

April 12<sup>th</sup>, 2022

The Des Moines County Board of Supervisors met in regular session at the Courthouse in Burlington at 9:00 AM on Tuesday, April 12<sup>th</sup>, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Payroll Deputy Sara Doty reported she is busy. IT Director Colin Gerst stated his office remains busy. Conservation Director Chris Lee reported his crew is busy with spring burns. Conservation held a ribbon cutting for the new boat ramp last Friday, which is now open to the public. He would also like to remind everyone Turkey season is open so be careful of the hunters. Assistant Land Use Administrator Jarred Lassiter stated he has an agenda item today and continues to stay busy. Budget Director Cheryl McVey is present for an agenda item. County Treasurer Janelle Nalley-Londquist stated her office is busy. CDS Director Ken Hyndman reported he continues to attend meetings for the SEIL Region. County Auditor Terri Johnson reported her office has ordered the Primary Election ballots and has received the ballot proofs. However, the proofs will not be formally approved until the Secretary of State verifies if there are any changes to be made on the ballots due to pending litigation. County Recorder Natalie Steffener reported they continue to stay busy. County Engineer Brian Carter reports there are plenty of County Road closures due to work going on. His department is entering the busy season and things are going well. He has an agenda item. Assistant County Attorney Trent Henkelvig reports the County Attorney's Office remains busy. Chief Deputy Chad McCune stated the jail population is currently at 73. The new Deputies have finished their training and are now patrolling which puts the Sheriff's Office back to full staff. Maintenance Director Rodney Bliesener stated his department is busy. The front steps project is due to begin next Monday, April 18<sup>th</sup>. He wants to remind the public that the front steps entrance will be closed and to use the handicap entrance on the south side of the building

No Correspondence was received.

Resolution #2022-030 and Final Plat for Breder Farm Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on the Subdivision. McCampbell made a motion to approve and seconded by Broeker.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2022-030**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for Breder Farm Subdivision has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of Breder Farm Subdivision, with the following conditions:

For Lot 1, a permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to construction of a new residence, and a code compliant system shall be installed prior to its habitation.

For Lots 1 and 2, permits shall be obtained from the Iowa Department of Transportation prior to the construction of new entrances from US Highway 61.

Approved and adopted this 12th day of April, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair  
Shane McCampbell, Vice Chair  
Tom Broeker, Member

ATTEST: Terri Johnson, County Auditor

Resolution #2022-031 Setting Time and Date of FY22 Budget Amendment Hearing was presented. County Budget Director Cheryl McVey spoke regarding the County Budget. The Hearing will take place April 26<sup>th</sup> at 9:00 a.m. Broeker made a motion to approve and seconded by McCampbell.

**RESOLUTION SETTING TIME AND DATE OF FY22 BUDGET AMENDMENT HEARING**  
**Resolution # 2022-031**

BE IT RESOLVED:

The Board of Supervisors hereby fixes the time and place for a public hearing on the FY22 budget amendment for Tuesday, April 26th, 2022 at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.

The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.

This resolution shall take effect immediately.

APPROVED this 12th day of April, 2022.

DES MOINES COUNTY  
BOARD OF SUPERVISORS

Jim Cary, Chairman  
Shane McCampbell, Vice-Chairman  
Tom Broeker, Member

ATTEST: Terri Johnson, Auditor

Personnel Actions: Local Health, Karen Kemp, resignation as of 4/1/22. McCampbell made a motion to approve and seconded by Broeker. Recorder's Office, Renae Welborn, Clerk II, 12-month step increase, new wage of \$32,453.60 effective 4/12/22. McCampbell made a motion to approve and seconded by Broeker. Sheriff's Office, Thomas Seitz, Deputy, 36-month step increase, new wage of \$62,809.51 effective 4/23/22. Kolton Atkins, 36-month step increase, new wage of \$62,809.51 effective 4/22/22. Broeker made a motion to approve and seconded by McCampbell. Correctional Center, Isabelle Donlan, New Hire, Assistant Cook, \$9.02 Hourly effective 4/13/22. Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office: Recorder's Report of Fees Collected, March 2022.

McCampbell motioned to approve the April 5<sup>th</sup>, 2022, regular meeting minutes and seconded by Broeker.

Broeker attended a Safety Committee meeting. Broeker and McCampbell also attended the Governor's Workforce Round Table Event.

No public input was received.

Public Hearing for 2023 IDOT Secondary Roads Budget & 5-year Construction Program was held. Broeker made a motion to open the public hearing and seconded by McCampbell. County Engineer Brian Carter spoke on the Budget & 5-year Construction Program. Cary asked if there were any public comments. None received. Broeker made a motion to close the public hearing and seconded by McCampbell. McCampbell made a motion to approve the 2023 IDOT Secondary Roads Budget & 5-year Construction Program and seconded by Broeker.

Meeting was adjourned at 11:34 a.m.

A work session was held following the meeting with County Engineer Brian Carter regarding the Discussion of C-Level Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcourty.com](http://www.dmcourty.com)

Approved April 19<sup>th</sup>, 2022  
Jim Cary, Chairman  
Attest: Sara Doty, Deputy Auditor