

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, January 18th, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable
 - B. Payroll Claims Reimbursements for 01/14/2022
 - C. Allocation of ARPA Funds
 - D. Personnel Actions:
 1. Auditor (1)
 - E. Reports:
 1. Clerk's Report of Fees Collected, December 2021
 - F. Minutes for Regular Meeting on January 11th, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session following meeting:

Board of Supervisors / SEIRPC

RE: Review Zoning Ordinance

NOTE: FY2022/2023 Budget Hearing Schedule

Monday, January 17th

10:00 AM

Public Health

11:00 AM

Non-Departmental & Supervisors

Accounts Payable Claims

01/18/2022 MEETING

\$1,162,025.56

Checks

\$0.00

Wire Transfer Pmnt

\$1,162,025.56

GRAND TOTAL

**Payroll Claims
Reimbursements**

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Angie Paytes Employee #: 00823
Title: Clerk II Department: Auditor

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by: 
Authorized by: _____

Department: Auditor Date: 01/18/2022
Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain
30-month step increase _____

Previous Rate \$34,396.03 New Rate \$35,115.99
Previous Job Title: (if changed) _____
Effective Date: 01/31/2022

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA)
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF DECEMBER, 2021 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$ 351.74
SHERIFF FEES	1169.59
INFRACTIONS	2117.85
TOBACCO	105.00
COUNTY ENFORCEMENT SURCHARGE	12.50
LAW LIBRARY	15.00
RECORD SECURITIES FEES	10.00
PRE-PD FEES TO SHERIFF	

TOTAL FEES \$3781.68

TOTAL PAID \$3781.68

CHECK No 182990

RESPECTFULLY SUBMITTED THIS 11 DAY OF JANUARY, 2022.


JACKIE A MYERS
CLERK OF DISTRICT COURT

Rpt ID --> 602.8109
Rpt Date: 10-JAN-2022
Time: 02:13 PM

DES MOINES COUNTY CLERK OF COURT

page: 1

TOTALS BY CITY/COUNTY FOR 602.8109 REPORTING
FOR 01-DEC-2021 TO 31-DEC-2021

CITY NAME	CHECK #	% OF FINES	100% TOBACCO FINES	5% SURCHARGE	DISM/DEFRD COSTS	TOTAL PAYMENT
BURLINGTON	182989	\$1,100.22	\$25.00	\$17.93	\$.00	\$1,143.15
DES MOINES COUNTY	182990	\$2,117.85	\$105.00	\$364.24	\$1,194.59	\$3,781.68
DES MOINES COUNTY ATTORNEY COL	182991	\$11,587.16	\$.00	\$.00	\$.00	\$11,587.16
WEBSTER COUNTY	182993	\$16.50	\$.00	\$.00	\$.00	\$16.50
WEST BURLINGTON	182994	\$365.00	\$365.00	\$4.98	\$.00	\$734.98

MISCELLANEOUS RECEIPT REPORT

Date of Deposit

JANAURY 10, 2022

Please attach a tape and enter here:

\$3,781.68

Doc #	Paid By / Description	Account #	Amount	Accrued
	Fiscal year 2022-Started 7/2021			
182990	SURCHARGE	DSC/0001-1-06-1500-251700	\$351.74	Dec-21
182990	SHERIFF FEES	CSF/0001-1-06-1410-440000	\$1,169.59	Dec-21
182990	INFRACTIONS	DCI/0001-1-06-1000-850000	\$2,117.85	Dec-21
182990	CTY ENFORCE SURCHARGE & FINE	CES/0014-1-01-1000-850100	\$12.50	Dec-21
	PRE PAID SVC FEES TO SHERIFF	PSF/0001-1-04-1100-847000		
182990	RECORD SECURITIES CHGS	DRS/0001-1-06-1500-251700	\$10.00	Dec-21
182990	LAW LIBRARY FEES	LLF/0019-1-99-1410-847000	\$15.00	Dec-21
182990	TOBACCO	TOB/0009-1-05-1000-847070	\$105.00	Dec-21
	GUARDIAN/CONSERVATOR BACKGROUND CHECK DEDUCTION	DCI/0001-1-06-1000-850000		

DES MOINES CO TREASURER DATE : 1/13/2022 10:23 AM OPER : 5-Ctr 1 TKBY : DEB TERM : 5 REC# : R00376165		400 Miscellaneous Receipt 3781.68 DM COUNTY CLERK OF COURT 3781.68 DC REES - SURCHARGE 351.74 0001-1-06-1500-251700 -351.74 SHERIFF FEES 1169.59 0001-1-06-1410-440000 -1169.59 CO INFRACTIONS 2117.85 0001-1-06-1000-850000 -2117.85 CO LAW ENF SURCHARGE 12.50 0014-1-01-1000-850100 -12.50 RECORD SECURITIES FEES 10.00 0001-1-06-1500-251700 -10.00 LAW LIBRARY FEES 15.00 0019-1-99-1410-847000 -15.00 TOBACCO 105.00 0009-1-05-1000-847070 -105.00	Paid By: DM COUNTY CLERK OF COURT 2-Check 3781.68 REF: 182990	APPLIED 3781.68 TENDERED 3781.68 CHANGE 0.00
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The above listed revenue was received from the CLERK OF COURT office.

Treasurer's receipt number issued for this transaction: R00376165

January 11th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, January 11th, 2022, with Chair Jim Cary and Vice-Chair Shane McCampbell present. Member Tom Broeker was present through Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Auditor Terri Johnson was present via Webex for an agenda item. IT Director Colin Gerst reported his office is busy and is working on his budget. Sheriff Kevin Glendening stated everything is going well. The jail population is at 67 with none being housed out of county. Assistant Land use Administrator Zach James stated he has an agenda item. Another minor subdivision is in the process. CDS Director Ken Hyndman reported tomorrow is the SEIL Governing Board meeting. They will be looking for a new Chairman for the Governing Board. County Engineer Brian Carter reported things are moving slowly, and it is budget review time. Due to freezing rain over the weekend, the trucks ran Sunday AM and spread some material. Motor graders ran and touched up the hills and there are slick spots. He thanked the road crew. They are preparing for snow predicted this weekend. Assistant County Attorney Trent Henkelvig reported their office is busy with trials. County Treasurer Janelle Nalley-Londquist reported her office is busy. Maintenance Supervisor Rodney Bliesener reported his budget hearing is this week. His crew worked last weekend spreading material due to ice. He reminded everyone to be careful. Public Health Administrator Christa Poggemiller reported they are busy. COVID positivity cases is 125. The Health Board discussed the budget and Poggemiller gave a mosquito trapping update.

Correspondence. Member Broeker read an email he received thru Civic Plus. Laura Rappenecker, a former teacher at the former Washington School (proposed location for the new public health building), requested the Board to save the Gingko and Pine trees on the site that were planted by former students. She further stated a time capsule was also buried at the location. Discussion was held regarding a historical marker that is a rock with a plaque. This marker represents the Plank Road trail marker.

Second Public Hearing for Ordinance No. 61 – An Ordinance Establishing Voting Precincts as a result of the population changes reflected by the 2020 Census for Des Moines County, Iowa. Broeker motioned to open the public hearing and seconded by McCampbell. Auditor Johnson explained the Ordinance and it represents 17 precincts and increase by one. This is due to the county being divided into three house districts and two senate districts. The new precincts go into effect on January 15th due to Iowa Code. No comments were received. McCampbell made a motion to close the public hearing seconded by Broeker. Broeker motioned to approve the 2nd hearing and waive the third hearing and approved Ordinance 61. Seconded by McCampbell.

Approval of 2022 Board Committee Assignments were presented with revisions following being tabled last week. McCampbell motioned to approve and seconded by Broeker.

Contract for legal services with Lynch Dallas P.C. was presented. They provide personnel attorney services, and the rate will increase to \$175 per hour. The Board is happy with the services they have provided the last 7 to 8 yrs. and are still less than previous quotes. Broeker motioned to approve and seconded by McCampbell.

Approval of DHS Tax Suspension list was presented. The property taxes are suspended until the property is sold or the individual can pay. Broeker motioned to approve and seconded by McCampbell.

Approval of 28E Library Agreement was presented. This is a 10-yr. agreement to support the Burlington and Mediapolis Libraries. McCampbell motioned to approve and seconded by Broeker.

Resolution 2022-002 Appointing Ron Breuer to another five-year term on the Zoning Commission was presented. McCampbell motioned to approve and seconded by Broeker.

(Insert Resolution #2022-002)

Resolution 2022-003 Appointing Rev. Orlando R Dial, Matt Shivers and Mary Margaret Wagner to three-

year terms on the Des Moines County Board of Health. Chairman Cary highly recommended all three to the board. Broeker motioned to approve and seconded by McCampbell.

(Insert Resolution #2022-003)

Reports received and filed in the Auditor's Office:

General Assistance Monthly Report, December 2021

Recorder's Report of Fees Collected, December 2021

Veteran's Affairs, December 2021

McCampbell motioned to approve the January 4th, 2022, regular meeting minutes and seconded by Broeker.

McCampbell motioned to approve the January 6th, 2022, special meeting minutes and seconded by Broeker.

Future Agenda Items: Work Session with SEIRPC to discuss Zoning Ordinance.

Committee Reports: McCampbell attended a Workforce Development meeting.

Meeting was adjourned at 9:43 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Jim Cary, Chairman

Attest: Cheryl McVey, Deputy Auditor