

May 3<sup>rd</sup>, 2022

The Des Moines County Board of Supervisors met in regular session at the Courthouse in Burlington at 9:00 AM on Tuesday, May 3<sup>rd</sup>, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty reported that employees who are enrolled in T Rowe Price should check their beneficiaries and make sure they are listed correctly. There was an error in the transfer of beneficiaries to the new system. IT Systems Administrator Brandon Mehmert stated the office remains busy. Sheriff Kevin Glendening reported it is National Correctional Officers Week. He would like to give a special thank you to our amazing Correctional Officers who work in a very difficult environment and are prepared to handle it daily. The jail population is at 69. County Attorney Lisa Schaefer reported her office is busy currently handling a homicide and robbery trial. She attended a zoom meeting regarding the Opioid Settlement with more information coming on the case. Land Use Administrator Jarred Lassiter stated he has minor subdivisions out for review. He is requesting a work session with the Board of Supervisors next week on a Zoning Ordinance amendment. Conservation Director Chris Lee reported Big Hollow's Water Habitat Grant has been approved. Conservation Board will hold a meeting tomorrow at Starrs Cave Nature Center at 4:30. County Treasurer Janelle Nalley-Londquist reported her office mailed out delinquent tax notices and tax sale notices yesterday. CDS Director Ken Hyndman stated May is Mental health Awareness Month. Assistant County Attorney Trent Henkelvig is in attendance for the work session. County Auditor Terri Johnson reported her office is busy preparing for the primary election. The Secretary of State's office is working on sending cards out to everyone in Des Moines County that will have the new precinct and polling location listed for them. County Engineer Brian Carter stated there haven't been any changes in the road closures. The weather is making it difficult to get projects completed. Maintenance Director Rodney Bliesener reported he has an agenda item today. His department continues to stay busy. Safety Director Angela Vaughan reported her office is busy. Public Health Administrator Christa Poggemiller reported her office is busy.

No correspondence was received.

Payroll Reimbursement Claims in the amount of \$146.70 and Non-Cash Taxable in the amount of \$24.07 were presented. Broeker made a motion to approve and seconded by McCampbell.

Accounts Payable Claims in the amount of \$879,004.00 were presented. McCampbell made a motion to approve and seconded by McCampbell.

Anderson Larkin & Co Engagement Letter for FY2022 Audit was presented. Broeker made a motion to approve and seconded by McCampbell.

Engineering Services for the Jail Project were presented. Maintenance Director Rodney Bliesener spoke on this. Due to the cost of the project an architect/engineer is required. Bliesener received quotes from two firms. Klingner & Associates quoted a lower cost of \$30,500.00. McCampbell made a motion to approve and seconded by Broeker.

Personnel Actions: Correctional Center – James Pleasant, Full Time Correctional Officer, 6-Month Step Increase, New Rate of \$40,895.52 yr., effective 5/1/22; Cassandra Belknap, Asst Cook, Promotion to Dietary Manager with a new Rate of \$37,880.14 yr. effective 5/3/22; Ruby Peterson, Asst Cook, Resignation effective 4/24/22. McCampbell made a motion to approve all three and seconded by Broeker.

Reports received and filed in the Auditor's Office: Jail Stats, March 2022

McCampbell motioned to approve the April 26<sup>th</sup>, 2022, regular meeting minutes and seconded by Broeker.

There was an emergency item added to the agenda. A Class C Liquor License for a wedding being held at

Myers Tree Farm on 5/7 was presented. When the applicant applied, they selected the State of Iowa and not Des Moines County which sent it out to the wrong area. The State said they had emailed the County Auditor on Friday regarding the request but the two employees who receive these notices did not receive the email. The Auditor's Office received the application late Monday afternoon. McCampbell made a motion to approve and seconded by Broeker.

Broeker attended a Medical Examiners Meeting. Cary attended an SEIRP Meeting.

No public input was received.

Meeting was adjourned at 9:28 a.m.

A work session was held after the meeting with the Public Health Administrator and RUSS to discuss a 28E Agreement with the DNR regarding well permits.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved May 10<sup>th</sup>, 2022  
Jim Cary, Chairman  
Attest: Sara Doty, Deputy Auditor