



**SECONDARY ROAD DEPARTMENT
DES MOINES COUNTY, IOWA**

13522 Washington Road – West Burlington, IA 52655
Phone: (319) 753-8241 or Fax: (319) 753-8740

ENTRANCE PERMIT

THIS FORM ALONG WITH A \$35.00 FEE MUST BE FILED.

OFFICE USE ONLY

DATE FILED _____

SITE APPROVAL _____

FEE PAID (CK#) _____

DATE COMPLETED _____

Date

Applicant (Printed Name)

Telephone No.

Applicant Signature

Landowner Signature (if different than applicant above)

Mailing Address

Entrance Requested: New Replacement Extension/Widening

Entrance Location: Township _____ Section _____ Side of Road N S E W

Address _____

Distance from nearest intersection or address marker _____

If no address assigned to property. (feet, tenths of a mile, between # and #, etc.)

Access For: _____
(field, farm, home, etc.)

Identified by: _____
(flag, lath, paint, etc.)

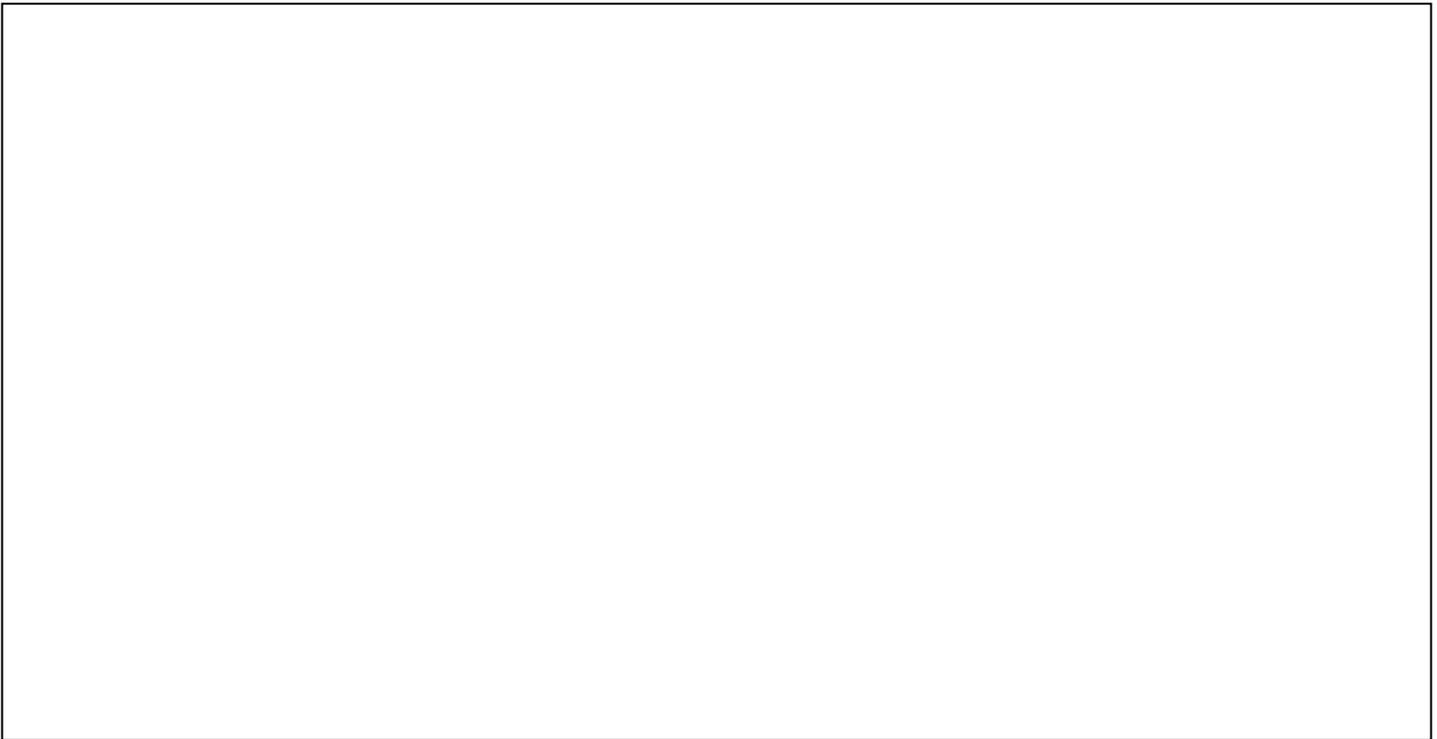
Sketch for proposed entrance on back if necessary

THE APPLICANT AGREES THAT THE FOLLOWING STIPULATIONS SHALL GOVERN:

1. Applicant understands that construction may not start until permit is approved.
2. The landowner shall purchase a new _____ pipe. The pipe shall be _____ inches in diameter and _____ feet in length.
3. If pipe has to be lengthened in future, applicant will obtain new permit and pay additional costs.
4. Applicant shall notify County Engineer's Office forty-eight (48) hours prior to start of construction and shall provide additional notification at completion.
5. Driveways shall be shaped/sloped to force water to flow away from shoulder of road.
6. A flared end section, cutoff barrier, and/or flatter slopes (from top of drive to bottom of ditch/culvert outlet) may be required for driveways adjacent to paved roads.
7. The pipe shall become the property of Des Moines County after installation and the County shall maintain the pipe within the right-of way and replace as necessary.
8. Section 319.14 Code of Iowa requires that all work performed under this permit to be in conformity with the specifications of Des Moines County. If the Applicant does not conform to these specifications, the County may remove the entrance at the Applicants expense.
9. This permit is null and void if the entrance is not completed within six (6) months from the date of approval.

Notes: _____

Sketch for proposed entrance below



ADDITIONAL PERMITS REQUIRED IN DES MOINES COUNTY

- HEALTH DEPARTMENT (possible percolation test needed before septic and well permit) County Sanitation 753-8217
- UTILITY PERMIT required for Utility Companies only (Engineers Office) 753-8241
Permit needed prior to any digging in road ditches.
- E911 (obtain rural emergency address number) GIS Coordinator 753-8759
- LEVEE DISTRICT PERMIT (regulating building distance from levee) Two Rivers Levee & Drainage Assoc. 937-6667
(Levee District meetings held the second Monday of each month)
- FLOOD PLAIN PERMIT (development permit and elevation requirement) Land Use Administrator 753-4316
- ZONING PERMIT (permit required within the Two-Mile zoned area) Land Use Administrator 753-4316
- DNR STORM WATER DISCHARGE PERMIT - Natural Resource Conservation Service (NRCS) 753-6221
(required when developing one acre or more)

FLAGGING OF UTILITIES: One Call 811