

June 18<sup>th</sup>, 2019

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, June 18<sup>th</sup>, 2019, with Chairman Tom Broeker, Vice-Chair Bob Beck and Jim Cary present.

The Pledge of Allegiance was conducted. Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: Public Health Administrator Christa Poggemiller reported her office is busy and Tetanus vaccines are available during clinic hours. Broeker asked how often a tetanus shot should be renewed. Poggemiller stated they are good for 10-years, but some individuals will renew after 5-years due to circumstances. Emergency Management Director Gina Hardin gave a flood update. Hardin reported we received a public assistance declaration from FEMA which opens up funding reimbursements to government entities for the flood event from March 12<sup>th</sup> thru May 16<sup>th</sup>. The State has assured her damages from the floodwall breach, etc. will be included in the declaration. Chief Deputy Brett Grimshaw reported the two new deputies are half way thru academy training. Jail Administrator Doug Ervine reported the jail population is 93. The State Jail Inspector reported one minor violation at the jail. It is a vent issue and inmates are clogging holes to prevent air from circulating. CDS Director Ken Hyndman attended SEIL Governing Board meetings last Thursday. They discussed children's services. A letter from the Governing Board will be sent to Iowa Department of Human Services regarding the unfunded mandate for core services. County Attorney Lisa Schaefer introduced new Assistant County Attorney Ryan McCord. Schaefer thanked Maintenance Supervisors Rodney Bliesener and his crew again for their assistance during the flood event. She discussed the parking issue at the County Attorney's Office. She would like the Board of Supervisors to ask the City to designate the four parking stalls in front of the office for County Attorney parking only. She stated it is difficult to find parking spaces around the office. Chairman Broeker asked her to write a letter for the Board members to sign requesting the designation of parking stalls. Conservation Director Chris Lee reported the sediment pond is completed at Big Hollow except for some seeding. Summer camps have started. The Sycamore Loop campsite is open. The Maple Loop is shutdown indefinitely due to damage from flooding. There is major damage on the trail along vacated 155<sup>th</sup> St. Lots of siltation on the trail at Starr's Cave. Camp sites at Big Hollow are filling up on Tuesday and Wednesdays for the following weekend. County Engineer Brian Carter stated dust control started today. The Iowa Department of Transportation is closing some roads along Hwy 61 due to construction, they are patching plank road, closed Iowa City Road and 150<sup>th</sup> Street. These may change. Carter will start ordering posting signs for county bridges due to the new legislative laws. Several county bridges will not meet the new weight limits. The bridges are not worn out or due to be replaced, they just do not meet the new requirements. They are working on FEMA issues. All roads are back open except for Sullivan Slough road. They are saw cutting and patching on Bridgeport Road in preparation for RAGBRAI. He recommended to RAGBRAI to change the route but RAGBRAI insisted on this route. County Treasurer Janelle Nalley-Londquist reported the annual tax sale was held yesterday. 556 parcels valued at \$460,000 were available at the tax sale, of those 478 sold for \$442,000. She thanked the IT Department for their assistance and setting up laptops for the tax sale. Others present: Maintenance Supervisor Rodney Bliesener and Land Use Administrator Zach James.

Accounts Payable Claims in the amount of \$1,189,134.96 was presented. Beck motioned to approve and seconded by Cary.

Payroll Claims Reimbursements in the amount of \$2,874.79 was presented. Beck motioned to approve and seconded by Cary.

Request to suspend real estate taxes for a property owner pursuant to Iowa Code Section 427.9 was presented by the Treasurer's Office. Cary motioned to approve and seconded by Beck.

Resolution and Final Plat for the First Addition to Beames Subdivision was presented by Land Use Administrator Zach James. This is a two-lot subdivision containing 2.47 acres in Section 29 of Tama Township. The owner / subdivider is Richard R & Timothy A Beames, 10962 Mill Dam Road. They are separating the two commercial buildings for FEMA Insurance reasons. The subdivision is located within Burlington's two-mile limit and the City has reviewed and approved the plat. James recommends approval. Beck motioned to approve and seconded by Cary.

**DES MOINES COUNTY**

**BOARD OF SUPERVISORS  
RESOLUTION #2019-030**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **First Addition to Beames Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **First Addition to Beames Subdivision**

Approved and adopted this 18th day of June 2019.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Robert W. Beck, Vice Chair  
Jim Cary, Member  
ATTEST: Terri Johnson, County Auditor

Resolution and Final Plat for Kingston Bin Site Subdivision was presented by Land Use Administrator Zach James. This is a one-lot subdivision containing 2.16 acres in Section 17 of Jackson Township. The owner is Ken's Skelgas Inc., Ames, Iowa and the developer is Adam Greiner, 1412 J Place, Kalona, Iowa. James recommends approval. Cary motioned to approve and seconded by Beck.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2019-031**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Kingston Bin Site Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Kingston Bin Site Subdivision**

Approved and adopted this 18th day of June 2019.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Robert W. Beck, Vice Chair  
Jim Cary, Member  
ATTEST: Terri Johnson, County Auditor

Class C Liquor License for Hy-Vee Murphy Wedding at Barn on the Ridge 7/18 was presented. Cary motioned to approve and seconded by Beck.

County Engineer Brian Carter presented a report of bids received on Pleasant Grove Road PCC Paving

LFM-P10PCCP—7X-29 Project. Engineers estimate was \$275,526.48. The low bid from Jones Contracting came in at \$242,777. Carter will review the paperwork and present the contract at a later meeting.

The Clerical and Custodial Employee Handbook was presented. Beck motioned to approve and seconded by Cary.

The Health Department Employee Handbook was presented. Beck motioned to approve and seconded by Cary.

The Secondary Roads Employee Handbook was presented. Beck motioned to approve and seconded by Cary.

Personnel Action: Auditor's Office – Chandra Bliesener, Clerk I. 12-month step increase. New rate \$32,741.56 yr., effective 7/2. Cary motioned to approve and seconded by Beck.

Reports received and filed in the Auditor's Office:  
Sheriff's Monthly Report, May 2019  
Clerk's Report of Fees Collected, May 2019  
Jail Stats, April 2019

Beck motioned to approve the June 11<sup>th</sup>, 2019 meeting minutes and seconded by Cary. Broeker abstained.

Roger Shindel with Carosh Compliance Solutions presented an update on HIPAA Compliance. He discussed the OnDemand Training and stated the contract is up for renewal in July.

Other Business – Broeker stated the Southeast Iowa Riverboat Commission needs a member of the Board of Supervisors named to the Commission Board due to the new sports betting law.

Future Agenda items - Appointment of a member to the Southeast Iowa Riverboat Commission. Carosh Compliance Solutions letter and agreement.

Committee Reports – Cary attended a RUSS meeting, Department of Corrections 8<sup>th</sup> Judicial District meeting in Fairfield and Juneteenth Event in Burlington. Beck attended the Change of Command ceremony at the IAAP Plant. Broeker attended a Grow Greater Burlington Partnership meeting and received an update on RAGBRAI.

Meeting was adjourned at 10:21 AM.

Two work sessions followed the meeting - The first work session with County Engineer Brian Carter was an update on the DMC Hwy 99 Flint Creek Bridge. The Corp of Engineers is waiting on a report from SHPO. The 408 and 404 permits have been approved by the Corp. Burlington Municipal Waterworks still needs to stabilize the water line in Flint Creek prior to the bridge project. There have also been delays due to weather and high water. He will know in the next two to three weeks if he will pull the bridge project from this year's letting and move to next year. The time frame is getting too tight to allow for the bidding process and start of construction this fall. The second work session – the Board of Supervisors and County Engineer took a road tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmccounty.com](http://www.dmccounty.com)

Approved June 25<sup>th</sup>, 2019  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor