

July 2nd, 2019

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 2nd, 2019, with Chairman Tom Broeker, Vice-Chair Bob Beck and Jim Cary present.

The Pledge of Allegiance was conducted. Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson thanked Maintenance Supervisor Rodney Bliesener and his crew for completion of the remodeling in the Auditor's Office. Sheriff Mike Johnstone reminded everyone to be safe during the July 4th holiday. Deputies will be looking for illegal use of fireworks and providing boat checks for those going out on the river. Deputies will check for current stickers, etc. and will be assisting the DNR on the river and extra patrols will be on the roads. County Attorney Lisa Schaefer reported her office is busy especially with the current several shots fired incidents last week. She stated this is becoming too common place and her office is working with the Burlington Police and County Sheriff to find ways to get ahead of or deter these types of incidents. Jail Administrator Doug Ervine reported the jail population is 81. He will be interviewing for a dual transport and courthouse security position. The work on the control room is going well. Conservation Office Manager Jeff Breuer reported the campgrounds were full last weekend. Sycamore Loop is open and had a few campers. Board member Cary asked about the cabin at Big Hollow. Breuer stated the cabin is booked thru July with only a couple of openings available the next couple of months. County Engineer Brian Carter stated the old Hwy 34 project is continuing. His crews are still working on Bridgeport Road to finish repairs prior to RAGBRAI. Sullivan Slough Road is passable but rough after the flood waters have receded. The Hwy 61 Project is ever changing with road closures due to construction. Others present: CDS Director Ken Hyndman, IT Director Colin Gerst, Land Use Administrator Zach James and Assistant Land Use Administrator Jarred Lassiter.

Accounts Payable Claims in the amount of \$381,402.40 was presented. Cary motioned to approve and seconded by Beck.

Payroll Claims Reimbursements in the amount of \$694.50 and Non-Cash in the amount of \$8.27 was presented. Beck motioned to approve and seconded by Cary.

The County Attorney presented a letter authorizing Todd Chelf, First Assistant County Attorney to perform the duties of the County Attorney and to sign forms, notices, or documents in the absence or disability of the County Attorney. Beck motioned to approve and seconded by Cary.

Carosh Compliance Solutions agreement letter renewal was presented. The letter states Carosh will serve as the County's Chief Security and Privacy Officer under the HIPAA Expert Services agreement for a total cost of \$17,014. Beck motioned to approve and seconded by Cary.

Approval of Contract for Pleasant Grove Road PCC Paving project LFM-P10PCCP—7X-29 was presented by County Engineer Brian Carter. Jones Paving submitted the low bid of \$242,777 for the 1,000-foot project. The start date is late summer, early fall with a completion date is mid-October. Cary motioned to approve the contract and seconded by Beck.

Contract #20-556 with Southeast Iowa Regional Planning Commission for Land Use Services was presented. SEIRPC will be paid \$57,000 a year for FY20, FY21 and FY22. Cary motioned to approve and seconded by Beck.

Contract #20-557 with Southeast Iowa Regional Planning Commission for services to update the Des Moines County Land Use Ordinances was presented. SEIRPC will be paid \$10,000 to update the Floodplain, Subdivision and Zoning ordinances. Beck motioned to approve and seconded by Cary.

Resolution 2019-035 and Final Plat for First Addition to Olomon Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a one-lot subdivision consisting of 2.39 acres. It is located east of Hwy 61 in Section 35, Franklin Twp. Owner/Subdivider is Glenn Olomon, 15254 Hwy 61, Burlington. Lassiter recommended approval. Beck motioned to approve and seconded by Cary.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2019-035**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **First Addition to Olomon Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **First Addition to Olomon Subdivision**, with the following conditions:

- The minimum width requirement for shared driveways in the Subdivision Regulation Ordinance (Article V, Section 2.7) shall be waived for the existing driveway off of US Highway 61 currently serving six residences; however:
 - Prior to construction of a new residence on Lot 3, a 20-foot wide hammerhead turnaround shall be installed at the entrance to the property off of the driveway from US Highway 61. This turnaround shall be able to support the weight of a fully loaded fire truck.
- A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to construction of a new residence, and a code compliant system shall be installed prior to its habitation.

Approved and adopted this 2nd day of July 2019.

DES MOINES COUNTY BOARD OF SUPERVISORS
Tom L. Broeker, Chair
Robert W. Beck, Vice Chair
Jim Cary, Member
ATTEST: Terri Johnson, County Auditor

Resolution 2019-036 and Preliminary/Final Plat for Reese & Ridley Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a four-lot subdivision consisting of 4.80 acres. It is located north of Middletown and east of Boundary Avenue in Section 24, Danville Twp. The City of Middletown waived its right to review the plat. Owner/Subdivider is Timothy D & Suzanne E. Johnson, 111 Polk St., Burlington. Lassiter recommended approval. Beck motioned to approve and seconded by Cary.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2019-036**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Preliminary and Final Plat for **Reese & Ridley Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Zoning Commission.

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Preliminary and Final Plat of **Reese & Ridley Subdivision**, with the following condition:

- A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to construction of each new residence, and a code compliant system shall be installed prior to its habitation.

Approved and adopted this 2nd day of July 2019.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair

Robert W. Beck, Vice Chair

Jim Cary, Member

ATTEST: Terri Johnson, County Auditor

Personnel Actions: Correctional Center – Tucker Hulse, Correctional Officer Part-time. New hire, new rate \$12.63 hr., effective 7/5. Cary motioned to approve and seconded by Beck. County Attorney – Todd Chelf, Senior Assistant promoted to First Assistant County Attorney. New rate \$78,000.00 yr., effective 7/1. Cary motioned to approve and seconded by Beck. Sheriff’s Office – Jennifer Ratliff, Clerk Part-Time. 24-month step increase. New rate \$15.61 hr., effective 7/5. Beck motioned to approve and seconded by Cary.

Beck motioned to approve the June 21st, 2019 special meeting minutes and seconded by Broeker. Cary abstained.

Cary motioned to approve the June 25th, 2019 meeting minutes and seconded by Broeker. Beck abstained.

Committee Reports – Cary attended a Juvenile Detention meeting. FY19 days used was down, however the cost increased to \$184,320 and does not include transportation.

Public Input: Jack Dahlsten, 2243 180th St., Burlington was concerned about the condition of the boat landing in his area. He complained about the boat ramp, washouts and the need to install a post to acknowledge the location of a concrete block to hold the dock in place. Boaters are hitting the concrete block and damaging lower units. He was concerned about this issue with use of the river during the upcoming holiday river traffic. Conservation Office Manager Breuer will discuss this issue with FEMA regarding repairs to the ramp. Dahlsten also stated concerns about counties passing ATV/UTV Ordinances but each one charging a permit fee for stickers. He would like all adjoining counties to honor each other’s permit stickers. The Board stated the cost of the sticker covers liability insurance for the county and the cost of the Sheriff having to enforce the ordinance.

Meeting was adjourned at 9:59 AM.

Work session following the meeting: Board of Supervisors and County Engineer took a road tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county’s website www.dmcounty.com

Approved July 9, 2019

Tom Broeker, Chairman

Attest: Terri Johnson, Auditor