

July 30<sup>th</sup>, 2019

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 30<sup>th</sup>, 2019, with Chairman Tom Broeker and Vice-Chair Bob Beck present. Member Jim Cary was absent.

The Pledge of Allegiance was conducted. Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson stated her office is busy and the Budget Director is preparing the 2018 file to rollover to the Treasurer. Maintenance Supervisor Rodney Bliesener was present. Land Use Administrator Zach James stated subdivisions have slowed down and they are working on plans to update the land use ordinances. County Treasurer Janelle Nalley-Londquist stated her office is busy and preparing for the 2018 file rollover and printing of the tax statements. County Engineer Brian Carter reported crews are still working on Golden Road, a FEMA project and it should be open next week. The contractor for the Pleasant Grove Road project contacted him to setup a preconstruction meeting for the pavement project. The project should start in August or early September. On Monday, Sperry Road closed for the bridge project. Crews are working on Sullivan Slough Road. There is a lot of sediment on the road and they will handle it as a pinching project. This is another FEMA project. Conservation Office Manager Jeff Breuer stated Big Hollow is still full. A new parking lot was built for the Flint River Trail. It is located off of Hwy 61 at the bottom of the hill. IT Director Colin Gerst reported they are continuing upgrades for offices and the main server is being upgraded. CDS Director Ken Hyndman stated he is working on getting two new vehicles for the patient advocates. Assistant County Attorney Todd Chelf reported the County Attorney is beginning jury selection for the murder trial. Sheriff Mike Johnstone reported it was a busy weekend with RAGBRAI, but everything went well. He stated everyone was very polite and well behaved. Safety Director Angie Vaughan stated her office is busy.

Payroll Claims Reimbursements in the amount of \$39.55 was presented. Beck motioned to approve and seconded by Broeker.

Class B Native Wine Permit for Country Treasures LLC was presented. Beck motioned to approve and seconded by Broeker.

Class C Liquor License for Spirit Hollow Clubhouse was presented. Beck motioned to approve and seconded by Broeker.

Supplemental Agreement for Final Design – FHWA Bridge No. 143370, County No. YS-19, Project No. BRS-SWAP-CO29(87)—FF-29 was presented. County Engineer Brian Carter stated both bridge design agreements are for bridges located on Mediapolis Road. He hopes to bid these two projects this fall or the following fall. Beck motioned to approve the agreement and seconded by Broeker.

Supplemental Agreement for Final Design – FHWA Bridge No. 143360, County No. YS-20, Project No. BRS-SWAP-CO29(88)—FF-29 was presented. Beck motioned to approve and seconded by Broeker.

The County Engineer provided a Des Moines County Procurement Policy. It is required for FEMA projects and funding. Beck motioned to approve the policy and seconded by Broeker.

Personnel Actions: Local Health – Karen Kemp, Promoted to Office Manager. New position. New rate \$39,415.00 yr., effective 7/23. Beck motioned to approve and seconded by Broeker. Sheriff's Office – Dilan Beard, Deputy. 24-month step increase. New rate \$56,243.76 yr., effective 8/14. Beck motioned to approve and seconded by Broeker.

Beck motioned to approve the July 23<sup>rd</sup>, 2019 meeting minutes and seconded by Broeker.

Committee Reports – Beck attended a Southeast Iowa Regional Planning Commission meeting. County Engineer Brian Carter stated the Iowa Department of Transportation is holding a meeting at the Mediapolis School tonight from 5PM to 7PM for the Highway 61 bypass.

Meeting was adjourned at 9:22 AM.

Following the meeting were two work sessions. The first work session was with the Board of Supervisors, Assistant County Attorney Todd Chelf and Maintenance Supervisor Rodney Bliesener to discuss the courthouse front steps issue. Chelf stated the issue with the heated front steps may be a plumbing issue. The steps contractor Abolt has not turned the claim into his insurance company. Pro Plumbing was the subcontractor on the project. Chelf questioned whether the county should open the steps to see if there is an issue with the tubing. County Engineer Brian Carter warned if the county opens the steps, this could possibly cause damage and make it difficult to determine what caused the initial damage. Abolt gave the county a five-year warranty previously when there were issues on workmanship of the steps. Broeker requested a demand letter be sent to Abolt or a suit may follow. Chelf will draft the letter and Broeker will sign it.

The second work session was a road tour for the Board of Supervisors and County Engineer.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved August 6<sup>th</sup>, 2019  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor