

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, May 17th, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcounty.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Payroll Reimbursement Claims
 - B. Accounts Payable Claims
 - C. Appointment to the Airport Authority Board
 - D. Class C Liquor License – Barclay Wedding Barn on the Ridge 5/26/22
 - E. Personnel Actions
 1. Public Health (1)
 - F. Reports:
 1. Sheriff's Monthly Report, April 2022
 - G. Minutes for Regular Meeting on May 10th, 2022
 - H. Minutes for Special Meeting on May 12, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions held after the meeting:

BOS / Maintenance / Sheriff / District Court

RE: Courthouse Security

BOS / County Engineer

RE: Project Tour

**Payroll Claims
Reimbursements**

Accounts Payable Claims

05/17/2022 MEETING

\$800,340.94

Checks

\$0.00

Wire Transfer Pmnt

\$800,340.94

GRAND TOTAL



Farmers & Merchants Bank & Trust

221 Jefferson Street
P.O. Box 928
Burlington, Iowa 52601
Phone: 319-752-3661
www.fmbanktrust.com

Charles E. Walsh
President

May 9, 2022

**Tom Broeker
Des Moines County Board of Supervisors
513 N. Main St.
Burlington, IA 52601**

Dear Chairman Broeker;

Des Moines County chose to join the Southeast Iowa Regional Airport Authority in January of 2006, to which Des Moines County was given a seat on the board.

Please accept my request to be appointed to the Airport Authority Board for a four-year term as the Des Moines County representative. I have been on the Airport Authority Board for 20 years as a City of Burlington representative and have made a change in address of which I am now outside the city limits but in Des Moines County. I would like to continue serving the community on the Airport Authority Board and feel I have much to offer in the role.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. E. Walsh', with a long horizontal flourish extending to the right.

Charles E. Walsh



State of Iowa

Alcoholic Beverages Division

App # 160902

Applicant

NAME OF LEGAL ENTITY

HY-VEE, INC.

NAME OF BUSINESS(DBA)

Hy-Vee Keokuk Barclay Wedding

BUSINESS

(515) 267-2949

ADDRESS OF PREMISES

14133 Irish Ridge Road

PREMISES SUITE/APT NUMBER

CITY

Burlington

COUNTY

DesMoines

ZIP

52601

MAILING ADDRESS

5820 Westown Parkway

CITY

West Des Moines

STATE

Iowa

ZIP

50266

Contact Person

NAME

Kelly Palmer

PHONE

(515) 267-2800

EMAIL

kpalmer@hy-vee.com

License Information

LICENSE NUMBER

LICENSE/PERMIT TYPE

Class C Liquor License

TERM

5 Day

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

May 26, 2022

TENTATIVE EXPIRATION DATE

May 30, 2022

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Liquor License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Randy Edeker	Urbandale	Iowa	50322	CEO	0.00	Yes
Michael Jurgens	Urbandale	Iowa	50322	EVP, Secretary	0.00	Yes
Andrew Schroeder	Johnston	Iowa	50131	Vice President, Accounting	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

EMPLOYERS MUTUAL
CASUALTY COMPANY

POLICY EFFECTIVE DATE

Sep 27, 2021

POLICY EXPIRATION DATE

Sep 27, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brigitte Davis Employee #: _____
Title: Public Health Nurse Department: Local Health

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last day 5/25/2022

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

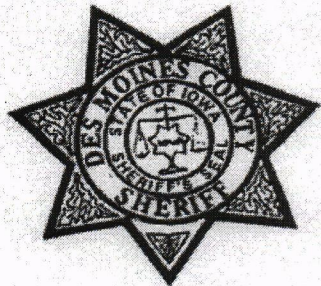
SALARY ADJUSTMENT

Reclassification
 Anniversary
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

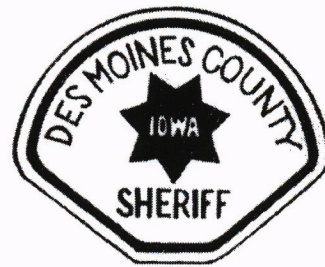
Authorized by: Christa Poggemiller Department: Local Health Date: 5/12/2022
Authorized by: _____ Department: Local Health Date: _____

Pay Period Ending: _____ Payroll Date: _____



KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

04/01/2022 thru 04/30/2022

SHERIFF FEES	6,056.43
MILEAGE	758.42
R & B	16,794.45
INTEREST	1.83
TOTAL	<u>\$23,611.13</u>

6814.85

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening

KEVIN GLENDENING, SHERIFF

May 10th, 2022

The Des Moines County Board of Supervisors met in regular session at the Courthouse in Burlington at 9:00 AM on Tuesday, May 10th, 2022, with Chairman Jim Cary and Vice-Chair Shane McCampbell present. Member Tom Broeker was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty stated she remains busy. IT Director Colin Gerst stated the office is busy. Sheriff Kevin Glendening stated they held the graduation of the Youth Academy last week. He was very pleased with the turnout of the program. The jail population is at 70. Maintenance Director Rodney Bliesener stated he has several projects in the works. Frank Millard is hoping to pour concrete for the Courthouse front steps this week. Land Use Administrator Jarred Lassiter reported he attended a Zoning Commission meeting last week and will have a Board of Adjustment meeting next Monday. He has items on the agenda. CDS Director Ken Hyndman reported he will attend a SEIL meeting tomorrow. County Auditor Terri Johnson reported her office is busy preparing for the primary election. In-Person absentee voting will begin in the Auditor's Office on May 18th and end June 6th. If a voter sent in an absentee ballot request form to have a ballot mailed, the ballot will be mailed on May 18th. On Saturday June 4th the Auditor's Office will be open for absentee voting from 8:00 a.m. – 4:00 p.m. She reminded everyone to make sure to bring their photo ID when voting absentee at the Auditor's Office or voting at their polling location on election day. County Engineer Brian Carter stated projects are moving along. They hope to have Pleasant Grove Road open in 2-3 weeks, depending on weather. The Geode Road project is getting close to completion with one or two concrete pours left. The contractors hope to have Mediapolis Road open this week. Carter reported there was a bad accident on Highway 61 today. He wants to remind everyone to please put your phones down and pay attention to the road, especially with all the road construction and trucks turning in the area. County Treasurer Janelle Nalley-Londquist reported her office mailed out delinquent tax notices and tax sale notices last week. Friday is the last day to make a payment before the delinquent list is published in the newspaper. Veterans Affairs Administrator Brooke Marland stated she remains busy. Public Health Administrator Christa Poggemiller reported her office is busy and she has an item on the agenda.

No correspondence was received.

Iowa DNR 28E Agreement was presented. This is an intergovernmental agreement between the Iowa DNR, Des Moines County Supervisors and the Des Moines County Board of Health to issue and ensure compliance with private water well construction permits. McCampbell made a motion to approve and seconded by Broeker.

Resolution #2022-035 and Final Plat for Oetken Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a three-lot subdivision containing 165.51 acres in part of Section 29 and 30 in Jackson Twp. Subdivider: Jim Oetken, 18064 170th Ave. Yarmouth, IA 52660. Lassiter recommended approval. McCampbell made a motion to approve and seconded by Broeker.

INSERT RESOLUTION #2022-035

Resolution #2022-036 and Final Plat for Lange ASKG Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a one-lot subdivision containing 12.74 acres in part of NW 1/4 SW 1/4 Section 11 in Flint River Twp. Owner/Subdivider: Adam and Suzanne Lange, 12825 Pfeiff Road, Burlington, IA 52601. Lassiter recommended approval. McCampbell made a motion to approve and seconded by Broeker.

INSERT RESOLUTION #2022-036

Approval for Proposal for Professional Engineering Services for Des Moines County Bridge FR-11/FHWA143211 was presented. County Engineer Brian Carter spoke on the project. Broeker made a motion to approve and seconded by McCampbell.

Approval for Proposal for Professional Engineering Services for Des Moines County Bridge FR-14/FHWA143200 was presented. County Engineer Brian Carter spoke on the project. McCampbell made a motion

to approve and seconded by Broeker.

Approval for Proposal for Professional Engineering Services for Des Moines County Bridge PG-27/FHWA143945 was presented. County Engineer Brian Carter spoke on the project. Broeker made a motion to approve and seconded by McCampbell.

SEIL-DCAT FY23 Amendment to original contract was presented with corrections from a prior meeting. McCampbell made a motion to approve the contract with the corrections and seconded by Broeker.

Personnel Actions: Recorder – Jennifer Patterson, 1st Deputy, 12-Month Step Increase, New Rate \$49,021.88 yr., effective 5/1/22; Broeker made a motion to approve and seconded by McCampbell. Conservation – Tanner Gebhardt, Part Time Technician, Promotion to Natural Resource Manager, New Salary \$39,025.54 yr., effective 5/16/22; Trenton Gebhardt, Conservation Intern, New Hire, \$15.00 hr., effective 5/16/22; Derek Hester, PT Technician, Promotion, New Rate \$17.00 hr., effective 5/16/22. McCampbell made a motion to approve all three personnel actions and seconded by Broeker.

Reports received and filed in the Auditor's Office: Recorder's Report of Fees Collected, April 2022; Veterans Affairs Monthly Report, April 2022; General Assistance Monthly Report, April 2022.

McCampbell motioned to approve the May 3rd, 2022, regular meeting minutes and seconded by Broeker.

Broeker and Cary attended a Conservation Board meeting. Broeker also attended a Des Moines County Emergency Management meeting.

A special Board Meeting will be held Thursday May 12th at 9:30 a.m.

No public input was received.

Meeting was adjourned at 9:40 a.m.

Two work sessions were held after the meeting. The first work session was with the General Assistance Director to discuss the upcoming changes to General Assistance. The second work session was with Southeast Iowa Regional Planning Land Use Administrator Jarred Lassiter to discuss the Rezoning Request for 4715-4717 Sullivan Slough Rd.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Jim Cary, Chairman

Attest: Sara Doty, Deputy Auditor

March 12, 2022 Special Meeting

The Des Moines County Board of Supervisors met in a special session at the Court House in Burlington at 9:30 AM on Thursday, May 12, 2022, with Chair Jim Cary and Vice-Chair Shane McCampbell.

The Board of Supervisors were presented with a fireworks permit for 34 Raceway for an upcoming event on 5/14/22. McCampbell made a motion to approve and seconded by Cary.

Meeting adjourned at 9:40 AM.

A work session was held after the meeting with Warth Agency Insurance. Member Tom Broeker was present via Webex.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website www.dmcountry.com

Jim Cary, Chairman

Attest: Sara Doty, Deputy Auditor