

May 26th, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, May 26th, 2020, with Chairman Tom Broeker, Vice-Chair Bob Beck and Jim Cary present. Due to the Coronavirus Pandemic declaration, this meeting was held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Changes to the agenda. Item F – Contract for DMC Hwy 99 Bridge (T29) was removed.
Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson gave a Primary Election update. Currently 6,317 absentee ballots have been sent with 4,138 returned. Johnson reminded everyone, for the ballot to be counted, the affidavit envelope must be signed. Curbside voting is available by appointment during business hours of 8:00 am to 4:30 pm. The Auditors office will be open Saturday, May 30th from 8:00 am to 4:00 pm and Monday, June 1st from 8:00 am to 5:00 pm for curbside voting and anyone needing to fix their affidavit envelope. Chief Deputy Brett Grimshaw reported the Sheriff's Office is busy and looking forward to getting the office opened soon. County Engineer Brian Carter reported contractors are working on construction projects. Last week North Gear was closed for a culvert replacement project and is now open. It will be another week before another pour is done on this road. Binns & Stevens is working on the countywide dust control. Line painting is taking place on paved roads. IT Director Colin Gerst reported his office has been busy. Via Webex: Maintenance Supervisor Rodney Bliesener reported his department has been very busy with projects. Conservation Director Chris Lee reported the parks were very busy over the holiday weekend. The new kayak launch is popular and now have parking issues. FEMA contractor is working on removing silt at the river boat ramps. Today, a company is filming a video series for an environmental education series for online. Conservation will not have any summer camps as long as county buildings are closed. Local Health Administrator Christa Poggemiller reported the health department is busy and continue to follow-up on the 56 COVID cases in the county. She is also working on a public assistance grant. Emergency Management Coordinator Gina Hardin reported the Mississippi River is rising again and will crest on Thursday. Hardin stated Great River Health Systems will host a Test Iowa Clinic this week starting on May 27th. Testing will be done by appointment only. The Emergency Operations Center (EOC) is only open on Wednesdays. Assistant Land Use Administrator Jarred Lassiter stated a minor subdivision review is going on. Clerk of Court Jackie Myers stated courts will not open on June 1st. Last Friday a new advisory order was issued. Opening of courts has been pushed back to July 13th for nonjury trials, and September 14th for jury trials. County Treasurer Janelle Nalley-Londquist reminded everyone May 27th is the last day to pay March tax installments without penalty. Tax sales are suspended for now. County Attorney Lisa Schaefer commented about the push back on nonjury and jury trial start dates. She stated once the courthouse meets protocols and opens, they might be able to open sooner than July 13th.

COVID-19 Update. Broeker attended the EOC meeting. He stated Des Moines County is in good shape and the number of cases has not overwhelmed the hospital. The Board will discuss opening the courthouse on June 8th at next week's meeting.

Public Hearing for Young House Family Services for status of funded activities for COVID-19 Response. Cary motioned to open the public hearing and seconded by Beck. Shauna Freitag, Young House Executive Director and Susan Coffey, SEIRPC were available by Webex and phone to discuss the grant. Chairman Broeker discussed the following points regarding the grant application. 1) Need for the CDBG project: The Iowa Economic Development Authority (IEDA) solicited application proposals for project funding that would directly support local communities and citizens during the COVID-19 pandemic. 2) Description of the CDBG funded project & activities: Young House Family Services recognized a need to purchase technology necessary to provide telehealth as an alternative service delivery method for their clients and staff during the COVID-19 pandemic from the safety of their home. Technology purchased will enable Young House Family Services to continue providing individual, family and group services. 3) How the CDBG project will be funded: Des Moines County was awarded \$31,320 from the Iowa Economic Development Authority through the federally funded Community Development Block Grant (CDBG) Program. Young House Family Services will be sub-granted the awarded funds. 4) Estimated CDBG assistance that will benefit for Low- and Moderate-Income Persons: 51% of the grant funds will benefit the Low- and Moderate-Income persons in the area where the project is located. This was determined from the LMI for Burlington, IA. 5) Where the Activity will be conducted: The project will be based out of 400 South Broadway St Burlington, IA 52601. 6) Minimize Relocation of Persons: During this project, there will be no residents that will have to be displaced. 7) Public Questions or Comments: Please contact the Des Moines County Auditor's Office. No comments were received. 8) Community

Development and Housing Needs of low to moderate persons in Des Moines County and any planned or potential activities to address these needs: Public comments are welcome. 9) Other Community Development and Housing needs and any planned or potential activities to address these needs: Public comments are welcome. Susan Coffey and Chairman Broeker discussed the Community Development and Housing Needs and the following was mentioned: Community Development and Housing Needs of Low to Moderate Income Individuals: Safe, affordable housing choices; Safe, affordable transportation options; Quality, affordable health care services including medical, dental and behavioral health care services. Other Community Development and Housing Needs: Safe housing options for all income levels; Walkable neighborhoods including adequate sidewalks, bike/hiking trails; Access to quality health care options. Planned or Potential Activities to Address Housing and Community Needs: Increase access to available housing programs designed to assist Low to Moderate Income Individuals and Families: (A) Great River Housing Trust Fund, (B) Neighborhood Stabilization Program, (C) Owner-Occupied Rehabilitation Program, (D) Multi-family new production. Continue to support BUS and SEIBUS – transportation options for low to moderate income individuals. Apply for CDBG funds to help fund a planned expansion of the Community Health Center of Southeast Iowa so primary and preventative medical, dental and behavioral health care services can be increased. Explore options for safe routes to schools and walkable community grant funding opportunities.

Upon further discussion regarding the grant, Young House will be responsible for meeting all grant requirements for LMI individuals. No further comments were received. Beck motioned to close the public hearing and seconded by Cary.

Approval of Young House Service’s COVID-19 Response Civil Rights Documentation and approval of Subrecipient Agreement between Des Moines County and Young House was presented. Supervisor Beck asked who would be financially responsible for this grant. Chairman Broeker stated the Subrecipient Agreement turns the grant over to Young House. Beck motioned to approve and seconded by Cary.

Set date for Rural Resident Spring Cleanup. Beck stated he attended a landfill meeting last week and the landfill stated a cleanup was OK to schedule. Dates were discussed. Beck had previously suggested the month of June. County Engineer Carter suggested, sooner the better. Items were already being dumped in road ditches. Beck motioned to approve the dates of May 29th through July 2nd and seconded by Cary. The notice will be sent to newspapers and posted on the county website with a list of eligible items.

Approval of Contracts – Upper Flint Road PCC Paving - LFM-P114PCC—7X-29. County Engineer Carter stated Jones Contracting Corp was the low bid at \$382,757.77. Carter recommended approval. Cary motioned to approve and seconded by Beck.

Approval of Contracts – Starr’s Cave Road Intersection – LP24PCC—73-29. County Engineer Carter stated MJ Daly Construction Company was the low bid at \$53,294.40. Carter recommended approval. Cary motioned to approve and seconded by Beck.

Resolution and Final Plat for Zurmuehlen Subdivision was presented. Via Webex Assistant Land Use Administrator Jarred Lassiter presented the subdivision. This is a one-lot subdivision containing 1.99 acres located in Benton Twp., on the west side of Irish Ridge Road. The landowner, Robbi Zurmuehlen is purchasing additional land from Paul Zurmuehlen to enlarge their existing parcel, therefore creating this one-lot. Lassiter recommended approval. Beck motioned to approve and seconded by Cary.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2020-026**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for Zurmuehlen Subdivision has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of Zurmuehlen Subdivision, with the following condition:

The owner of Lot 1 shall continue to use the existing driveway entrance from Irish Ridge Road, as no new entrances will be permitted by the Des Moines County Secondary Roads Department.

Approved and adopted this 26th day of May, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair

Jim Cary, Vice Chair

Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Reports received and filed in the Auditor's Office: Jail Stats, April 2020

Beck motioned to approve the May 19th, 2020 meeting minutes and seconded by Cary.

Other Business. Chairman Broeker stated after the courthouse is open and sometime in July, he would like to review the UTV-ATV Ordinance with the Sheriff and Resident Jack Dahlsten.

Committee reports. Cary attended a Community Action meeting. They had sent out surveys and received 37% back. The surveys stated medical help and help finding jobs was a big concern. Cary stated Juvenile Detention is down so transportation and costs are down. Beck attended a video conference landfill meeting. Revenues are up with FEMA cleanup. He also stated a lot of people are hauling junk to the landfill. Broeker attended an EOC meeting with elected officials.

Meeting was adjourned at 10:19 AM.

Following the meeting was a work session with the IT Director and County Auditor. The IT Director presented an Election Website created by Neapolitan Labs and used by several counties in the State. It is very user friendly and one location for all election information. The Board was impressed. The IT Director will contact the company about creating a site for Des Moines County.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved June 2nd, 2020

Tom Broeker, Chairman

Attest: Terri Johnson, Auditor