

OFFICIAL NOTICE – AMENDED**

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, February 8th, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Payroll Claims Reimbursement
 - B. Resolution #2022-007 Setting Time & Date of SF634 Total Maximum Property Tax Dollars
Public Hearing
 - C. Joint Safety Committee 28E Agreement
 - D. **Courthouse Front Steps Bid Approval**
 - E. Personnel Actions:
 1. Correctional Center (2)
 2. Local Health (2)
 3. County Attorney (1)
 4. Auditor (1)
 5. Secondary Roads (2)
 - F. Reports:
 1. Treasurer's Cash on Hand, December 2021
 2. Treasurer's Semi-Annual Report, December 2021
 3. Veterans Affairs Monthly Report, January 2022
 4. General Assistance Monthly Report, January 2022
 5. Recorder's Report of Fees Collected, January 2022
 - G. Minutes for Regular Meeting on February 1st, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Closed Session to Discuss Pending Litigation in Accordance with Iowa Code Section 21.5 (c)
11. Adjournment

Work Session following meeting:

BOS / Cheryl McVey, Budget Director

RE: Budget

BOS / Brian Carter, County Engineer

RE: Discuss Plans for Pipeline Inspection

**Payroll Claims
Reimbursements**

**RESOLUTION SETTING TIME AND DATE OF SF 634 TOTAL MAXIMUM PROPERTY
TAX DOLLARS PUBLIC HEARING**

RESOLUTION #2022-007

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the total maximum property tax dollars public hearing for Tuesday, March 1, 2022 at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 8th day of February 2022.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Jim Cary, Chairman

Shane McCampbell, Vice-Chairman

Tom Broeker, Member

ATTEST: _____
Terri Johnson, Auditor

Preparer

Information Wm. Scott Power, 321 N. Third Street, Burlington, (319) 754-6587

Individual's Name

Street Address

City

Phone

Wm. Scott Power ISBA # 04585

SPACE ABOVE THIS LINE
FOR RECORDER

**FIFTH AMENDED
CHAPTER 28E AGREEMENT ESTABLISHING POSITION OF
JOINT SAFETY DIRECTOR**

Contract No. 7934

This Agreement is entered into by and between the City of Burlington, Iowa, a municipal corporation ("City"); City of West Burlington, Iowa, a municipal corporation ("City"); Board of Waterworks Trustees of the City of Burlington, Iowa, organized and existing under Chapter 388, Code of Iowa ("Waterworks"); Des Moines County, Iowa, an Iowa political subdivision ("County"); Des Moines County Regional Solid Waste Commission, organized and existing under Chapter 28E, Code of Iowa ("RSWC"); and Southeast Iowa Regional Airport Authority, organized and existing under Chapter 330A, Code of Iowa ("SEIRAA").

WHEREAS, it is the desire of each of the parties named above to continue with the position of Safety Director for the purpose of instituting and maintaining a Safety Program which will be shared and supported by the parties herein; and

WHEREAS, Code of Iowa Chapter 28E allows public agencies of this State to enter into an Agreement with one or more public or private agencies for a joint cooperative action; and

WHEREAS, pursuant to paragraph 7.g. of the Third Amended Chapter 28E Agreement now in force, new parties to the Agreement may be added with the unanimous consent of the voting members of the Joint Safety Committee;

NOW THEREFORE, in consideration of the mutual Agreements contained herein, the following Agreement is entered into by the Cities, the Waterworks, the County, the RSWC, and SEIRAA. The following Agreement amends replaces, and supersedes all previous Agreement and Amendments thereto.

1. **No Entity Created.** No independent or separate entity is created by this Agreement.

2. **Purpose.** The purpose of this Agreement is to continue to provide for the position of Safety Director whose responsibility shall be the creation and maintenance of a Safety Program for the benefit of each of the parties herein. Each of the parties shall support this position and the Safety Program created and maintained by such person, both financially and with administrative assistance. Each party shall be committed to the ongoing training and education of personnel and assisting them in their professional development.

3. **Applicable Law.** This Agreement is entered into under the provisions of Chapter 28E of the 2013 Code of Iowa, and is subject to the powers and limitations contained therein.

4. **Committee.**

a. **Joint Safety Committee:** The affairs of the entity created hereunder shall be managed by a committee.

b. **Name:** The name of the Committee shall remain the Joint Safety Committee.

c. **Selection:** The Joint Safety Committee shall consist of eight (8) individuals. The City of Burlington shall have two (2) members, The City of West Burlington shall have one (1) member, the Waterworks shall have one (1) member, the County shall have two (2) members, the RSWC shall have one (1) member, and SEIRAA shall have one (1) member.

d. **Terms:** The terms of the Committee members shall continue to be staggered as provided in previous Agreements and Amendments.

e. **Vacancies:** Vacancies shall be filled by the appropriate party for the remainder of the unexpired term. There shall be no limit on the number of consecutive terms a person may serve.

f. **Removal:** The Joint Safety Committee may remove any member upon unanimous vote of the remaining members for good cause. "Good cause" shall include, but shall not be limited to, failure to attend meetings; physical or mental inability to carry out a member's duties; disclosing confidential information; commission of an act of dishonesty which involves the work of the Joint Safety Committee, including handling of its funds; or any other act which the remainder of the Joint Safety Committee feels it is grossly inappropriate concerning all circumstances. Upon such unanimous vote, the member's position on the Joint Safety Committee shall immediately be terminated and the vacancy filled by the appropriate party.

g. **Compensation:** None of the members of the Joint Safety Committee shall be entitled to compensation. Joint Safety Committee members may be reimbursed for out-of-pocket expenses incurred for the benefit of the Joint Safety Committee and its

purposes and which have been pre-approved by the Joint Safety Committee in the form of a specific approval or pursuant to a written policy.

5. **Meetings of the Joint Safety Committee.** The Joint Safety Committee shall meet at least quarterly. A Special Meeting of the Joint Safety Committee may be called by any three (3) members of the Joint Safety Committee by filing with the Chairperson of the Joint Safety Committee a written Notice requesting a Special Meeting. The Chairperson shall call for a Special Meeting within five (5) days of the Chairperson's receipt of such written Notice. The Chairperson shall notify all members in writing of the Special Meeting, and such notice shall be given not less than three (3) days prior to the date set for the meeting. Such notice shall state the date, time, place, and purpose for which the Special Meeting has been called. Such notice shall be in writing and shall be by ordinary mail to all members of the Joint Safety Committee at their last known address, unless any member or members waive this provision and allow for notification by facsimile transmission, email, or other means. In any event, such notice shall not be given and will not be deemed sufficient if given by voice message or via a telephone call.

6. **Officers of the Joint Safety Committee.** The members of the Joint Safety Committee as selected by the parties shall elect from among themselves the following officers:

- a. Chairperson
- b. Vice Chairperson
- c. Secretary and Treasurer

If the Treasurer is not already bonded by one of the parties, then the Treasurer shall be secured by a Surety Bond in conformity with Section 64.2, Code of Iowa.

7. **Powers of the Joint Safety Committee.** The members of the Joint Safety Committee shall have all powers permitted under Chapter 28E, Code of Iowa (2001), and unless otherwise prohibited by law, shall have the power to:

- a. Hire and discharge personnel. The Joint Safety Committee shall take the necessary steps to fill the position of Safety Director if a vacancy occurs. The person filling this position shall become Safety Director for all parties and shall be under the control of the Joint Safety Committee created under this Agreement.

Although the Safety Director shall be a "shared employee" for purposes of worker's compensation, employment insurance, employee tax withholding, IPERS, and other record keeping purposes, the Safety Director shall be considered the employee of the City of Burlington Iowa.

The Safety Director shall be responsible to and shall report to the Chairperson of the Joint Safety Committee.

- b. Acquire and dispose of assets.

c. Establish authority to be delegated to the Safety Director. The Safety Director shall not be given the authority to enter into any contracts or agreements, verbal or written, which would bind any of the parties to this Agreement.

d. Adopt rules for the orderly conduct of meetings.

e. Contract with other public and private agencies.

f. Annually set contribution rates for each party to this Agreement to be raised by that party through property tax assessment or other means.

g. With the unanimous consent of the voting members of the Joint Safety Committee, accept new parties to this Agreement under the following conditions:

i. The prospective member must be capable of paying for its share of the costs by levying a tax or otherwise paying for services provided, and

ii. The new member must agree to be bound by the terms and conditions of this Agreement including any modifications or amendments thereto and Bylaws or rules then in existence.

8. **Funding.** The Joint Safety Committee formed under this Agreement shall meet and formulate a proposed budget each fiscal year. The fiscal year shall run from July 1st and end on June 30th every year. The proposed budget shall be delivered to each of the parties no later than February 1st of each year.

The parties shall fund all costs of hiring a Safety Director, if necessary, and shall fund training expenses and costs, including continuing education, for the Safety Director. The parties shall also provide all funding for supplies and equipment, staffing, including support staff for the Safety Director, and provide funding for all other necessary expenses and costs for the Safety Director to adequately perform his or her duties, including, but not limited to, conducting safety programs and overseeing compliance with local, state, federal, and OSHA laws, rules, and regulations.

The fiscal operation for the Joint Safety Committee shall be funded by each party contributing its pro rated share of the budget based upon the comparative number of full-time and part-time employees of each of the parties. Funding by each party shall be semi-annual unless the Joint Safety Committee or the parties hereto determine to be quarterly.

9. **Audit Procedures.** All present and future funds of the Committee shall be transferred to the City of Burlington and placed into a separate account identified as that of the Joint Safety Committee, said funds to be invested by the City in conformance with its adopted written investment policy and from which the obligations of the Committee will be paid at the written direction of the Committee or its Safety Director. Annually, in conjunction with its regular audit, the City will direct its auditors to perform an audit of the Committee's receipts,

expenditures, and investments as part of the City's audit. The cost of performing these services shall be in an amount mutually agreeable to the Committee and the City. The audit shall be conducted in compliance with Sections 11.6.1.a. and 11.6.1.b.(1) and (2) of the Code of Iowa.

10. **Duration.** This Agreement shall continue in perpetuity or until otherwise modified, amended, superseded, or terminated by the parties.

11. **Withdrawal from Agreement.** No party to this Agreement shall be permitted to withdraw from the Joint Safety Committee until and unless it has been subject to the terms and conditions of the original 28E Agreement or any Amendments thereto for a period of five (5) years. However, all parties to this Agreement may by unanimous agreement dissolve the Joint Safety Committee and terminate this Agreement provided adequate provisions are made for the payment of any outstanding debt that may exist upon the date of termination.

A qualified party may withdraw by serving the remaining parties with a notice of intent to withdraw, said notice to be served at a minimum of one year in advance of the prospective withdrawal date. Said notice shall be in writing, and service shall be deemed made upon personal delivery to the parties herein and to the Joint Safety Committee, or upon mailing by certified mail to the parties herein and to the Joint Safety Committee. A party wishing to withdraw shall signify its intention by resolution, and a copy of said resolution served as above shall be sufficient for the notice requirements stated herein. No party may withdraw without first having made satisfactory arrangements for the payment of its share of any outstanding obligation at that time.

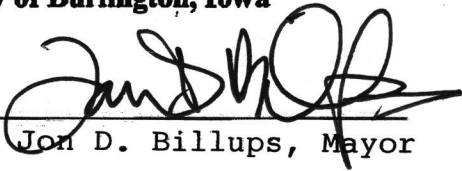
12. **Division of Assets Upon Termination.** After payment of all legitimate debts, any assets remaining shall be distributed to the parties in the same ratio as each party's financial contributions for the three years preceding the date of termination.

13. **Amendments.** Amendments to this Agreement may be made from time to time. The Amendments shall be in writing and must be approved by a 75% vote of all parties hereto.

14. **Signatures.** Each of the undersigned declares and certifies that they have been authorized by their respective governing entities to execute this Amended Agreement on behalf of said parties; that prior to the execution of this Agreement by the respective parties, by the City Council of the City of Burlington, Iowa, the City Council of the City of West Burlington, Iowa, the Board of Waterworks Trustees, Des Moines County Board of Supervisors, Des Moines County Regional Solid Waste Commission, and Southeast Iowa Regional Airport Authority have passed a resolution approving this Agreement, and upon execution of this Agreement shall become effective and binding upon all parties hereto.

Dated and signed at Burlington, Des Moines County, Iowa this 18th day of January, 2022.

City of Burlington, Iowa

By: 
Jon D. Billups, Mayor

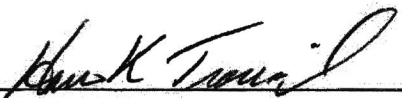
Attest: 
Katie Music
City Clerk

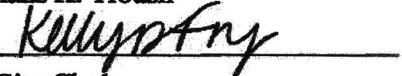
Board of Waterworks Trustees

By: _____
Amy Hanks, Its Chairperson

By: _____
Shane Johnson, Its Secretary

City of West Burlington, Iowa

By: 
Hans K. Trousil

By: 
City Clerk

Des Moines County, Iowa

By: _____
Thomas L. Broeker, Chairman

By: _____
Shane McCampbell

By: _____
Jim Cary

Attest: _____
Terri Johnson, Auditor

**Des Moines County Regional
Solid Waste Commission**

By: _____
_____, Its Chairperson

**Southeast Iowa Regional
Airport Authority**

By: _____
_____, Its Chairperson

February 4, 2022

Rodney Bliesener

Des Moines County Maintenance
513 N. Main Street
Burlington, IA 52601

RE: Des Moines County Courthouse East Stair Replacement
Bid Acceptance

Dear Mr. Bliesener:

As a follow up to the bid opening for the above referenced project held yesterday, we are attaching the bid tabulation for your review. The original copies of the bids were left with Ms. Doty and should be kept for your records.

There was only one bid submitted by Frank Millard Company and the lump sum price is \$101,470.00. This value is considerably higher than the budgeted cost estimate generated prior to the Covid-19 pandemic. Pricing has increased substantially due to disruptions in product deliveries and supply chain issues. The current bidding market has also been swamped with projects so many contractors already have their work booked for 2022. However, we feel that Frank Millard Company is capable of providing a satisfactory installation and the bid includes the required 5% bid bond and a 7.5% contingency as directed by the instructions to bidders. The submitted bid meets all of the bidding requirements and should be considered for approval by the board.

As always, if you have any questions, please do not hesitate to contact us.

Sincerely,

KLINGNER & ASSOCIATES, PC

Anthony L. Diewold
2022.02.04 11:09:43-06'00'

Tony Diewold, P.E.

Enclosure: Bid Tabulation



QUINCY · GALESBURG · BURLINGTON · PELLA · DAVENPORT · HANNIBAL · COLUMBIA · DAVENPORT

OWNER NAME: Des Moines County, Iowa

Bid Date: Tuesday, February 1, 2022

Bid Location: DSM County Courthouse

Bid Time: 2:00 PM

PROJECT NAME: Courthouse East Stair Replacement

Project No.: 21-2159 \ 2222

BID TABULATION

Contractor	Frank Millard Co.					
Bid Bond or Certified Check	Yes					
Addenda Acknowledged						
No Addenda Posted						
Contingency (Amount)	\$5,073.50					
Base Bid + Contingency	\$101,470.00					

Respectfully Submitted By:

Tony Diewold

Project Manager Name

Klingner & Associates, PC

February 4, 2022

Date

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Peterson, Ruby Employee #: _____
Title: Kitchen-Asst. Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain _____ |

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain _____ | |

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- | | |
|---|--|
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Reducation |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input checked="" type="checkbox"/> Other, Explain |

New Hire Kitchen Staff-Asst. Cook

Previous Rate \$/hr _____ New Rate \$9.02/hr
Previous Job Title: (if changed) _____
Effective Date: February 9, 2022

Authorized by: [Signature] Department: Correction. Center Date: January 31, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ROOKS, Kenyetta Employee #: J154
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

- Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

New Hire Correctional Officer Full Time

Previous \$/yr _____ New Rate \$39,867.37/yr
Rate _____

Previous Job Title: (if changed) _____
Effective Date: February 9, 2022

Authorized by: [Signature] Department: Correction. Center Date: February 1, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brigitte Davis Employee #: _____
 Title: Public Health Nurse Department: Local Health

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain _____ |

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Last Day Worked _____
 Add Vacation Days _____ to _____
 Add Sick Days _____ to _____
 Add Other Days _____ to _____
 Unpaid Days _____ to _____

Previous Title _____
 Previous Dept _____
 New Job Title _____
 New Dept _____
 Previous Rate _____
 Effective Transfer Date _____

Final Termination Date _____
 Final Rate of Pay _____
 Permanent Address _____
 City, State, Zip _____

LAY OFF

Does the employee Want Health Insurance Continued Yes No
 Does Employee Want Life Insurance Continued Yes No
 Last Day Worked _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain _____ | |

SALARY ADJUSTMENT

- | | |
|---|--|
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input checked="" type="checkbox"/> Other, Explain |
- 3.38 hours of unpaid leave

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued Yes No
 Does Employee Want Life Insurance Continued Yes No
 Previous Rate _____ New Rate _____
 Previous Job Title: (if changed) _____
 Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 2/4/2022
 Authorized by: _____ Department: Local Health Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brigitte Davis Employee #: _____
Title: Public Health Nurse Department: Local Health

STATUS CHANGES

TERMINATION

- Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

3.89 hours of unpaid leave _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 1/21/2022
Authorized by: _____ Department: Local Health Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Tammy Taylor Employee #: 0686
 Title: Collections Clerk Department: County Attorney

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain _____ |

Last Day Worked _____
 Add Vacation Days 0 to _____
 Add Sick Days 0 to _____
 Add Other Days 0 to _____
 Last Day Paid _____
 Unpaid Days _____ Personal hrs _____

Final Termination Date _____
 Final Rate of Pay _____
 Permanent Address _____
 City, State, Zip _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain _____ | |

Dates of Absence _____ to _____

Does the employee Want
 Health Insurance Continued Yes No
 Does Employee Want Life
 Insurance Continued Yes No

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
 Previous Dept _____
 New Job Title _____
 New Dept _____
 Previous Rate hourly New Rate _____
 Effective Transfer Date _____

LAY OFF

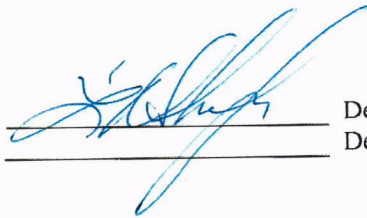
Does the employee Want
 Health Insurance Continued Yes No
 Does Employee Want Life
 Insurance Continued Yes No
 Last Day Worked _____

SALARY ADJUSTMENT

- | | |
|---|--|
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input checked="" type="checkbox"/> Other, Explain _____ |

Unpaid time off. For the dates of 2-03-22 & 2-04-22.
Total number of hours unpaid is: 13.5.
 0001-04-1100-000-10030 – **Effective Pay period**
ending on 2-05-22.

Previous Rate _____ New Rate _____
 Previous Job Title: (if changed) _____
 Effective Date: _____

Authorized by:  Department: Lisa K. Schaefer Date: 2-01-22
 Authorized by: _____ Department: County Attorney Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kathy Housman Employee #: 00825
Title: Clerk II Department: Auditor

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

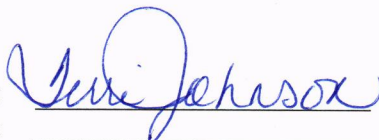
Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by:  Department: Auditor Date: 02/04/2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain
30-month step increase _____

Previous Rate \$34,396.03 New Rate \$35,115.99
Previous Job Title: (if changed) _____
Effective Date: 02/18/2022

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Ryan Jacks Employee #: 0292
Title: Maintenance Department: Secondary Roads

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid 1-27-22
Unpaid Days _____ to _____

Final Termination Date 1-27-22
Final Rate of Pay \$26.58
Permanent Address 17151 Hwy. 99
City, State, Zip Burlington, IA 52601

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No

SALARY ADJUSTMENT

Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Engineers Office Date: 2-04-22

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Duane Edle Employee #: _____
 Title: Maintenance Worker Department: Secondary Roads

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain _____ |

 Last Day Worked _____
 Add Vacation Days _____ to _____
 Add Sick Days _____ to _____
 Add Other Days _____ to _____
 Last Day Paid _____
 Unpaid Days _____ to _____

Final Termination Date _____
 Final Rate of Pay _____
 Permanent Address _____
 City, State, Zip _____

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
 Previous Dept _____
 New Job Title _____
 New Dept _____
 Previous Rate _____
 Effective Transfer Date _____

LAY OFF

Does the employee Want Health Insurance Continued Yes No
 Does Employee Want Life Insurance Continued Yes No
 Last Day Worked _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain _____ | |

Dates of Absence _____ to _____

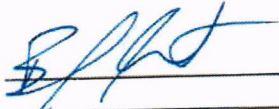
Does the employee Want Health Insurance Continued Yes No
 Does Employee Want Life Insurance Continued Yes No

SALARY ADJUSTMENT

- | | |
|---|--|
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input checked="" type="checkbox"/> Other, Explain _____ |

New Hire 2-07-22

Previous Rate _____ New Rate \$21.27
 Previous Job Title: (if changed) _____
 Effective Date: _____

Authorized by:  Department: Secondary Roads Date: 2-4-22
 Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

Des Moines County Treasurer's Office

Cash on Hand
As of 12-31-21

January 26, 2021

Board of Supervisors
Court House
Burlington, IA 52601

Report of Monies - Ending: December 31, 2021

Cash on Hand	\$	9,933.43
Checks	\$	62,880.37
EFT's Intransit - Internet Pymts	\$	29,249.80
EFT's Intransit - MV Edealer Pymts	\$	0.00
C.D.s & Investments	\$	24,772,309.16
Sub-Total	\$	24,874,372.76
Bank Balance	\$	288,711.07
Total	\$	25,163,083.83

Sincerely,




Janelle Nalley-Londquist
Des Moines County Treasurer

Des Moines County Treasurer's Office

*Balance in Depositories
As of 12-31-21*

Name of Bank	Town	Deposits In Transit	Checks Outstanding	Treasurer's Net Balance
F & M Bank & Trust (Regular Acct.)	Burlington	\$ 29,249.80	30,237.00	75,801.78
F & M Bank & Trust (Auditor's Acct)	Burlington	\$	68,292.20	207,243.62
F & M Bank & Trust (Drainage Acct)	Burlington	\$	3,600.00	5,615.67
F & M Bank & Trust (Clearing Acct.)	Burlington	\$	0.00	50.00
Net Amount on Deposit in Banks at Close of Business				\$ 288,711.07
Cash items - Listed on Supervisor's Affidavit Attached				\$ 24,874,372.76
Total Assets				\$ 25,163,083.83

I, County Treasurer of Des Moines County, Iowa, do hereby certify that the foregoing statement correctly shows the balance in depositories at the close of business: December 31, 2021


County Treasurer

Des Monies County Treasurer's Semi-Annual

For: July 1, 2021 to December 31, 2021

	Beginning Treasurer's Balance	Total Revenues	Beginning Balance + Total Revenues	Total Expenses	Change in Outstanding	Actual Ending Treasurer's Balance	Outstanding Bank Items
0001 - GENERAL BASIC	8,848,858.01	5,391,177.30	14,240,035.31	5,326,206.63	-396,795.92	8,517,032.76	14,994.89
0002 - GENERAL SUPPLEMENTAL	853,940.71	2,412,996.30	3,266,937.01	2,080,585.20	-361.28	1,185,990.53	0.04
0003 - GIS	92,291.31	122,670.10	214,961.41	111,278.27	-4,564.79	99,118.35	0.00
0004 - HAWK I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0005 - NARCOTICS TASK FORCE	13,987.74	537.40	14,525.14	1,929.86	0.00	12,595.28	0.00
0006 - SENIOR CHARITY FUND	2,892.08	0.00	2,892.08	0.00	0.00	2,892.08	0.00
0007 - 404 BUY-OUT GRANT	955.58	0.00	955.58	0.00	0.00	955.58	0.00
0008 - CORRECTIONAL FACILITY RESERVE	79,435.19	33,364.34	112,799.53	49,028.90	3,483.80	67,254.43	3,749.92
0009 - FUNDRAISING/DONATIONS	6,317.12	780.00	7,097.12	1,309.05	-150.00	5,638.07	0.00
0010 - MH-DS SERVICES FUND	180,379.54	647,642.90	828,022.44	503,934.17	-69.43	324,018.84	0.00
0011 - RURAL SERVICES BASIC	1,083,178.54	1,780,502.57	2,863,681.11	1,430,553.52	-41.98	1,433,085.61	0.00
0012 - PIONEER CEMETERY RESERVE	269.65	0.00	269.65	200.65	-69.00	0.00	0.00
0013 - TO BE FORFEITED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0014 - COURTHOUSE SECURITY	17,609.71	182.43	17,792.14	0.00	0.00	17,792.14	0.00
0015 - ATTORNEY COLLECTION INCENTIVE	129,700.08	6,895.36	136,595.44	3,274.21	-28,907.80	104,413.43	0.00
0016 - REIMBURSABLE MHDS	105,893.92	0.00	105,893.92	105,893.92	0.00	0.00	0.00
0017 - 2022 LINE-OF-CREDIT	0.00	350,213.58	350,213.58	350,213.58	1,865.48	1,865.48	1,865.48
0018 - RESIDENTIAL CARE FACILITY	72,342.20	10,500.02	82,842.22	4,602.82	-13,033.47	65,205.93	0.00
0019 - LAW LIBRARY	9,714.98	77.00	9,791.98	0.00	0.00	9,791.98	0.00
0020 - SECONDARY ROADS	5,194,777.50	3,903,302.27	9,098,079.77	4,488,550.61	-528,613.42	4,080,915.74	4,489.49
0023 - REAP - COUNTY CONSERVATION	34,179.04	15,675.74	49,854.78	0.00	0.00	49,854.78	0.00
0024 - RECORDERS RECORDS MGMT. FUND	16,599.52	3,961.53	20,561.05	60.00	0.00	20,501.05	0.00
0027 - COUNTY CONSERVATION RESERVE	244,818.08	71,839.11	316,657.19	133,004.17	-2,843.37	180,809.65	150.00
0028 - CO RECORDERS ELECT TRANSACTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0029 - CRISIS CENTER	117,408.88	17,250.00	134,658.88	9,311.37	0.00	125,347.51	0.00
0030 - SPECIAL DEPUTY RESERVE UNIT	11,910.74	9,925.00	21,835.74	1,942.32	0.00	19,893.42	0.00
0031 - 2023 LINE-OF-CREDIT	69,192.19	0.00	69,192.19	0.00	-69,192.19	0.00	0.00
0032 - OPTIMAE	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
1500 - SUPPLEMENTAL ENVIRONMENTAL PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1510 - EQUIPMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1520 - CAPITAL PROJECTS	157,619.50	414,911.90	572,531.40	414,911.90	-157,619.50	0.00	0.00
2000 - DEBT SERVICE	1,602,778.05	2,029,178.42	3,631,956.47	2,094,820.07	0.00	1,537,136.40	0.00
4000 - EMERGENCY MANAGEMENT	32,056.13	127,906.73	159,962.86	99,815.45	-481.27	59,666.14	431.97
4010 - E911 SURCHARGE	481,711.90	193,450.81	675,162.71	17,992.75	-700.11	656,469.85	179.72
4011 - E911 OPERATIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4012 - COMMUNICATIONS	182,445.11	20.32	182,465.43	500,879.86	-13,868.04	-332,282.47	3,601.55
4100 - COUNTY ASSESSOR	565,519.65	347,214.81	912,734.46	231,405.90	-1,312.01	680,016.55	0.00

Beginning Treasurer' s Balance

25,697,939.50

Expenses

24 - RECORDERS ELEC TRANS FEE	4,102.00
30 - TRANSFER OF FUNDS	1,442,642.94
63 - CHECKS ISSUED	18,753,902.17
64 - BANK SERVICES CHARGES	600.00
65 - MOTOR VEH COLL TO STATE	3,624,778.10
66 - MOTOR VEH FEES TO GEN BASIC	174,794.90
67 - TITLE SURCHARGE TO STATE	30,765.00
68 - USE TAX COLL TO STATE	2,534,268.92
69 - USE TAX FEES TO GEN BASIC	4,624.40
70 - MV POSTAGE TO GEN BASIC	14,821.00
71 - ADMIN FEES TO GEN BASIC	15.00
72 - BRUCellosis PYMT TO STATE	2,621.36
76 - ORGAN DONATIONS TO IDOT	613.76
77 - ORGAN DONATIONS TO GEN BASIC	25.99
83 - DRAINAGE WARRANTS ISSUED	14,981.13
88 - INVESTOR'S REIMB	250,861.81
99 - ORDERS PAID	27,445,915.90
DE - DEPRECIATION EXPENSE	0.00
OML - OTHER MISC LIABILITIES	138.61
SP - SALARIES PAYABLE	-160.35
Total Expenses	54,300,312.64

Change in Outstanding:

-1,206,543.35

Adjusted Expenses:

53,093,769.29

Revenues

01 - CURRENT RE TAXES	31,739,998.35
02 - CURRENT RE INTEREST	24,139.00
03 - CURRENT RE COSTS	88.00
04 - DELINQUENT RE TAXES	-1,917.00
05 - DELINQUENT RE INTEREST	356.00
07 - CURRENT MOBILE HOME TAXES	46,950.00
08 - CURRENT MOBILE HOME INT	218.00
10 - HOMESTEAD CREDIT	912,602.61
11 - MILITARY CREDIT	25,422.06
12 - AG LAND CREDIT	218,721.22
14 - MOBILE HOME CREDIT	4,018.00
16 - DRAINAGE TAXES	477,141.00
17 - SPECIAL ASSESSMENTS	51,426.00

COMMISSION OF VETERANS AFFAIRS



We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of **JANUARY 2022**.

NAME	WAR	AMOUNT	FOR
J.B.	P. GULF	\$300.00	R
L.H.	P. GULF	\$400.00	R
E.J.	VIETNAM	\$60.00	F
L.J.	PEACE	\$156.00	U
J.M.	PEACE	\$900.00	B

TOTAL: \$1,816.00

Arne Hausknecht *Marilyn Box*
Arne Hausknecht **Marilyn Box**

Francis McAllister
Francis McAllister

M= Medical F = Food R = Rent U = Utilities B =- Burial C = Clothing

COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY



STATISTICS FOR THE MONTH OF January 2022

Total spent on Direct Financial Aid to Vets: **\$1,816.00**

Total Budgeted \$43,550

SPENT:	WAR-TIME PERIOD			BALANCE
Food	WWII	\$60.00	\$0.00	\$2,919.36
Medical	Korean	\$0.00	\$0.00	\$1,945.17
Rent	Vietnam	\$700.00	\$60.00	\$2,041.74
Utilities	Lebanon	\$156.00	\$0.00	\$1,900.00
Clothing	Panama	\$0.00	\$0.00	\$2,115.17
Personal	Grenada	\$0.00	\$0.00	\$2,078.00
Education	Persian Gulf	\$0.00	\$700.00	\$1,816.00
Burial	Peace Time	\$900.00	\$1,056.00	
Misc.	Food Pantry	\$0.00	\$0.00	
Total		\$1,816.00		

VETERANS AFFAIRS STATISTICS


July 2021 - June 2022



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR
FACE TO FACE INTERVIEWS													
Federal	17	14	22	20	13	15	16						
Assist													
County	12	7	10	2	7	11	3						
Assist													
PHONE CALLS RECEIVED													
Federal	24	51	58	25	36	46	63						
Assist													
County	23	20	23	12	19	12	12						
Assist													
Van	23	46	42	31	49	55	61						
Calls													
VA Clinic	7	9	15	4	3	10	6						
Calls													
CORRESPONDENCE													
Received	3	4	8	11	6	7	4						
Sent	1	5	3	2	3	4	2						
VETS ASSISTED IN COMPLETING GOVT. FORMS													
	15	14	14	7	13	15	13						
GRAVE REGISTRATION FORMS TO STATE													
	3	4	6	8	1	5	0						

GENERAL ASSISTANCE MONTHLY REPORT
January 2022

Services	Mo. Contacts	Mo. Assisted	YTD Contacts	YTD Assisted
Rent	10	2	10	2
Utilities	4	0	4	0
Prescriptions	0	0	0	0
Other Medical	0	0	0	0
Cremations	6	1	6	1
Transportation	0	0	0	0
Clients Denied	13	--	13	--
Type of Contact				
Phone	18	3	18	3
Appointment	0	0	0	0
Walk-in	2	0	2	0
No Shows	0	--	0	--
Total Clients	20	3	20	3

 _____

Brooke Marland
 Des Moines County General Assistance

DES MOINES CO TREASURER

DATE : 2/2/2022 10:25 AM
OPER : 3-Julie
TKBY : Julie Howe
TERM : 3
REC# : R00376441

400 Miscellaneous Receipt	20741.86
DMC RECORDER OFFICE	20741.86
AFFIDAVITS & ARTICLES	550.00
0001-1-07-8110-400010	-550.00
CONTRACTS	375.00
0001-1-07-8110-400015	-375.00
DEEDS	1365.00
0001-1-07-8110-400020	-1365.00
EASEMENTS	40.00
0001-1-07-8110-400025	-40.00
MISCELLANEOUS	265.00
0001-1-07-8110-400030	-265.00
MORTGAGES	8625.00
0001-1-07-8110-400035	-8625.00
PLATS	215.00
0001-1-07-8110-400040	-215.00
TAX LIENS-ST OF IA	10.00
0001-1-07-8110-400045	-10.00
TRADE NAMES	30.00
0001-1-07-8110-400050	-30.00
FIN STMTS FIXTURE FILING	10.00
0001-1-07-8110-400055	-10.00
SNOWMOBILE TITLE & LIENS-DNR	115.00
0001-1-07-8110-401000	-115.00
BOAT LIEN -DNR	10.00
0001-1-07-8110-402000	-10.00
BOAT/SNOW WRITING FEES-DNR	188.75
0001-1-07-8110-403000	-188.75
HUNT/FISH WRITING FEES-DNR	9.25
0001-1-07-8110-403001	-9.25
REVENUE STAMPS-IA DEPT REV	3296.13
0001-1-07-8110-404000	-3296.13
TRANSFER FEES - AUDITOR	800.00
0001-1-07-8110-410000	-800.00
VITAL RECORDS-IA DEPT HEALTH	1632.00
0001-1-07-8110-413000	-1632.00
OTHER MISC FEES & COPIES	984.65
0001-1-07-8110-550000	-984.65
RECORDER'S REC MGT FEE	585.00
0024-1-07-8110-414000	-585.00
TRB - INT ON CK'G	1.08
0001-1-07-8110-600000	-1.08
REC'S NON-REF OVER PYMT	10.00
0001-4-99-9030-822000	-10.00
BOAT TITLES-DNR	25.00
0001-1-22-6110-412000	-25.00
PUBLIC - COUNTY UTV PERMIT	1600.00
0001-1-07-8110-407000	-1600.00

Paid By:DMC RECORDER OFFICE
2-Check 20741.86 REF:4950

APPLIED 20741.86
TENDERED 20741.86

CHANGE 0.00

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: 2-Feb-22

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc AA	0001-1-07-8110-400010	\$550.00	1/31/2022
"	Public - Contracts CT	0001-1-07-8110-400015	\$375.00	"
"	Public - Deeds DDS	0001-1-07-8110-400020	\$1,365.00	"
"	Public - Easements EM	0001-1-07-8110-400025	\$40.00	"
"	Public - Miscellaneous MI	0001-1-07-8110-400030	\$265.00	"
"	Public - Mortgages MTG	0001-1-07-8110400035	\$8,625.00	"
"	Public - Plats PLT	0001-1-07-8110-400040	\$215.00	"
"	State of Iowa-Tax Liens TL	0001-1-07-8110-400045	\$10.00	"
"	Public - Trade Names TN	0001-1-07-8110-400050	\$30.00	"
"	Public - Fin. Stmt's - Fixture Filings FSF	0001-1-07-8110-400055	\$10.00	"
"	DNR - ATV Titles & Liens ST	0001-1-07-8110-401000	\$115.00	"
"	DNR - Boat Liens Fee BL	0001-1-07-8110-402000	\$10.00	"
"	DNR - Boat/Snow Writing Fees WFB	0001-1-07-8110-403000	\$188.75	"
"	DNR - Hunt & Fish Writing Fees WFH	0001-1-07-8110-403001	\$9.25	"
"	Ia Dept of Rev - Rev Stamp Fee RS	0001-1-07-8110-404000	\$3,296.13	"
"	Public - County Transfer Fees TF	0001-1-07-8110-410000	\$800.00	"
"	Ia Dept of Health - Vital Record Fee VR	0001-1-07-8110-413000	\$1,632.00	"
"	Public - PhotoCopy/Fax Fees OMI	0001-1-07-8110-550000	\$984.65	"
"	Public - Recorder's Record Mgt Fees RMF	0024-1-07-8110-414000	\$585.00	"
"	Two Rivers - Interest on Checking IC	0001-1-07-8110-600000	\$1.08	"
"	Public - Non-refund Over Payment NR	0001-4-99-9030-822000	\$10.00	"
"	DNR - Boat Title Fee BT	0001-1-22-6110-412000	\$25.00	"
"	Public - County UTV Permit CAP	0001-1-07-8110-407000	\$1,600.00	"

TOTAL \$20,741.86

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

February 1st, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, February 1st, 2022, with Chair Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Payroll Deputy Sara Doty reported the Auditor's office remains busy. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported everything is going well at the Sheriff's Office. The jail currently has a population of 71 with two out of county prisoners housed in our jail. The youth academy is taking place from March 2nd to May 4th. Any youth from 16-18 that is interested in learning more about working in law enforcement has until February 7th to apply. Applications are available at the Sheriff's Office. He thanked the Shoquoquon Boat Club for the \$1250 they donated to the K9 unit. There is a Crime Stoppers event being held February 12th at the Memorial Auditorium. County Attorney Lisa Schaeffer stated her office is busy. Assistant Land Use Administrators Zach James and Jarred Lassiter were present for an agenda item. They also have a work session discussing the Airport Zoning Ordinance following the meeting. Conservation Director Chris Lee stated they have a board meeting tomorrow night. Big Hollow has been busy with ice fishing. County Treasurer Janelle Nalley-Londquist reported her office is busy. CDS Director Ken Hyndman reported his office remains busy working with the MHDS budget. He has a meeting coming up to discuss 28E agreements with the counties. County Engineer Brian Carter reported his crew is out cutting trees. The two new plow trucks are in, and his crew is preparing for the upcoming snow. Safety Director Angela Vaughan reports her office is busy. County Recorder Natalie Steffener stated her office is busy. Public Health Administrator Christa Poggemiller reported they are busy. The County has a positivity rate of 22% with 258 new cases. They continue to provide vaccines.

No Correspondence received.

Approval of Accounts Payable Claims in the amount of \$1,411,699.07 were presented. McCampbell motioned to approve and seconded by Broeker.

DHS Relocation Lease Proposals were presented. Terrus Real Estate Group's proposal was accepted. Broeker made a motion to accept and seconded by McCampbell.

Memorandum of Understanding with Danville Telecom regarding ARPA Funds was presented. McCampbell made a motion to approve and seconded by Broeker.

2022 Pioneer Cemetery Commission Officers, Membership and Annual Report was presented. McCampbell made a motion to approve and seconded by Broeker.

Resolution #2022-006 to Cancel Outstanding Checks Over One-Year old was presented. Broeker made a motion to approve and seconded by McCampbell.

INSERT RESOLUTION 2022-006

Personnel Action: Correctional Center – James Pleasant, Full Time Correctional Officer, 8.25 Unpaid hours for 1/13/22. Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office: Dewey Byar Trust Report, 2021

McCampbell motioned to approve the January 25th, 2022, regular meeting minutes and seconded by Broeker.

Broeker attended an Emergency Management / Descom Meeting. He also attended a COBCO Insurance Meeting. Cary attended a SEIRP meeting.

Meeting was adjourned at 9:28 a.m.

Following the board meeting a work session was held with Zach James and Jarred Lassiter/SEIRPC. Also present was the County Engineer. All present reviewed proposed changes to the Airport Approach Regulations.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcourty.com

Jim Cary, Chairman

Attest: Sara Doty, Deputy Auditor