy Beavers reported February 19th is a County holiday but the Courts will be open. Her office will be open and staffed. She thanked Gina Erickson for working of the court video setup. Safety Director Angie Vaughan has been busy training employees on workers compensation. Jail Administrator Doug Ervine reported the jail population is 84. Several should be released sometime today after morning court. He also thanked Gina Erickson for helping with the new inmate phone system and setup on short notice. CDS Director Ken Hyndman reported Senate File 2252 was introduced. It allows four years to spend down MH funds and increased the balance from 20% to 30%. He stated they need to watch the process of this bill because it will allow more time to spend down the reserves and it adds more core services.

Payroll Reimbursement Claims in the amount of \$781.13 were approved upon motion made by Beck and seconded by Broeker.

Danville/Des Moines County Law Enforcement Agreement. This agreement covers FY 2018/2019. The Sheriff's Office will provide patrol for not less than 20 hours each week for \$74,568 a year with monthly installments of \$6,214 per month commencing on July 1st, 2018. Beck motioned to approve. Broeker seconded.

Mediapolis/Des Moines County Law Enforcement Agreement. This agreement covers FY 2018/2019. The Sheriff's Office will provide patrol for not less than 24.5 hours each week for \$92,288.56 a year with monthly installments of \$7,690.71 per month commencing on July 1st, 2018. Broeker motioned to approve. Beck seconded.

Certificate of Organization for Des Moines County Agricultural Extension Council. The Board of Supervisors received and accepted the certificate.

Personnel Actions. Information Technology – Brandon Mehmert, Systems Administrator, End probationary period. No change in the rate. Broeker motioned to approve. Beck seconded. Local Health – Dawn Zaiser, Bookkeeper. Resignation effective 2/2/18. Kaylee Dochterman, Part-time CNA. Resignation effective 2/5/2018. Cecelia Klenk, Part-time Bookkeeper. New hire part-time. New rate \$15.71 hr. Effective 2/5/2018. Broeker motioned to approve all three actions. Beck seconded.

Reports received and filed in the Auditor's Office:
Clerk's Report of Fees Collected, January 2018
General Assistance Report, January 2018
Sheriff's Report of Fees Collected, January 2018

Broeker motioned to approve minutes for the Board meeting held on February 6th, 2018. Seconded by Beck.

Committee Reports: All Board members attended the Des Moines County Conference Board meeting. The Conference Board gave preliminary approval of the Assessor's FY19 budget. The public hearing on the budget will

be Feb 22nd. The Emergency Management Commission held a public hearing and approved their FY19 budget. Beck and Broeker attended a Des Moines County levee outreach committee meeting with the DNR and Corps of Engineers. They discussed the agricultural levees along the Skunk River. All board members attended the Upper Mississippi, Illinois and Missouri Rivers Association (UMIMRA) meeting with an interesting presentation on weather and discussed the Corps of Engineers continued over reach in the act of the public interest.

Meeting was adjourned at 9:22 AM.

Following the meeting were three work sessions:

The first work session was with the Board of Supervisors and IT Director regarding a public request to live stream board meetings. The original request asked IT to bring a phone to the board meeting to be able to interact with the Board. IT would not do this on an individual basis. The request then asked for the meetings to be live streamed on the County website because Burlington and West Burlington provide it. IT stated audio could be posted on the website. Concern about live streaming is how much bandwidth would be used and could it potentially use bandwidth needed for web based applications used by departments. IT will check with Milestone to see if there would be additional cost for live streaming on the website and test the bandwidth. The Board was concerned about the potential cost of additional equipment and cost to provide this service.

The second work session was with the Board of Supervisors and IT Director regarding IT Department salaries. The IT Director requested a significant increase mainly to show how the salary is 28th in the state ranking when Des Moines County is ranked 16th in population. The IT Director salary average is \$77,017 this is a \$10,731 difference compared to what she currently receives. This is the largest gap for all department heads in the county. She is also the HIPAA Information Officer. Discussed her staff and they are required to be on call, especially after the move of DESCOM. Her employees must have internet access. DESCOM has offered to pay IT \$4,800 a year to assist and provide internet access to the IT employees. Instead of paying overtime rates they would like to do the stipend option. DESCOM will discuss this option with their board at their meeting. Broeker was concerned about using a stipend because other costs would include FICA, IPERS and Social Security which would raise the cost. This would-be assistance for internet services not paying the full cost. Her staff currently receives \$125 a week for each employee scheduled to be on call. The Board asked for additional information in the salary request – how many employees and what systems each IT Department maintains.

The third work session was with the Board of Supervisors, Budget Director and Departments to discuss the FY2019 budget. New handouts were presented with the removal of \$30,000 from the jail for a vehicle request and the removal of rollback backfill of \$344,390. The rollback was removed because there is indication the State will remove this funding. The Bond for the Highway 99 bridge replacement was discussed. The bond agent suggested getting a bank interim construction loan to pay bills until financing the bond for the bridge is needed. The Board will send letters to the local banks to see if any are interested in providing a construction loan. The not to exceed amount maybe more than local banks can provide. The Bond agent also stated the county can pre-levy to start collecting and saving funds for when the bond is needed. The Board needs to determine a levy rate to set for publication. Broeker needs to know if the line of credit we have used for several years now should be split, one for capital projects and one for insurance. The public hearing for the bonds will be March 6th and the public hearing for the FY2019 Budget will be March 13th. Health Insurance was discussed for the line of credit. All departments will need to adjust their budget line item for insurance to reflect the additional insurance increase. The Board reviewed the Department proposed budget increase and bond request list. Items in yellow (Equipment, Maintenance, etc.) are Line-of-Credit bond requests approved for a total of \$654,941. Items in green (Conservation Reserve and Jail items) were other requests previously approved for a total of \$492,796.88. All other items (step increases for deputies, Local Health new position, Senior Center, etc.) for a total of \$156,407.04 were not approved. The Budget Director will remove these items and recalculate the levy rate.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website www.dmcountry.com

Approved February 20, 2018
Jim Cary, Chairman
Attest: Terri Johnson, Auditor