

March 8th, 2022

The Des Moines County Board of Supervisors met in regular session at the Courthouse in Burlington at 9:00 AM on Tuesday, March 8th, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson gave an update on the June 7th Primary Election. The filing for the County offices started March 7th and ends March 25th. County Attorney Lisa Schaefer stated her office is busy. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported everything is going well at the Sheriff's Office. The jail population is 65. Budget Director Cheryl McVey reported the budget is going well and a FY22 budget amendment will be scheduled in late April. Assistant Land Use Administrator Jarred Lassiter reported they are busy. County Treasurer Janelle Nalley-Londquist reported her office is busy and collecting the second half property taxes due March 31st. Public Health Director Christa Poggemiller stated her office is busy and starting to schedule outreach clinics and conducting health education. Conservation Director Chris Lee stated he is meeting with the Capital Campaign Team to kickoff fundraising. County Recorder Natalie Steffener reported her office is busy and boat registrations are slowly coming in. Renewals are due in April. County Engineer Brian Carter reports his crews were out clearing the snow Monday morning and more snow is predicted later this week. Carter stated Bryan Bross with Klingner & Associates was present and will give an update on the Heartland Pipeline inspection project. Bids for grading on 115th St. / 91st Ave. project were opened yesterday. Six bids were received. His office will be sending out bids this week for the Upper Flint Road paving project. Dry Branch Creek bridge will bid in May. Contractors will start in early April on Pleasant Grove Road and Geode Road projects which will require short term road closures. CDS Director Ken Hyndman stated he will be attending SEIL Region meetings tomorrow. Safety Director Angela Vaughan reported she will be out of the office next week. Maintenance Director Rodney Bliesener reported his department is busy and he attended a TIGER Grant meeting last week for the downtown project.

No Correspondence received.

Resolution #2022-019 on Acquisition or Development for Outdoor Recreation was presented by Conservation Director Chris Lee. Chairman Cary read the resolution into record. McCampbell motioned to approve and seconded by Broeker.

RESOLUTION 2022-019
ON ACQUISITION OR DEVELOPMENT FOR OUTDOOR RECREATION
County: Des Moines

WHEREAS, the County of Des Moines is interested in acquiring lands or developing outdoor recreational facilities on the following described project for the enjoyment of the citizenry of

Site Name: Big Hollow Recreation Area and the State Iowa.

Site Address: 18853 152nd Ave., Sperry, IA 52650

Project Title: Big Hollow Park Accessibility Improvements

Total Estimated Cost: \$ 299,228

Brief Description of Project:

This project will add 18 new RV campsites next to the existing RV campground. It will also pave a fishing jetty (currently gravel surface), install sidewalks at the beach and to an existing kayak launch dock, replacing soft, natural surfaces and stairs with accessible paved routes.

AND, Land and Water Conservation Fund financial assistance is being sought for the acquisition or development of said outdoor recreational facilities,

NOW THEREFORE, be it resolved by Des Moines County that the project described above be authorized,

AND, be it further resolved that said County make application to the Iowa Department of Natural Resources to seek Land and Water Conservation Fund financial assistance from the National Park Service in the amount of 50% of the actual cost of the project,

AND, be it further resolved that said County certifies to the following:

1. That it will accept the terms and conditions set forth in the NPS Grants-in-Aid Manual and which will be a part of the Project Agreement for any grant awarded under the attached proposal.
2. That it is in complete accord with the attached proposal and that it will carry out the acquisition and/or development in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the Iowa Department of Natural Resources.
3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said County for public outdoor recreational use.
4. That no financial assistance has been given or promised under any other federal program or activity with regard to the proposed project.
5. That it will not discriminate against any person on the basis of race, color, or natural origin in the use of any property or failure acquired or developed pursuant to this proposal and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964), and of the regulations promulgated pursuant to such Act by the Secretary of the Interior and contained in 43 CFR 17.
6. That it will maintain adequate financial records on the proposed project to substantiate claims for cost-sharing.

THIS IS TO CERTIFY that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Des Moines County Board of Supervisors at a legal meeting held on this 8th Day of March, 2022.

Jim Cary
Chairperson

Shane McCampbell
Vice-Chair

Resolution #2022-020 Setting the Time and Date of FY23 Budget Hearing was presented. Broeker motioned to approve and seconded by McCampbell.

**RESOLUTION SETTING TIME AND DATE OF FY23 BUDGET HEARING
RESOLUTION #2022-020**

BE IT RESOLVED:

- 1)The Board of Supervisors hereby fixes the time and place for a public hearing on the FY23 budget estimate for Tuesday, March 29, 2022, at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2)The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3)This resolution shall take effect immediately.

APPROVED this 8th day of March, 2022.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Jim Cary, Chairman
Shane McCampbell, Vice-Chairman
Tom Broeker, Member

ATTEST: Terri Johnson, Auditor

Resolution #2022-021 Appointing Title VI Coordinator for Des Moines County was presented. McCampbell motioned to approve and seconded by Broeker.

**RESOLUTION #2022-021
APPOINTING TITLE VI COORDINATOR FOR DES MOINES COUNTY**

Des Moines County hereby appoints Sara Doty, Payroll Deputy as the Title VI Coordinator for Des Moines County. The coordinator will be responsible for implementing and monitoring the local public agency's Title VI program per the Title VI Non-Discrimination Agreement with the Iowa Department of Transportation (IDOT) and is the representative for issues and actions pertaining to the agreement.

Passed and Approved this 8th day of March, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chairman
Shane McCampbell, Vice-Chairman
Tom Broeker, Member

ATTEST: Terri Johnson, Auditor

Payroll Reimbursement Claims in the amount of \$722.56 was presented. Broeker motioned to approve and seconded by McCampbell.

The 2022 Certificate of Organization for Des Moines County Agricultural Extension Council was presented. McCampbell motioned to approve and seconded by Broeker.

Class C Liquor License for Fat Annie's Augusta Tap was presented. Broeker motioned to approve and seconded by McCampbell.

Class C Liquor License for Harvest View Farms was presented. McCampbell motioned to approve and seconded by Broeker.

Application for Fireworks Permit for Sperry Fireworks Show to be held on July 2nd with a July 3rd rain date was presented. Broeker motioned to approve and seconded by McCampbell.

Approval of HIPAA Privacy and Security Policy and Procedure Manual was presented. Broeker motioned to approve and seconded by McCampbell.

Tentative Agreement between Des Moines County and CWA Local 7176 Clerical and Custodial was presented. McCampbell motioned to approve and seconded by Broeker.

Tentative Agreement between Des Moines County and CWA Local 7176 Deputies and Correctional Officers was presented. Broeker motioned to approve and seconded by McCampbell.

Department of Human Services (DHS) Lease Agreement with Burlington Crossing Real Estate, LLC was presented. DHS Offices will move to a new location at 3535 Agency St. Suite 102, Burlington. Term of the lease is for ten-years beginning July 1st and ending June 30, 2032, unless terminated sooner. Occupancy by DHS is contingent upon receipt and/or installation of any building materials, equipment or supplies associated with improvements to the property being made by Landlord. Broeker motioned to approve the lease and seconded by McCampbell.

Personnel Actions: Local Health - Stefanie Gall, Health Promotion Coordinator. Unpaid leave – 8 hrs. on 3/1. Julie Shaw, CNA. 6-month probation completed. New rate - \$30,000.87 yr., effective 2/3. Judith Weatherwax, CNA. Unpaid leave – 75.38 hrs. Broeker made a motion to approve all three actions and seconded by McCampbell.

Correctional Center – Kenyetta Rooks, CO-FT. Unpaid leave 3/1 to 4/13. McCampbell motioned to approve and seconded by Broeker.

Reports received and filed in the Auditor’s Office:

Auditor’s Report of Fees Collected, Qtr. ending 12/31/2021

Clerk’s Report of Fees Collected, January 2022

Recorder’s Report of Fees Collected, February 2022

Jail Stats, January 2022

General Assistance Monthly Report, February 2022

Broeker motioned to approve the March 1st, 2022, regular meeting minutes and seconded by McCampbell.

Future Agenda Item – County Attorney stated the need to approve a resolution to update the indigent attorney fees

Public Input – Bryan Bross, Klingner & Associates spoke about the Heartland Pipeline project. He stated work may not begin until late 2023 or early 2024. He will inform the Board as he gets updates on the progress of the project.

Meeting was adjourned at 9:36 a.m.

Two work sessions followed the meeting. The first work session with Zach James and Jarred Lassiter with SEIRPC to discuss an Ordinance Fee Schedule. They presented a Staff Report in regard to updating the fee schedule for the Des Moines County Land Use Ordinances (Floodplain Development, Subdivision, Zoning and Airport Height Regulations). After discussion, James and Lassiter will provide a resolution setting the fees. The second work session with County Attorney, Sheriff, Public Health and Safety Director to discuss the dog ordinance. Resident Tim Scott was present to inquire about anyone bitten by a dog and the need for the person to be notified after the dog’s two-week rabies quarantine. Standards for quarantine and reporting process by the Sheriff and to Public Health was discussed. Scott felt dog owners need to be cited for unprovoked dog bites. Items discussed will be addressed in an amendment to the dog ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county’s website www.dmcountry.com

Approved March 15th, 2022

Jim Cary, Chairman

Attest: Terri Johnson, Auditor