

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 2nd, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmccounty.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmccounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement
 - B. Approval of 2021 Homestead & Military Exemptions
 - C. National Night Out Proclamation
 - D. Resolution 2022-057 and Final Plat for Myers Corner Subdivision
 - E. Accounts Payable
 - F. Personnel Actions:
 1. Auditor (1)
 2. Local Health (1)
 - G. Minutes for Regular Meeting on July 26th, 2022
6. Other Business – Discuss rescinding ATV/UTV Ordinance #56
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions after meeting:

Board of Supervisors / Public Health / County Attorney RE: Abandoned Houses

Board of Supervisors / County Engineer
RE: Request to update Des Moines County C-Level Ordinance

Board of Supervisors / County Engineer RE: Road Tour

NOTE: Conservation Board & Board of Supervisors will meet for a Work Session on Thursday, August 4th - 4:30 p.m. @ the Big Hollow Maintenance Shops

CITY CLERK
CONTRACT NO.

THE STATE OF Iowa

KNOW ALL BY THESE PRESENT

COUNTY OF Des Moines

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF Burlington, Iowa AND COUNTY OF Des Moines**

BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program

This Agreement is made and entered into this **1st day of August 2022**, by and between The COUNTY of Des Moines acting by and through its governing body, the Board of Supervisors, hereinafter referred to as COUNTY, and the CITY of Burlington acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Des Moines County, State of Iowa, witnesseth:

WHEREAS, this Agreement is made under the authority of Sections 28E of the Code of Iowa: and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to allocate the JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

CITY and COUNTY agrees to spend up to \$20,363.00 for the purchase of active shooter response equipment accessible by CITY and COUNTY law enforcement personnel.

Section 2.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the IOWA Tort Claims Act.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the IOWA Tort Claims Act.

Section 4.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the vehicle by the other party.

Section 5.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 6.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF BURLINGTON

COUNTY OF DES MOINES

City Manager

County Board of Supervisors

ATTEST: APPROVED AS TO FORM:

City Clerk

County Attorney

APPROVED AS TO FORM:
Contract Authorization

City Attorney

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our view of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

Katie Music, City Clerk, City of Burlington,
400 Washington St, Burlington, IA (319) 753-8124

RESOLUTION NO. _____

Meeting No. Paper No. Seconded By: _____

_____ _____ AYES: _____

NAYS: _____

Introduced By: _____

A RESOLUTION APPROVING INTERLOCAL AGREEMENT BETWEEN THE CITY OF
BURLINGTON AND DES MOINES COUNTY FOR THE 2022 BYRNE JUSTICE
ASSISTANCE GRANT (JAG) PROGRAM AWARD

RESOLVED: That the interlocal agreement between the City of Burlington and Des Moines County for the 2022 Byrne Justice Assistance Grant (JAG) Program Award for purchase and utilization of active shooter response equipment, said interlocal agreement, attached hereto as Exhibit "A", be hereby approved.

BE IT FURTHER RESOLVED: That the City Manager be authorized to sign said interlocal agreement in the name of the City and the City Clerk is directed to enter said agreement in the Miscellaneous Contract Records.

APPROVED and ADOPTED this 1st day of August, 2022.

ATTEST:

Katie Music, MMC
City Clerk

Jon D. Billups
Mayor

2022 Iowa LOCAL JAG ALLOCATIONS

Listed below are all jurisdictions in the state that are eligible for FY 2022 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://www.bja.gov/Jag/pdfs/JAG-Technical-Report.pdf> and current JAG Frequently Asked Questions here: <https://www.bja.gov/Funding/JAGFAQ.pdf>.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
- (3) Counties that have an asterisk (*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
IA	BLACK HAWK COUNTY	County	*	
IA	WATERLOO CITY	Municipal	\$50,327	\$50,327
IA	CERRO GORDO COUNTY	County	*	
IA	MASON CITY	Municipal	\$19,470	\$19,470
IA	CLINTON COUNTY	County	*	
IA	CLINTON CITY	Municipal	\$10,717	\$10,717
IA	DES MOINES COUNTY	County	*	
IA	BURLINGTON CITY	Municipal	\$20,363	\$20,363
IA	DUBUQUE COUNTY	County	*	
IA	DUBUQUE CITY	Municipal	\$23,623	\$23,623
IA	JOHNSON COUNTY	County	*	
IA	CORALVILLE CITY	Municipal	\$11,030	
IA	IOWA CITY	Municipal	\$22,372	\$33,402
IA	LINN COUNTY	County	*	
IA	CEDAR RAPIDS CITY	Municipal	\$52,604	\$52,604
IA	MARSHALL COUNTY	County	*	
IA	MARSHALLTOWN CITY	Municipal	\$16,433	\$16,433
IA	POLK COUNTY	County	\$15,629	
IA	DES MOINES CITY	Municipal	\$160,179	\$175,808
IA	POTTAWATTAMIE COUNTY	County	*	
IA	COUNCIL BLUFFS CITY	Municipal	\$54,346	\$54,346
IA	SCOTT COUNTY	County	*	
IA	DAVENPORT CITY	Municipal	\$89,579	\$89,579

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State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
IA	STORY COUNTY	County	*	
IA	AMES CITY	Municipal	\$16,121	\$16,121
IA	WAPELLO COUNTY	County	*	
IA	OTTUMWA CITY	Municipal	\$23,980	\$23,980
IA	WARREN COUNTY	County	*	
IA	INDIANOLA CITY	Municipal	\$15,495	\$15,495
IA	WEBSTER COUNTY	County	*	
IA	FORT DODGE CITY	Municipal	\$20,497	\$20,497
IA	WOODBURY COUNTY	County	*	
IA	SIOUX CITY	Municipal	\$54,301	\$54,301
IA	ANKENY CITY	Municipal	\$17,237	
	Local total		\$694,303	

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232
Fax: 319-753-8227

August 2, 2022

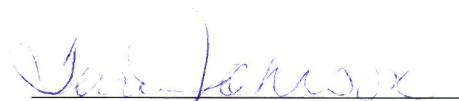
Honorable Board of Supervisors,

A list of claims for Homestead Exemptions in accordance with Section 425.3 and claims of Military Service Tax Credits in accordance with Chapter 426A and Sections 427.3 to 427.6 are attached to this letter.

The Board of Supervisors may, by a single resolution, allow or disallow the exemptions as recommended.

I hereby request the Homestead and Military Tax Exemptions be approved.

Homestead value is 53,608,015 and Military value is 3,468,796. These exemptions are for the 2021 taxes payable 2022 and 2023.



Terri Johnson,
Des Moines County Auditor

**HOMESTEAD CREDIT REPORT
IOWA DEPARTMENT OF REVENUE**

**DES MOINES COUNTY
2021 YEAR**

TAXING DISTRICT	AMOUNT OF VALUE	TAX LEVY	CALCULATED CLAIM	BILLED AMOUNT
Burlington City	32,279,571	37.61211	\$1,214,102.78	\$1,214,110.46
Burlington-SSMID	9,700	40.6121	\$393.94	\$393.94
TOTAL:	32,289,271		\$1,214,496.71	\$1,214,504.40
SMALL TOWNS				
Danville Town	1,194,638	36.54354	\$43,656.30	\$43,657.18
Mediapolis Town	1,919,855	29.8886	\$57,381.78	\$57,381.89
Middletown Town	780,681	33.61682	\$26,244.01	\$26,243.86
West Burlington Town - West Burl.	3,584,112	33.51468	\$120,120.37	\$120,122.88
West Burlington Town - Burlington	145,500	32.17885	\$4,682.02	\$4,682.10
TOTAL:	7,624,786		\$252,084.48	\$252,087.91
TOWNSHIPS				
Benton - Mediapolis	1,372,629	22.94051	\$31,488.81	\$31,488.47
Benton - MKSD	176,485	23.44051	\$4,136.90	\$4,136.97
Concordia - Burlington	1,208,594	26.39324	\$31,898.71	\$31,899.30
Concordia - Burlington BA	77,600	26.39324	\$2,048.12	\$2,048.16
Danville - Danville	1,237,671	28.25081	\$34,965.21	\$34,966.05
Flint River - Burlington	1,736,688	26.40674	\$45,860.27	\$45,848.78
Flint River - Danville	1,145,381	28.26431	\$32,373.40	\$32,373.03
Flint River - Mediapolis	493,295	22.90528	\$11,299.06	\$11,299.01
Flint River - West Burlington	9,700	27.74257	\$269.10	\$269.10
Franklin - Danville	4,850	28.31831	\$137.34	\$137.34
Franklin - Mediapolis	1,203,906	22.95928	\$27,640.81	\$27,640.28
Huron - Mediapolis	451,050	22.96338	\$10,357.63	\$10,357.41
Huron - Wapello	9,700	25.93634	\$251.58	\$251.58
Jackson - Mediapolis	164,900	22.95756	\$3,785.70	\$3,785.56
Pleasant Grove - Danville	291,000	28.27362	\$8,227.62	\$8,227.80
Pleasant Grove - Mediapolis	300,625	22.91459	\$6,888.70	\$6,888.88
Pleasant Grove - New London	155,200	28.58225	\$4,435.97	\$4,435.84
Tama - Burlington	999,100	26.41874	\$26,394.96	\$26,394.78
Tama - Mediapolis	354,420	22.91728	\$8,122.34	\$8,122.41
Union - Burlington	1,057,300	26.56074	\$28,082.67	\$28,082.76
Union - Ft. Madison	105,715	24.6545	\$2,606.35	\$2,606.29
Washington - Mediapolis	315,250	22.89178	\$7,216.63	\$7,216.95
Washington - Morning Sun	19,400	28.36459	\$550.27	\$550.28
Washington - Winfield/Mt. Union	29,100	25.20189	\$733.37	\$733.38
Yellow Spring - Mediapolis	735,599	22.95178	\$16,883.31	\$16,883.79
Yellow Spring - Morning Sun	38,800	28.42459	\$1,102.87	\$1,102.88
TOTAL:	13,693,958		\$347,757.73	\$347,747.08
Burlington City	32,289,271		\$1,214,496.71	\$1,214,504.40
Small Towns	7,624,786		\$252,084.48	\$252,087.91
Townships	13,693,958		\$347,757.73	\$347,747.08
GRAND TOTAL:	53,608,015		\$1,814,338.92	\$1,814,339.39

MILITARY CREDIT REPORT
IOWA DEPARTMENT OF REVENUE

DES MOINES COUNTY
2021

TAXING DISTRICT	AMOUNT OF VALUE	TAX LEVY	CALCULATED CLAIM	BILLED AMOUNT
Burlington City	2,135,356	0.00692	\$14,776.66	\$14,781.46
Burlington SSMID	1,852	0.00692	\$12.82	\$12.82
TOTAL:	2,137,208		\$14,789.48	\$14,794.28
SMALL TOWNS				
Danville Town	68,524	0.00692	\$474.19	\$474.34
Mediapolis Town	111,120	0.00692	\$768.95	\$769.20
Middletown Town	33,336	0.00692	\$230.69	\$230.76
West Burlington Town - West Burl.	225,944	0.00692	\$1,563.53	\$1,564.04
West Burlington Town - Burlington	20,372	0.00692	\$140.97	\$141.02
SMALL TOWNS TOTAL:	459,296		\$3,178.33	\$3,179.36
TOWNSHIPS				
Benton - Mediapolis	59,264	0.00692	\$410.11	\$410.24
Benton - MKSD	9,260	0.00692	\$64.08	\$64.10
Concordia - Burlington	92,600	0.00692	\$640.79	\$641.00
Concordia - Burlington BA	5,556	0.00692	\$38.45	\$38.46
Danville - Danville	87,044	0.00692	\$602.34	\$602.54
Flint River - Burlington	111,120	0.00692	\$768.95	\$769.20
Flint River - Danville	83,340	0.00692	\$576.71	\$576.90
Flint River - Mediapolis	22,224	0.00692	\$153.79	\$153.84
Flint River - West Burlington	1,852	0.00692	\$12.82	\$12.82
Franklin - Danville	0	0.00692	\$0.00	\$0.00
Franklin - Mediapolis	72,228	0.00692	\$499.82	\$499.98
Huron - Mediapolis	24,076	0.00692	\$166.61	\$166.66
Huron - Wapello	0	0.00692	\$0.00	\$0.00
Jackson - Mediapolis	18,520	0.00692	\$128.16	\$128.20
Pleasant Grove - Danville	16,668	0.00692	\$115.34	\$115.38
Pleasant Grove - Mediapolis	20,372	0.00692	\$140.97	\$141.02
Pleasant Grove - New London	12,964	0.00692	\$89.71	\$89.74
Tama - Burlington	74,080	0.00692	\$512.63	\$512.80
Tama - Mediapolis	16,668	0.00692	\$115.34	\$115.38
Union - Burlington	81,488	0.00692	\$563.90	\$564.08
Union - Ft. Madison	3,704	0.00692	\$25.63	\$25.64
Washington - Mediapolis	18,520	0.00692	\$128.16	\$128.20
Washington - Morning Sun	1,852	0.00692	\$12.82	\$12.82
Washington - Winfield/Mt. Union	0	0.00692	\$0.00	\$0.00
Yellow Spring - Mediapolis	37,040	0.00692	\$256.32	\$256.40
Yellow Spring - Morning Sun	1,852	0.00692	\$12.82	\$12.82
TOWNSHIPS TOTAL:	872,292		\$6,036.26	\$6,038.22
Burlington City	2,137,208	0.00692	\$14,789.48	\$14,794.28
Small Towns	459,296	0.00692	\$3,178.33	\$3,179.36
Townships	872,292	0.00692	\$6,036.26	\$6,038.22
GRAND TOTAL:	3,468,796		\$24,004.07	\$24,011.86

PROCLAMATION

WHEREAS, the National Association of Town Watch (NATW) sponsors a national community-building campaign on Tuesday, August 2, 2022 entitled "National Night Out"; and

WHEREAS, the National Night Out campaign provides an opportunity for neighbors in Des Moines County and the greater Burlington area to join over 38 million neighbors across 16 thousand communities from all 50 states, U.S. territories and military bases worldwide; and

WHEREAS, National Night Out is an annual community-building campaign that promotes strong police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live and work; and

assist local law enforcement agencies through joint community-building efforts and support National Night Out 2022; and

WHEREAS, it is essential that all neighbors of Des Moines County and the greater Burlington area come together with law enforcement and work together to build a safer, more caring community; and

NOW, THEREFORE ,WE, the Board of Supervisors for Des Moines County, Iowa, do hereby call upon all citizens of Des Moines County to join the Des Moines County Sheriff's Department, the Des Moines County Attorney's Office, the Burlington Police Department and National Association of Town Watch in support for National Night Out on Tuesday, August 2, 2022.

FURTHER, LET IT BE RESOLVED THAT WE, the Board of Supervisors for Des Moines County, Iowa, do hereby proclaim Tuesday, August 2, 2022 as "National Night Out" in the County of Des Moines, Iowa.

Signed and Sealed this 2nd day of August, 2022.

ATTEST:

Terri Johnson
County Auditor

Jim Cary
Chairman – DMC Board of Supervisors

DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-057

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Myers Corner Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Myers Corner Subdivision**.

Approved and adopted this 2nd day of August, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom Broeker, Member

ATTEST:

Terri Johnson, County Auditor

FINAL PLAT

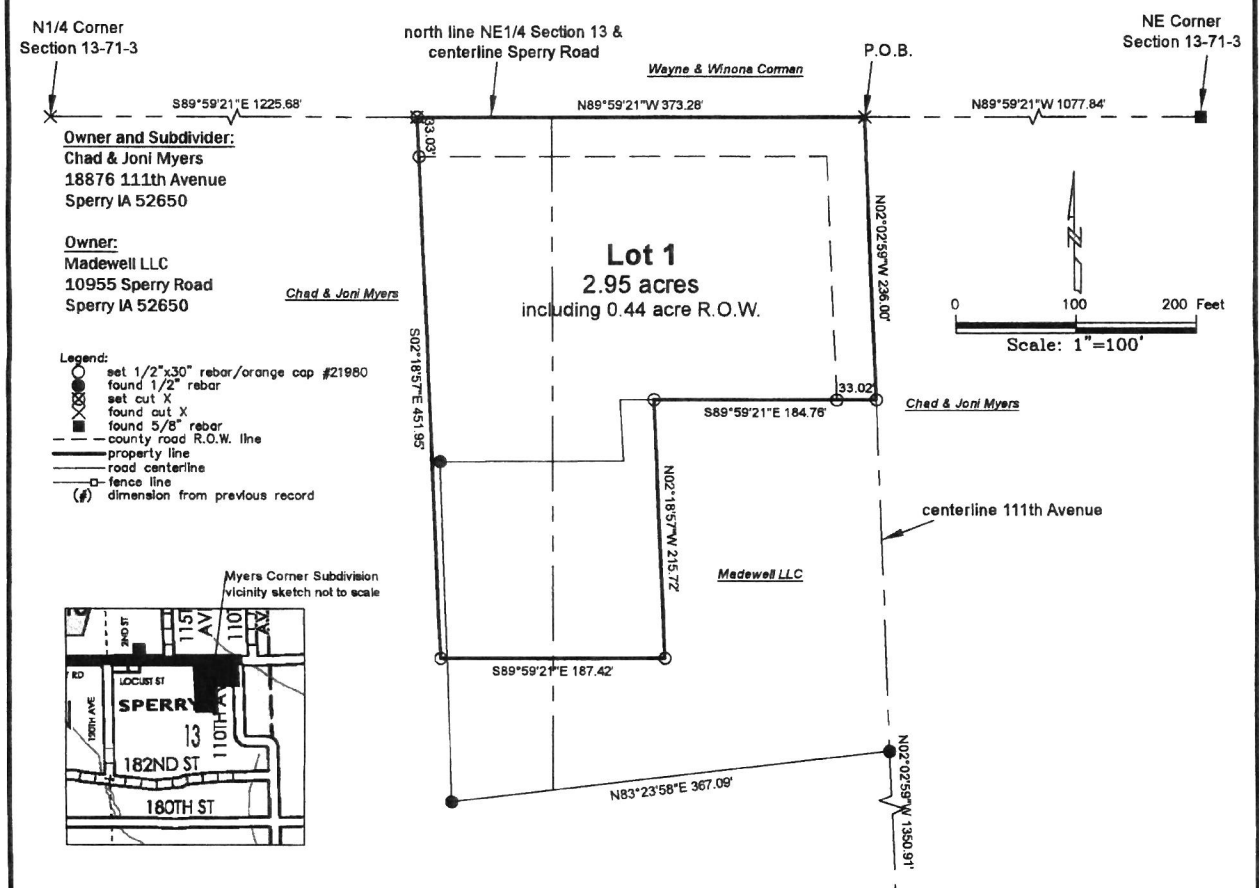
INDEX LEGEND

Property Location: Myers Corner Subdivision in part N1/2 NE1/4 Section 13
 Township 71 North, Range 3 West, Des Moines County, Iowa
 Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com
 Return Document to: Lance Surveying Services (319) 986-6779
 1505 North Broadway Street, Mt. Pleasant, IA 52641
 Survey Requested by: Chad Myers
 Proprietor: Chad & Joni Myers / Madewell LLC
 Survey Completed: 5 July 2022
 Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | Myers, Chad.dwg

Myers Corner Subdivision

Notes required by Des Moines County or by utility company

- Minimum building setback for any structure
 Front yard = 30'
 Side yard = 15'
- Road waiver: in addition to the claims exempted pursuant to section 670.4(7) of the Iowa code dealing with public roads, Des Moines County is not involved in the maintenance of this private right-of-way and is further held harmless for any costs in maintaining said road system or right-of-way or for any other damages sustained pertaining to the use of said road system or right-of-way.
- Utility easements shall consist of all platted streets or roads, and a 7.5 foot wide strip along each side of all interior lot lines, and a 25 foot wide strip along and adjacent to all platted streets and roads, and a 15 foot wide strip of land on all lots, 7.5 foot either side of the utility service as built, from the point of origin to the point of service entrance.



- Legend:
- set 1/2"x30" rebar/orange cap #21980
 - found 1/2" rebar
 - set cut X
 - found cut X
 - found 5/8" rebar
 - county road R.O.W. line
 - property line
 - road centerline
 - fence line
 - (#) dimension from previous record

Myers Corner Subdivision

In part of the N1/2 of the NE1/4 of Section 13, Township 71 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, described as follows:
 Commencing at the NE corner of Section 13, thence North 89°59'21" West, along the north line of the NE1/4 of Section 13 and the centerline of Sperry Road, 1,077.84 feet to a point where said common line intersects the centerline of 111th Avenue, said point being also the POINT OF BEGINNING;
 thence, continuing along said common line, North 89°59'21" West, 373.28 feet;
 thence South 02°18'57" East, 451.95 feet;
 thence South 89°59'21" East, 187.42 feet;
 thence North 02°18'57" West, 215.72 feet;
 thence South 89°59'21" East, 184.76 feet to a point on aforementioned centerline of 111th Avenue;
 thence, along said centerline, North 02°02'59" West, 236.00 feet to the POINT OF BEGINNING, containing 2.95 acres, of which, 0.44 acre is public road right-of-way.
 The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description

Certification:
 I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lance
 Iowa Professional Land Surveyor #21980
 License renewal date: December 31, 2023
 Pages covered by this seal: 1

Date: 7/14/2022

Accounts Payable Claims

08/02/2022 MEETING

\$452,534.69

Checks

\$573,525.66

Wire Transfer Pmnt

\$1,026,060.35

GRAND TOTAL

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Sara M. Doty Employee #: _____
Title: Payroll 1st Deputy Department: Auditor's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by: *Verni Johnson* Department: Auditor Date: 7/29/2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

18-month step increase _____

Previous Rate \$55,528.87 New Rate 59,332.22
Previous Job Title: (if changed) _____
Effective Date: August 4, 2022

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Judith Weatherwax Employee #: _____
Title: Certified Nurses Aide Department: Local Health

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Retiring-last day 7/29/2022

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 7/29/2022
Authorized by: _____ Department: Local Health Date: _____

Pay Period Ending: _____ Payroll Date: _____

July 26th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 26th, 2022, with Chairman Jim Cary and Vice-Chair Shane McCampbell present. Member Tom Broeker was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty stated she has nothing new to report at this time. IT Director Colin Gerst reported his office is busy and they are working on the County website redesign. Sheriff Kevin Glendening stated everything is going well. The Des Moines County Fair is starting today. He wants to invite the public to National Night out next Tuesday August 2nd from 6:00 p.m. – 8:00 p.m. Maintenance Supervisor Rodney Bliesener reported his department is working on several projects. Conservation Director Chris Lee sadly reported the loss of Otto Groenewald Jr., their camp host at Big Hollow. They are holding a celebration of life for him Saturday at 1:00 p.m. at Big Hollow. They continue to stay busy in the parks. Land Use Administrator Assistant Jarred Lassiter reported everything is going well. There are several subdivisions out for review. He has a Board of Adjustment Meeting to attend tomorrow. County Auditor Terri Johnson reported August 8-31st is the candidate filing dates Ag Extension, Soil and Water Conservation and NPPO candidates. August 30th is the first day voters can submit an absentee ballot request form. October 19th is the first day to mail out ballots and vote in person at the Auditor's Office. SEIL Coordinator of Disability Services Ken Hyndman was present. County Recorder Natalie Steffener reported her office remains busy. County Engineer Brian Carter reported a new closure at 170th St. will be taking place. They are holding a bid opening this Friday for the patch on Pleasant Grove Road. Safety Director Angela Vaughan was present. Public Health Director Christa Poggemiller stated her Nurses are working the first aid booth at the Des Moines County Fair if someone is to need medical assistance.

Resolution #2022-054 Adopting and Approving Tax Compliance Procedures Relating to Tax-Exempt Bonds was presented. Broeker made a motion to approve and seconded by McCampbell.

INSERT RESOLUTION #2022-054

Resolution #2022-055 for Participation in SS4A Grant Application was presented. County Engineer Brian Carter spoke on the Resolution. McCampbell made a motion to approve and seconded by Broeker.

INSERT RESOLUTION #2022-055

Resolution #2022-056 Transferring MHDS Assets to Maintenance Department was presented. Broeker made a motion to approve and seconded by McCampbell.

INSERT RESOLUTION #2022-056

The Assessor's Office submitted the 2022 Disabled Veterans Exemptions Amended list. McCampbell made a motion to approve and seconded by Broeker.

There were no Payroll Reimbursement Claims to report this pay period.

Personnel Actions: Local Health – Inger McClellan, CNA, 2 hours unpaid for 7/14/22. McCampbell made a motion to approve and seconded by Broeker. Correctional Center – Angela Schertz, Correctional Officer-FT. Discharge effective 7/21/22; Larry Graham, Correctional Officer-FT, Resignation effective 7/20/22. McCampbell motioned to approve both actions and seconded by Cary.

Reports filed in the Auditor's Office – Sheriff's Monthly Report of Fees Collected, June 2022; Dewey Byar Trust U/W, Qtr 4/1/22 thru 6/30/22; Clerk's Report of Fees Collected, June 2022; Jail Stats, June 2022.

McCampbell motioned to approve the July 19th, 2022 meeting minutes and seconded by Cary. Broeker abstained.

Committee Reports – McCampbell attended a Workforce Development and Community Action meeting. Cary attended a Public Health Meeting.

Meeting was adjourned at 9:31 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcourty.com

Jim Cary, Chairman

Attest: Sara Doty, Deputy Auditor