

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, February 1st, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable
 - B. Approval of DHS Relocation Lease Proposal
 - C. Memorandum of Understanding with Danville Telecom regarding ARPA Funds
 - D. 2022 Pioneer Cemetery Commission Officers, Membership & Annual Report
 - E. Resolution #2022-006 Cancel Outstanding Checks Over One-Year Old
 - F. Personnel Actions:
 1. Correctional Center (1)
 - G. Reports:
 1. Dewey Byar Trust Report, 2021
 - H. Minutes for Regular Meeting on January 25th, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session following meeting:

Board of Supervisors / SEIRPC

RE: Airport Zoning Ordinance

Accounts Payable Claims

02/01/2022 MEETING

\$1,137,864.98

Checks

\$273,834.09

Wire Transfer Pmnt

\$1,411,699.07

GRAND TOTAL



DES MOINES COUNTY PIONEER CEMETERY COMMISSION

P.O. Box 1324 • Burlington, IA 52601-1324

Jan 3, 2022

Des Moines County Board of Supervisors
Des Moines County Courthouse
513 North Main St.
Burlington, IA. 52601

Subject: Des Moines County Pioneer Cemetery Commission membership changes and officers for the 2022 Calendar year.

Gentlemen:

At the Pioneer Cemetery Commission meeting held via Emails:and at Aspen Grove Cemetery Office.

1. Members elected Herb Price as the Chairman, Mike Bloomer as Vice-Chairman, and Wendell Biggs as the Sec'y/Treas for the 2022 calendar year.
2. Terms of Herb Price, Steve Stoller and Drew DeLang were approved for three more years until Jan. meeting of 2025..
3. Nine active members and the expiration date of each are listed in the attached membership list. The list also includes our Associate members. We have added Qty3 additional Associate members for 2022.

DMCPCC membership list dated January 1, 2022 is attached.

Regards,

Wendell Biggs, Sec'y/Treas
Des Moines County Pioneer Cemetery Commission

cc: Mike Allen, Paul French, Kenton Klenk, Mike Bloomer,
Herb Price, Steve Stoller, Alan Mohr, Drew Delang

DES MOINES COUNTY PIONEER CEMETERY COMMISSION

MEMBERSHIP AND PHONE LIST – As of January 1, 2021

REGULAR MEMBERS

ALLEN, Michael D. (2024)	P.O. Box 263, Mediapolis, IA 52637-0263 Email: michael.allen@ia.nacdnet.net	319-385-2824 (work)
BIGGS, Wendell (2023) Sec/Tresy	1431 Cambridge Dr. Unit 213, Burlington, IA 52601 Email: biggsy17@aol.com	224-213-1381 (Cell)
BLOOMER, Mike (2023) Vice Chairman	2043 Sunnyside Ave., Burlington, IA 52601 Email: bloomerm.aspengrovecemetery@gmail.com	319-752-3619
DELANG, Drew (2025)	10253 155thSt. Burlington, IA 52601 Email: drew.delang@ia.usda.gov	319-601-3711(cell)
FRENCH, Paul (2024)	2904 Lawn Ave., Burlington, IA 52601 Email: paulmfrench@yahoo.com	319-752-7001
KLENK, Kenton (2024)	409 S. Northfield St., Mediapolis, IA 52637 Email: kenton.slc@mepotelco.net	319-394-3964 319-759-2498 (cell)
MOHR, Alan W. (2023)	10928 142 nd Ave., W. Burl, IA 52655-8650 Email: jkmohr67@gmail.com	319-752-2849 319-759-7649 Cell)
PRICE, Herb (2025) Chairman	1117 S. 6 th St., Burl., IA 52601 Email: herbpca@yahoo.com	319-753-6020 319-750-0145 (cell)
STOLLER, Steve (2025)	24034 30 th Ave., Oakville, IA 52646-8062 Email: sejosos@hotmail.com	319-759-8047 (cell)

ASSOCIATE MEMBERS

BREUER, Bob	12064 Hawk Rd., Mediapolis, IA 52637 Email: bodi@mepotelco.net	319-394-3216
JOHNSON, Terri	513 N. Main St., Burl., IA 52601 Email: johnsont@dmcounty.com	319-753-8233
WALKER, William C.	20804 72 nd Ave., Mediapolis, IA 52637 Email: wmwalk@mepotelco.net	319-937-6402
WETZEL, Fred C.	1286 Hiller Lane, Burl., IA 52601-8203 Email: fcmmwetz@gmail.com	319-754-7610
DEEN, Gary	904 W. Mt. Pleasant St., West Burl, IA 52655 Email: deenfan4@mchsi.com	319-752-5727

WEILER, Mark	1304 S. Starr, Burlington, IA 52601 email: weilermn@yahoo.com	319-754-5889
BEEDING, Carol	713 Leffler St., W. Burlington IA 52655 cbeeding@aol.com	319-768-6065
HILL, Chris	1205 Linden St., Burlington IA 52601 chrash6666@gmail.com	319-768-9392
MORRISON, Matt		319-759-0761

Note: Three year terms end at the January meeting of the date noted as (20xx).



DES MOINES COUNTY PIONEER CEMETERY COMMISSION

P.O. Box 1324 • Burlington, IA 52601-1324

Des Moines County Pioneer Cemetery Commission 2021 Annual Report

Summary: 2021 was once again a challenging year because of COVID. No major gravestone base work was done, \$3400 worth of tree work was done at Mohnike as per our Preventative Tree Program. Meetings were held as needed at the Aspen Grove Cemetery Office. Due to COVID, the use of emails became important.

Qty. 9 contract mowers were used to mow Qty. 31 Des Moines Co Pioneer cemeteries. We have a good group of experienced mowers.

D2 Stone cleaner was applied as needed to Qty.2 cemeteries bringing the running total to Qty.15 cemeteries. Jackson and Pleasant Grove Cemeteries stone "whiteness" is proof of the D2 effectiveness.

Formal work sessions were difficult to schedule because of all the COVID, rain and wet cemeteries. More informal smaller work "sessions" were done during the day by retired Pioneer members.

Background Info: 9 members, 48 cemeteries, 9 contractor mowers mow Qty 31 Pioneer Cemeteries.

2021 Activities :

Freitag- Trimmed 3 trees and cleared perimeter brush.

Mohnike- 1.Removed large fallen limb and trimmed perimeter brushwork.

2. Fidler did \$3400 worth of tree work and shredded all the tree/brush.

Carter-Trimmed perimeter brush and applied D2 to marble stones.

Dravis- Steve used his skid loader to made temporary access to cemetery after culvert collapsed. County will install new culvert at our cost. Will be done in 2022.

Jackson- Straightened smaller stones, straightened 1 large stone about ready to fall, removed brush from the 2 large evergreen trees

Hukill- Returned 3 repaired stones and brought another in for repair.

Sourwine- Used Steve's skid loader to place a large top section of a monument.. Top piece of the stone had been knocked off in earlier storm damage by fallen limb.

Inghram- Examined 1 stone, reset a stone that was found in Burlington City, applied D2

Pleasant Grove- Filled a few holes, cleaned our side of the northern fence row.

Old Danville-Qty 2 work sessions to cut down a large mulberry tree and drag it to an area where it can be disposed of by Fidler. Mtg held to determine what to do with the Native

**RESOLUTION
#2022-006**

According to Chapter 331.554 of the 2021 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

<u>CHECK #</u>	<u>DATE ISSUED</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
General Basic:			
570816	02/18/2020	Robert Frahm	\$ 10.69
571970	06/02/2020	Kim Duke	350.00
574498	12/15/2020	Wilkens Law Office	105.00
574658	01/05/2021	Shutwell Images Photography	<u>150.00</u>
		Sub-total	<u>\$615.69</u>
Secondary Roads:			
571534	04/21/2020	Titan Machinery	192.73
SEIL:			
570323	01/15/2020	Emily Rebelskey, Attorney	186.00
571544	04/21/2020	Van Buren Job Opportunities	<u>1,599.06</u>
		Sub-total	<u>1,785.06</u>
		Total	\$2,593.48

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 1st day of February, 2022.

_____ moved to approve. Seconded by _____.

AYES

NAYES

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Pleasant, James Employee #: J153
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain |

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain | _____ |

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____


SALARY ADJUSTMENT

- | | |
|---|--|
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input checked="" type="checkbox"/> Other, Explain |

8.25 hours of unpaid time

Previous Rate \$39,867.37/yr New Rate _____ \$/yr

Previous Job Title: (if changed) _____
Effective Date: January 13, 2022

Authorized by:  Department: Correction. Center Date: January 24, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

January 25th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, January 25th, 2022, with Chair Jim Cary and Member Tom Broeker present. Vice-Chair Shane McCampbell was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Payroll Deputy Sara Doty stated she continues to stay busy with payroll and the end of the year reports. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported things at the Sheriff's department are going well. The jail currently has a population of 70 with two juveniles out of county. Assistant Land Use Administrators Zach James and Jarred Lassiter were present for an agenda item. They also have a work session discussing the Airport Zoning Ordinance following the meeting. County Treasurer Janelle Nalley-Londquist reported her office is busy. CDS Director Ken Hyndman reported his office remains busy working with the region changes coming. County Recorder Natalie Steffener stated her office is busy. They have sent out all the microfilm to be digitized. Boat renewals are now available. County Engineer Brian Carter reported his crew will be clearing trees in Beaverdale and Skunk River Road and remain busy. Maintenance Supervisor Rodney Bliesener stated his department is busy. Bliesener stated the bidding is open for the front steps project until February 2nd, 2022. Public Health Administrator Christa Poggemiller reported they are busy. COVID has increased in all of southeast Iowa. The County has a positivity rate of 25% with 298 new cases. They continue to provide vaccines. Conservation Director Chris Lee stated his staff is attending training in Coralville this week.

No Correspondence received.

Compensation Board Salary Recommendations for FY22/23 were presented by Compensation Board Chair Dan Cahill and were tabled until a future meeting.

Approval of Payroll Claims Reimbursements for 1/14/2022 in the amount of \$400.00 & Non-Cash Taxable in the amount of \$60.61 and Payroll Reimbursement claims for 1/28/2022 in the amount of \$405.05 were presented. McCampbell motioned to approve and seconded by Broeker.

Approval of Resolution 2022-004 Approving Allocation of ARPA Funds were presented. Broeker made a motion to approve and seconded by McCampbell.

INSERT RESOLUTION 2022-004

Memorandum of Understanding with Danville Telecom regarding ARPA Funds was tabled until next week.

Approval of Contract with SEIRPC (22-606) for RFQ Process Assistance for Construction Management and Architectural/Engineering Services was presented. Broeker made a motion to approve and seconded by McCampbell.

Final Plat and Resolution 2022-005 for Sunset Ridge Subdivision was presented. It is a three-lot subdivision containing 114.65 acres in Pt N ½ Section 34 Union Twp. Located north of Hwy 61. Owner/Subdivider is Danny A. Lange, 14464 Skunk River Road Burlington. McCampbell made a motion to approve and seconded by Broeker.

INSERT RESOLUTION 2022-005

Approval of two Quit Claim Deeds for portion of vacated Sullivan Slough Road in Section 29 Concordia Township was presented. Broeker made a motion to approve and seconded by McCampbell.

Approval of Mediapolis Law Enforcement Agreement Fy22/23 was presented. Broeker made a motion to approve and seconded by McCampbell.

Approval of AFSCME Local 2205- Health Department Tentative Agreement was presented. McCampbell made a motion to approve and seconded by Broeker.

Approval of AFSCME Local 2205-Secondary Roads Tentative Agreement was presented. Broeker made a motion to approve and seconded by McCampbell.

Personnel Action: Auditor – Sara Doty, Payroll 1st Deputy, 12-month step increase. New Rate \$53,470.27 yr., effective 2/4. Broeker motioned to approve and seconded by McCampbell. Sheriff's Office – Eric Michael Kramer and Lynette Marie VanScoy, Reserve Deputies. Rate \$1 a year, effective 1/25. Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office: Jail Stats, December 2021 and Sheriff's Monthly Report, December 2021

Broeker motioned to approve the January 18th, 2022, regular meeting minutes and seconded by Cary.

Canvass Results of Two Rivers Levee & Drainage District Election were presented. Broeker made a motion to approve and seconded by McCampbell.

Canvass Results of Burlington North Bottoms Levee & Drainage District Election were presented. Broeker made a motion to approve and seconded by McCampbell.

Shane McCampbell attended an Iowa Workforce and Community Action meeting.

Meeting was adjourned at 9:57 a.m.

Following the board meeting a work session was held with Zach James and Jarred Lassiter/SEIRPC. Also present was the County Engineer. All present reviewed proposed changes to the county two-mile zoning ordinance originally adopted in March 1998 with several amendments over the years. Changes to the zoning maps and major changes to the zoning ordinance were presented.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Jim Cary, Chairman

Attest: Sara Doty, Deputy Auditor