

August 21<sup>st</sup>, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 21<sup>st</sup>, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Changes to Tentative Agenda: Work Session with Washington National Supplemental Benefits was removed and will be rescheduled in September.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson reported on August 13<sup>th</sup> the Auditor's Office began accepting Passport Applications. The candidate filing deadline for the General Election is August 29<sup>th</sup> at 5:00 p.m. Due to the recent LULAC injunction, absentee voting will begin 29 days before the election on October 8<sup>th</sup> and absentee request forms do not require a voter to include a voter verification number. County Treasurer Janelle Nalley-Londquist stated her office is busy. Approximately 28,600 tax statements were mailed last Friday. She thanked her staff for their efforts in the process. County Engineer Brian Carter reported Beaverdale Rd / Washington Rd intersection may open tomorrow, including the ramps. He appreciated everyone's patience. Flint Bottom Road may close in late September due to the Hwy 61 expansion project. The patching crew is working on Beaverdale Rd. then to Mediapolis Rd. He will push back the Flint Creek Bridge project to bid next year. They have the DNR permit but they do not have the Corps permit. The Levee District needs to submit a letter of support for the project to the Corps. The south end of the Iowa City Rd project is on hold due to a utility holdup. Conservation Director Chris Lee reported the Flint River Trail project will be completed at the end of September and the trails will be closed until then. Approximately 100 people attended the Summer Celebration Event at Starr's Cave Nature Center. Conservation was approved for the Wellmark Grant for the Big Hollow playground equipment. The project construction should start in four to six weeks. County Attorney Amy Beavers stated her office is busy. They have three District Court jury trials this week. She reminded everyone schools are back in session soon and beware of children walking to school and school buses. The County Attorney's Collection Program has collected approximately \$120,000 in unpaid fines and court costs. This does not include money back to the County or State. They are starting a program to fund school lunches for all school districts in Des Moines County for those unable to pay for lunches. Safety Director Angie Vaughan stated her office is busy with emergency preparedness training and silica training to discuss the hazards of working around silica dust. She also stated we are three months accident free. Chief Deputy Jeff White also wanted the public to be aware that schools are back in session. Jail Administrator Doug Ervine reported the jail population at 99. Others present were Maintenance Supervisor Rodney Bliesener, IT Director Colin Gerst and Assistant Land Use Administrator Jarred Lassiter.

Accounts Payable Claims in the amount of \$2,395,384.95 were approved upon motion made by Beck and seconded by Broeker. It was noted \$1.5 million was paid to the SEIL Region for Mental Health.

Payroll Reimbursement claims in the amount of \$2,235.00 and non-cash taxable reimbursement in the amount of \$60.00 were approved upon motion made by Broeker and seconded by Beck.

2018 Byrne Justice Grant (JAG) Agreement between the City and County was presented by Burlington Police Chief Dennis Kramer. This agreement is approved every year. They will agree to use \$21,899 for the purchase of a Law Enforcement Simulation Range for county-wide Law Enforcement. The Simulator is interactive training and will be located in the basement of the Burlington Police Department. Broeker motioned to approve and seconded by Beck.

Interchange of Employee Agreement with Danville Community School District for School Year 2017/2018 was presented. Broeker motioned to approve and seconded by Beck.

Business Associate Agreement between Des Moines County and Iowa Counties Technology Services (ICTS) was presented. This agreement is in response to the 28E agreement between ICTS and SEIL. Broeker commented the agreement is in response to HIPAA requirements. Broeker motioned to approve and seconded by Beck.

The Assessor's list of 2018 Business Property Tax Credit Applications and removals was presented. Broeker motioned to approve the list and seconded by Beck.

Class C Liquor License for the Smith/Moret Wedding on 9/8/2018 was presented. Broeker motioned to

approve and seconded by Beck.

Appointments to the Compensation Board was presented. Dan Cahill requested to serve another four-year term as the Supervisors Representative and Richard Mellinger requested to serve another four-year term as the Treasurer's Representative. Beck motioned to approve both appointments and seconded by Broeker.

Resolution #2018-051 and Final Plat for Benedict Acres Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a two-lot subdivision in part of the South ½ of Section 17 in Tama Twp. It is located north of Golf Course Road. The Owner/Subdivider is the Estate of James Benedict c/o Patricia Neal, 9516 Golf Course Road. The two-lots contain 27 acres and existing entrances will be used for each lot. The north boundary of the property was an issue due to the creek changing over the years. The City of Burlington approved the plat on August 13<sup>th</sup> and the fence waiver was approved. Beck motioned to approve and seconded by Broeker.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2018-051**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Benedict Acres** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Benedict Acres**

Approved and adopted this 21st day of August, 2018.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Tom L. Broeker, Vice Chair

Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Agreement/Resolution #2018-052 – Sign Replacement Program for Cities and Counties (SRPFCC) was presented by Brian Carter, County Engineer. He stated this is the 2<sup>nd</sup> or 3<sup>rd</sup> year he has applied for the \$10,000 grant and it helps offset the costs. Beck motioned to approve the agreement/resolution and seconded by Broeker.

**IOWA DEPARTMENT OF TRANSPORTATION  
AGREEMENT / RESOLUTION  
Sign Replacement Program for Cities & Counties  
(SRPFCC)**

Applying as: County

RESOLUTION NO. 2018-052

WHEREAS the County of Des Moines, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the County of Des Moines or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the County of Des Moines, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "Signs eligible for SRPFCC".

NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF DES MOINES, THAT:

The County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the County of Des Moines, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The County of Des Moines, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The County of Des Moines, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs. Reimbursement, up to the program maximum, will be sent to the grantee AFTER the signs/posts have been installed, the DOT receives a copy of the sign-order invoice and the cancelled sign-order payment check.

PASSED AND APPROVED THIS 21<sup>ST</sup> DAY OF AUGUST, 2018

Brian Carter, County Engineer

Jim Cary, County Board of Supervisors Chair

Personnel Actions:

Sheriff's Office – Dilan Beard, Deputy. 12-month step increase. New rate \$48,857.63 yr., effective 8/14. Kirby Corrick, PT Courthouse Security. 12-month step increase. New rate \$17.94 hr., effective 9/1. Monika Ryan, PT Clerk. Step increase. New rate \$17.04 hr., effective 8/23. Amanda Edmonds, PT Clerk. Step increase. New rate \$15.97 hr., effective 8/29. Broeker motioned to approve all four actions and seconded by Beck.

County Attorney – Cynthia Bowen, Administrative Assistant. 3-yr anniversary Step Increase. New rate \$41,718.00 yr., effective 8/24. Broeker motioned to approve and seconded by Beck.

Reports received and filed in the Auditor's Office:

General Assistance, July 2018  
Sheriff's Monthly Report, July 2018  
Clerk's Report of Fees Collected, July 2018

Beck motioned to approve minutes for the Board meeting held on August 7<sup>th</sup>, 2018. Seconded by Broeker.

Future Agenda items: ATV/UTV Ordinance when the Sheriff completes the final draft.

Committee reports: Beck attended a meeting in Des Moines with nine other supervisors. They met with the Mental Health Region CEO's and discussed funding for child mental health development. Broeker attended the SEIL Board of Governors meeting. They were updated on HIPAA and the Business Associate agreement. Broeker was appointed to the Medical Assistance Advisory Commission at the State level. Cary attended a RUSS meeting.

Meeting was adjourned at 9:46 AM.

A work session was held following the meeting. The Board of Supervisors and County Engineer went on a road tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved August 28<sup>th</sup>, 2018  
Jim Cary, Chairman  
Attest: Terri Johnson, Auditor

AbcFireExtinguisherSa	srvc	121.75
AbilityNetworkInc.	srvc	616
AbsoluteTransportatio	srvc	2008.04
AccessEnergy	srvc	524.58
AccessSystems	supl	521.4
AdvancedCorrectionalH	srvc	10772.34
AllgoodAnimalHospital	srvc	151
AlliantEnergy	srvc	2094.58
AlliantEnergy/Ipl	srvc	25163.99
Altorfer,Inc	srvc	3174.28
AmazonCapitalServices	supl	1610.88
AmericanHomeFindingAs	srvc	186.6
AndersonEricksonDairy	supl	808.78
Anderson,Roberts,Port	srvc	588
Arc	supl	2921.16
Ardc	dues	264
ArnoldRefrigerationIn	srvc	283.23
AspelmeierFischPowerE	srvc	462
AxonEnterprise,Inc.	srvc	4070
BackroadsInvestments	rent	425
BarnWired	prov	173.34
BauerBuiltTire	parts	4533.23
BearsPlayground	grnt	19395.03
Binns&StevensInc	ptjc	4482
BladesOfGreen,Inc.	srvc	8295.71
BradInghram	rent	1100
BrianSteffensmeier	rent	250
BurkeCleaners,Inc	srvc	183.49
BurlCommSchoolDist	srvc	5000

BurlHawkEye	srvc	1184.97
BurlMunicipalWaterwor	srvs	4392
BurlNotreDame	srvc	1000
BurlUrbanService	srvc	50
C&JBurch,Llc	rent	400
C&MApartments,Llc	rent	1750
Calhoun-Burns&Associa	srvc	17715.74
CampbellTowing,Inc	srvc	450
CaroshComplianceSolut	srvc	17014
Carquest	parts	378.3
CdwGovernmentInc	supl	4656.2
CentreStateInternatio	parts	1330.2
CenturyLink	srvc	9337.24
CenturyLinkBusinessSr	srvc	7.92
CessfordConstruction	supl	2263.45
Charm-Tex	supl	334.91
ChathamOaks,Inc	srvs	2035.53
CherylNewmanLiles	srvc	104
CityOfBurl	fuel	636.79
CityOfMediapolis	srvc	57.77
CityOfSigourney	srvs	71.6
CityOfWashington	srvs	115.21
ClearFallsBottledWate	supl	49.5
CoastToCoast	supl	484.9
ColletteGroenewald	srvs	1350
ComfortSuitesHotel	srvc	150
CoppesPestMgmtInc	srvc	246
CopySystems,Inc	srvc	80.34
CounselingAssociatesI	srvs	1227
CraftsmanPress	supl	63
CrayLawFirm,Plc	srvs	372
CrutherRentalProperti	rent	677.44
DanvilleCommunityScho	srvc	3000
DanvilleStateSavingsB	pmnt	101701.91
DanvilleStation	aloc	10000
DanvilleTelecom	srvc	31.86

DaveBessineElectricIn	srvs	733.62
DMCAAttorney'SOffic	srvc	60
DMCAuditor	fees	6050
DMCCorrectionalCtr	srvs	2420.85
DMCEmergency	aloc	73891.5
DMCRegWasteComm	srvc	11583.4
DMCSheriff'SOffice	srvs	35.32
DMCountyNews	srvc	769.58
DesMoinesStampMfgCo	supl	107.95
Descom	srvc	126421.14
DiamondRealty	rent	425
DixonLock&Key	supl	42
DmcCommunityServices	srvs	11851.64
Dorsey&WhitneyLlp	srvc	7500
DouglasBeckman	srv	300
DrainTainer	srvs	330
EasternIaLight&PowerC	srvs	6506.36
EasternIowaTire	supl	598.56
EbertSupplyCo	supl	321.2
EcolabPestElimDiv	srvc	79.83
EdRoehrSafetyProducts	supl	900.11
ElectionsSource	supl	157.78
ElectronicApplication	supl	220
Emslrc	srvc	460
FastenalCompany	supl	1013.54
FirstMedicalEquipInc	supl	60
FirstResourcesCorp	srvs	27313.99
FisherEnterprises	srvs	710
FourOaksInc	srvc	606.45
French-RenekerAssocia	srvc	7913.24
FyeExcavating	srvc	38026.57
Geocomm	srvc	28916
Geounlimited,Llc	srvs	550
GilletteRentals,Llc	rent	350
GoodSourceSolutions	prov	994
GoodwillInd.OfTheHear	srvs	1129.18

GraybillCommunication	srvs	22683.51
GreatRiverMedicalCent	srvs	90773.82
GreaterBurlConvention	aloc	500
H&LMackTruckSales	srvc	2016.23
HardinCoCommunitySrvs	srvs	20.18
HarmonyBibleChurch	rent	5773
HawkeyePropertySource	rent	250
HealthcareFirst	srvs	795
HenryCoPublicHealth	srvs	30
HenryCoSheriff'SOffic	srvs	425.15
HenryCountyTransition	srvs	22767.4
HerbertDodds	srvc	1000
Highway61Coalition	dues	500
HillcrestFamilyServic	srvs	29913.42
HoltSupplyCo	supl	95.58
HopeHavenAreaDevelopm	srvs	94518.95
HuffmanWelding&Machin	supl	512.33
HumphreyLawOffice	srvs	1662.61
Hy-VeeAccountsReceiva	food	767.82
Hy-VeeFoodStore#1042	prov	1040.85
IaAssocOfNaturalists(	srvc	137
IaCoAttorneysAssociat	fees	195
IaCommunitiesAssuranc	srvc	2500
IaDeptOfNaturalResour	fees	515
IaHealthCareAssociati	srvs	130
IaHealthInformationNe	srvs	250
IaLawEnforcementAcada	fees	50
IaMedicaidEnterprise	pmnt	1219.41
IaPrisonIndustries	supl	1426.35
IaSecretaryOfState	fees	90
IaStateUniversity	fees	95
Iabme	dues	40
IceooTreasurer	fees	200
Iconnectyou	srvc	5316.48
IdealReadyMixCoInc	supl	1642.75
IndustrialMotorsInc	supl	299

InmateServicesCorp.	srvc	350
InterstateAllBatteryC	srvc	35
IowaDepartmentOfPubli	srvc	11712
IpPathways	srvs	47.5
Isac	conf	210
J&SElectronicBusiness	srvc	2049.9
JJNightingCoInc	supl	106591.18
Janssen'SLawnService	srvc	2000
JasonRahmus	srvc	156
JeffersonCoSheriff	srvs	292.28
JeffersonCountyMhds	reim	1499.52
Jerry'SSportCenterInc	supl	388.45
Jim'SBodyShop	srvc	45
Jim'SLock&Safe	srvs	34.4
JoelBeck	srvc	453.66
JohnsonCoSheriffsOffi	srvs	749.46
JohnsonControls,Inc	cont	783.75
JudyJackson	rent	300
KathyTitus	srvc	1400
Kdmg-Fm	srvc	1200
KeltekIncorporated	supl	162193.74
KlcConstruction,Llc	srvs	89608.75
KohlWholesale	food	7588.67
KohlmorganHauling	srvs	42.45
KoneInc	srvc	11581.44
L&WQuarries	supl	501.41
LakeViewApartments	srv	100
Lamping,Schlegel&Sala	srvc	114
LaveineSanitationServ	srvs	721
Leaf	srvc	86.91
LeeCoSheriff'SOffice	srvc	33729
LexisnexisRiskSolutio	srvs	274.5
LeydaBurrus&MetzMonum	supl	225
LinnCoSheriff	srvs	129.34
Lisco	srvs	500
Lloyd,Mcconnell,Davis	srvs	114



Logan'SAutomotiveRepa	srvc	150.03
LouisaCoSheriff'SOffi	srvc	4251.91
LynchDallas,P.C.	srvc	375
MailServicesLlc	srvc	1287.46
MarshallCoSheriff	srvc	56
MaryHarrison	rent	300
Mcfarland-Swan	supl	797.93
MediapolisCareFacilit	srvc	1508.65
MediapolisCommunitySc	srvc	3000
MediapolisNews	srvc	440.79
Menards-WestBurl	supl	513.23
MeyerCo,Llc	rent	1717.32
MidtownGardensAssocia	srvc	300
MidwestJanitorialServ	srvc	3691
MilestonesAreaAgencyO	reg	180
MiracleCarWash	serv	175
Mobil1LubeExpress	srvc	80.45
MorningSunFarmImpleme	supl	166.6
MphIndustriesInc	supl	70.12
MtcTechnologies	srvc	677.25
Nacvso	dues	90
OfficeDepot	supl	1808.36
OldStoneCemetery	srvc	224
OmjcSignal	equip	47200
On-SiteInfoDestructio	srvc	97.2
OptimaeLifeServices	srvc	36921.66
OsbornePlumbing	srvc	1350
Pakor	supl	223.56
PatriciaDDesjardins	srvc	180
PayneRentals	rent	675
PlankEquipment	supl	399.36
Postmaster	fees	690
PraxairDistributionIn	supl	44.14
PromoDirect	supl	848.43
Prugh-ThielenFuneralH	srvc	2400
PryorLearningSolution	schl	149

RacomCorp	srvc	75.89
RathbunRegional	srvc	548.35
RebekahShenkor	srvc	151.5
RecordSecurities	srvs	688.99
RegionalUtilitySvcSys	fees	8000
ReifOilCompany	supl	27093.55
ReliablePestSolutions	srvs	56
RicohUsa,Inc	srvs	5.67
RiverValleyCooperativ	supl	344
Robbets&Kirkman,L.L.	srvs	190.3
RobertsTireCenter	srvs	125
RonnieLangwell	rent	380
SeilFiscalAgent	disp	1497065
Seirpc	aloc	11380
Self-Reliance,Inc	srvs	7577.33
ServicemasterCleaning	srvs	1755
SethEberhardt	srvc	634
Shottenkirk	srvs	45.98
Shred-ItUsa	srvc	34
Siacc	srvs	23835.34
Siadsa	srvc	21569.13
SkylineTradeShowMarke	supl	1141
Smith,Mills&SchrockLa	srvc	3399.15
SoutheastIowaSwimClub	aloc	5000
StLuke'SHospital	srvs	386.46
StVincentDePaulSociet	food	200
StacyJoGrayReporting,	srvc	304.5
StandardOfBeaverdalel	supl	550.41
StaplesAdvantage	supl	185.54
StateHygienicLaborato	srvs	66
SterzingFoodCompany	supl	1030.5
StewsLawnService	srvs	100
StoneGardensApartment	rent	300
StoreyKenworthy/MattP	supl	136.95
TallGrassBusinessReso	supl	1500.12
TencoIndustries,Inc.	srvs	25959

TitanMachinery	equip	135874.45
ToTheRescueIowa	srvs	6729
TreasurerStateOfIowa	srvs	44741.28
Tri-StateCourtReporti	srvc	280
TruckRepairInc	supl	961.34
TwoRiversInsuranceSer	srvc	1012
TylerTechnologies	srvs	3937.5
UiDiagnosticLaborator	srvc	1837
UniformDen,Inc	supl	229.45
UniversalTherapyGroup	srvc	100
UsBank	supl	48738.76
UsCellular	srvs	1309.44
ValleyDistribution	supl	421.25
VanBurenJobOpportunit	srvs	2260.74
VanguardAppraisalsInc	srvc	143566.2
Verizon	srvc	19.1
VerizonWireless	srvs	3174.73
Visa-	fees	7913.6
WashingtonCo.Sheriff	srvs	626.29
Wcdc,Inc	srvs	60
WeberPaperCompany	supl	35
WelpLawOffice	srvs	65
WestBendMutualInsCo	srvc	30147.2
WestBurlSchoolDistric	srvc	3000
WestPaymentCenter	srvc	1458.72
WexBank	fuel	6956.87
White-ReinerLawOffice	srvs	36
WilkensLawOffice	srvc	312
Windstream	srvc	733.88
XybixSystems,Inc.	supl	26173.53
YarmouthOil&Lp	supl	2238.61
YesaraLlc	rent	700
YoungHouseFamilyServi	srvc	933
Zaiser'sLandscapingIn	srvc	575
<b>TOTAL</b>		<b>3604220.2</b>

0001 General Basic	506411.68
0002 General Supp	136691.11
0003 GIS	798.14
0008 Correct Facility Res	1284.09
0010 MHDD Services	1512710.99
0011 Rural Srvs Basic	11583.4
0015 Attnyy Coll Incent	19464.71
0016 Case Management	1219.41
0018 Residential Care Fac	935.44
0020 Secondary Roads	402627.25
0027 Conservation Resrv	25576.82
0029 Crisis Center	2254.92
0031 Line-of-Credit	176676.43
2000 Debt Service	7500
4000 Emergency Mngmt	1196.24
4010 E911	37088.62
4012 Communications	162971.68
4100 County Assessor	144459.45
4150 MHDS Rgnl Agency	351067.91