

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 23, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. 1st Public Hearing – Repeal Ordinance #56 An Ordinance Authorizing the Operation of All-Terrain and Off-Road Utility Vehicles in Des Moines County, Iowa
 - B. Payroll Reimbursement Claims
 - C. Class C Liquor License – Weise Wedding – Barn on the Ridge
 - D. Resolution 2022-058 and Final Plat of Pinch Point Subdivision
 - E. Abatement Request for 1910 Agency St. (Future Public Health Building Site)
 - F. Personnel Actions:
 1. Local Health (1)
 2. Correctional Center (1)
 - G. Minutes for Regular Meeting on August 17th, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions after meeting:

BOS / County Engineer

RE: Bridge Update

Repeal
DES MOINES COUNTY ATV/UTV ORDINANCE #56

AN ORDINANCE AUTHORIZING THE OPERATION OF ALL-TERRAIN AND OFF-ROAD
UTILITY VEHICLES IN DES MOINES COUNTY, IOWA

The purpose of this ordinance is to repeal in its entirety Des Moines County ATV/UTV Ordinance approved October 2, 2018 and recorded as document #2018-004888 and amended on November 2, 2021 and recorded as document #2021-006587. The repeal of this ordinance is due to approval of House File 2130 and signed by the Iowa Governor on June 13, 2022 regarding regulations and the operation of all-terrain vehicles and off-road utility vehicles in the state.

REPEAL DES MOINES COUNTY ORDINANCE #56 and its amendments in their entirety, is hereby approved, effective and adopted this _____ day of _____.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice-Chair

Thomas L. Broeker, Member

**Payroll Claims
Reimbursements**



State of Iowa

Alcoholic Beverages Division

App # 166398

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
HY-VEE, INC.	Hy-Vee Keokuk Wedding Reception	(515) 267-2949

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
14133 Irish Ridge Road		Burlington	Des Moines	52601

MAILING ADDRESS	CITY	STATE	ZIP
5820 Westown Parkway	West Des Moines	Iowa	50266

FILED

AUG 15 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

Contact Person

NAME	PHONE	EMAIL
Kelly Palmer	(515) 267-2800	kpalmer@hy-vee.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Liquor License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Sep 15, 2022	Sep 19, 2022	

SUB-PERMITS

Class C Liquor License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Randy Edeker	Urbandale	Iowa	50322	CEO	0.00	Yes
Michael Jurgens	Urbandale	Iowa	50322	EVP, Secretary	0.00	Yes
Andrew Schroeder	Johnston	Iowa	50131	Vice President, Accounting	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

EMPLOYERS MUTUAL
CASUALTY COMPANY

Sep 27, 2021

Sep 27, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-058**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Pinch Point Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Pinch Point Subdivision**, with the following conditions:

- A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to the installation of any bathroom plumbing facilities on Lot 1, and a code compliant system shall be installed prior to the discharge of any sewage.
- Portions of Lots 1 and 2 are currently enrolled in the Conservation Reserve Program (CRP) through the USDA Farm Service Agency. If the ground in this area is disturbed prior to the expiration of the CRP easement, Des Moines County shall not be held responsible for any penalties associated with violating the CRP agreement.

Approved and adopted this 23rd day of August, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom Broeker, Member

ATTEST: _____

Terri Johnson, County Auditor

Pinch Point Subdivision

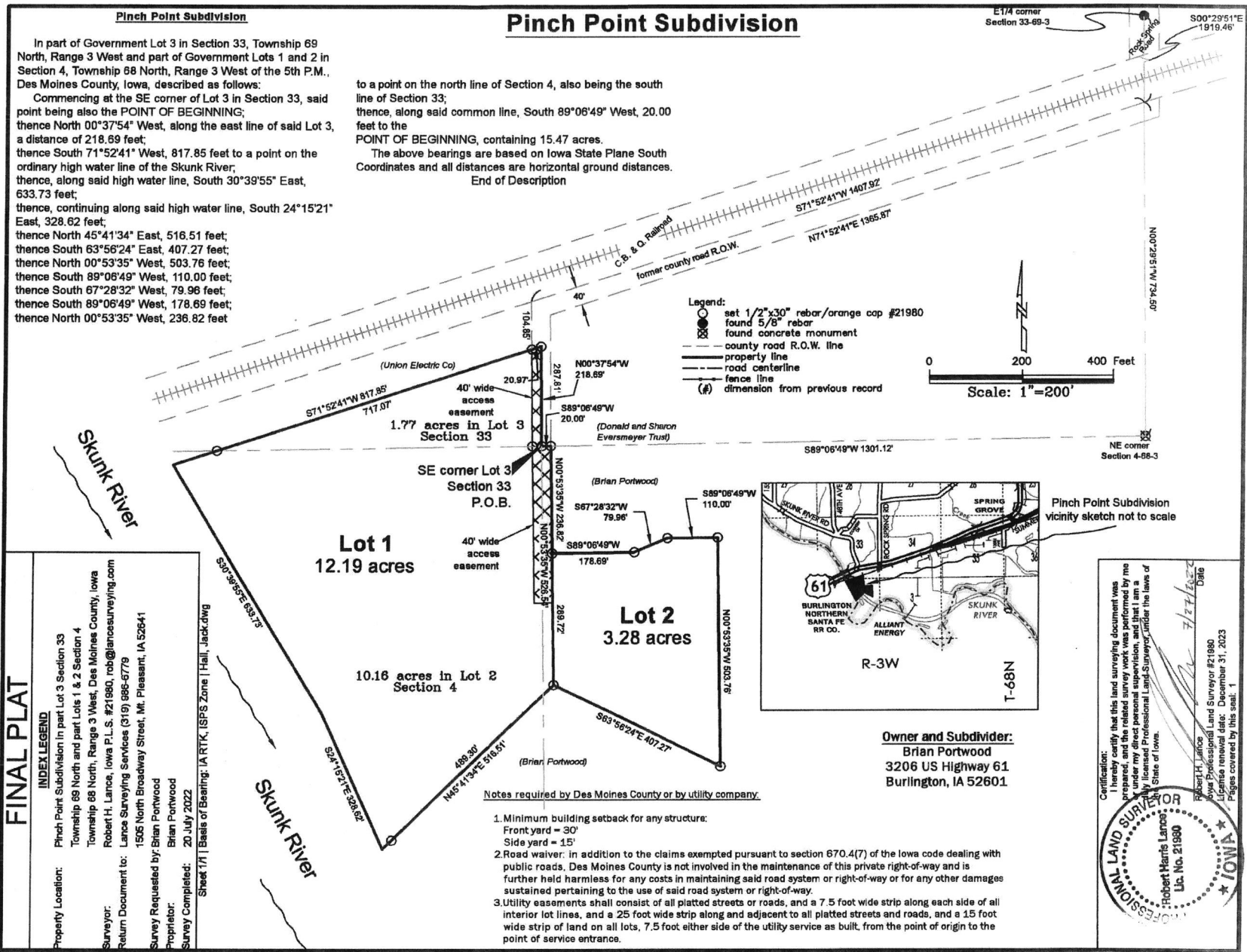
In part of Government Lot 3 in Section 33, Township 69 North, Range 3 West and part of Government Lots 1 and 2 in Section 4, Township 68 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, described as follows:

Commencing at the SE corner of Lot 3 in Section 33, said point being also the POINT OF BEGINNING; thence North 00°37'54" West, along the east line of said Lot 3, a distance of 218.69 feet; thence South 71°52'41" West, 817.85 feet to a point on the ordinary high water line of the Skunk River; thence, along said high water line, South 30°39'55" East, 633.73 feet; thence, continuing along said high water line, South 24°15'21" East, 328.62 feet; thence North 45°41'34" East, 516.51 feet; thence South 63°56'24" East, 407.27 feet; thence North 00°53'35" West, 503.76 feet; thence South 89°06'49" West, 110.00 feet; thence South 67°28'32" West, 79.96 feet; thence South 89°06'49" West, 178.69 feet; thence North 00°53'35" West, 236.82 feet

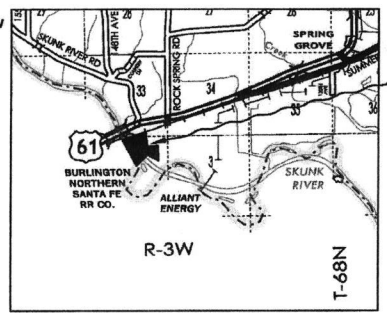
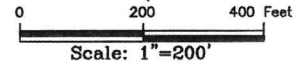
to a point on the north line of Section 4, also being the south line of Section 33; thence, along said common line, South 89°06'49" West, 20.00 feet to the POINT OF BEGINNING, containing 15.47 acres.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.
End of Description

Pinch Point Subdivision



- Legend:**
- set 1/2"x30" rebar/orange cap #21980
 - found 5/8" rebar
 - ⊗ found concrete monument
 - county road R.O.W. line
 - property line
 - - - road centerline
 - - - fence line
 - (P) dimension from previous record



Pinch Point Subdivision vicinity sketch not to scale

FINAL PLAT

INDEX LEGEND

Pinch Point Subdivision in part Lot 3 Section 33
Township 68 North and part Lots 1 & 2 Section 4
Township 68 North, Range 3 West, Des Moines County, Iowa
Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@rlancesurveying.com
Return Document to: Lance Surveying Services (319) 986-6779
Survey Requested by: Brian Portwood
Proprietor: Brian Portwood
Survey Completed: 20 July 2022
Sheet 1/1 | Basis of Bearing: IARTK, ISPS Zone | Hail, Jack.dwg

Lot 1
12.19 acres

Lot 2
3.28 acres

10.16 acres in Lot 2
Section 4

Owner and Subdivider:
Brian Portwood
3206 US Highway 61
Burlington, IA 52601

Notes required by Des Moines County or by utility company.

1. Minimum building setback for any structure:
Front yard = 30'
Side yard = 15'
2. Road waiver: in addition to the claims exempted pursuant to section 670.4(7) of the Iowa code dealing with public roads, Des Moines County is not involved in the maintenance of this private right-of-way and is further held harmless for any costs in maintaining said road system or right-of-way or for any other damages sustained pertaining to the use of said road system or right-of-way.
3. Utility easements shall consist of all platted streets or roads, and a 7.5 foot wide strip along each side of all interior lot lines, and a 25 foot wide strip along and adjacent to all platted streets and roads, and a 15 foot wide strip of land on all lots, 7.5 foot either side of the utility service as built, from the point of origin to the point of service entrance.

Certification:
I hereby certify that this land surveying document was prepared, and the related survey work was performed by me under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

Robert H. Lance
Iowa Professional Land Surveyor #21980
License renewal date: December 31, 2023
Pages covered by this seal: 1

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232
Fax: 319-753-8227

August 18, 2022

Des Moines County Board of Supervisors
513 North Main Street
Burlington, IA 52601

Dear Board of Supervisors,

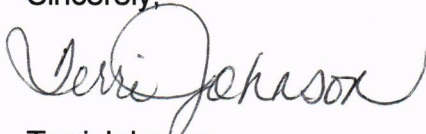
The County is requesting release of any and all property taxes associated with the following property:

1910 Agency Street (11-31-404-034)

Legal Description: Parcel G, a Pt SE1/4 31-70-2 City of Burlington

This parcel was purchased by Des Moines County as the future site for the new Public Health building. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Terri Johnson". The signature is written in black ink and is positioned above the printed name and title.

Terri Johnson
Des Moines County Auditor

Include this STUB with September 2022 payment.

Des Moines County Treasurer
 Janelle Nalley-Londquist
 PO Box 248
 Burlington, IA 52601
 Parcel#: 11-31-404-034
 Receipt# 552959
 Dist: 001

(319) 753-8252

Include this STUB with March 2023 payment.

Des Moines County Treasurer
 Janelle Nalley-Londquist
 PO Box 248
 Burlington, IA 52601
 Parcel#: 11-31-404-034
 Receipt# 552959
 Dist: 001

(319) 753-8252

TAX DUE: Full Year or September 2022
\$2,162.00 \$1,081.00
 Delq Oct 1, 2022

TAX DUE: March 2023
\$1,081.00
 Delq April 1, 2023



DES MOINES COUNTY IOWA
 513 N MAIN ST
 BURLINGTON, IA 52601-5221

1

DES MOINES COUNTY IOWA
 513 N MAIN ST
 BURLINGTON, IA 52601-5221

2



Des Moines County Tax Bill for September, 2022 and March, 2023.

Send the correct stubs along with your check for payment. If your taxes are paid by your Bank in Escrow, this is for your information only. Based on January 1, 2021 valuations. Taxes for July 1, 2021 through June 30, 2022. Payable September 2022 and March 2023.

Keep this document in a safe location.

PARCEL Deed: DES MOINES COUNTY IOWA Mail: DES MOINES COUNTY IOWA Class: C
 Dist/Parcel BURL/BURL 11-31-404-034 Type: 2021 CT Receipt# 552959
 Location: 1910 AGENCY ST Legal: SECTION:31 TOWNSHIP:70 RANGE:2 PARCEL G BURLINGTON
 Acres: 3.840 Tax ID:

VALUATIONS AND TAXES

	2021 (This Year)		2020 (Last Year)	
	Assessed	Taxable	Assessed	Taxable
Land:	106,200	95,580	106,200	95,580
Buildings:	0	0	0	0
Dwellings:	0	0	0	0
Total Values:	106,200	95,580	106,200	95,580
Less Military Credit:		0		0
Net Taxable Values:		95,580		95,580
Value Times Levy Rate of:		37.6121100		38.7412600
EQUALS GROSS TAX OF:		\$3,594.97		\$3,702.89
Less Credits of:				
Bus Prop Tax Credit Fund:		\$1,432.79		\$1,382.03
Homestead:		\$0.00		\$0.00
Low Income/Elderly Credit:		\$0.00		\$0.00
Ag land Credit:		\$0.00		\$0.00
Family Farm Credit:		\$0.00		\$0.00
Net Annual Taxes:		\$2,162.00		\$2,320.00
Payments:		\$0.00		

NOTICE(S) TO OWNER(S)

OWNERS

DEED: DES MOINES COUNTY IOWA

CONTRACT:

Tax Dollars for Emergency Management County: \$1,290,859.00

Taxing Authority:	Distribution of your current year taxes:			Total property taxes levied by taxing authority:		
	% of Total	2021 (This Year)	2020 (Last Year)	This Year	Last Year	Percent +/-
CITY OF BURLINGTON	41.03	887.30	924.40	12,147,416.00	12,440,117.00	(2.35)
BURLINGTON COMM SCHOOL DISTRICT	35.93	776.88	868.94	13,932,604.00	15,289,366.00	(8.87)
GENERAL BASIC	9.31	201.20	209.58	6,134,697.00	6,203,758.00	(1.11)
DEBT SERVICE	4.98	107.58	113.78	3,535,777.00	3,623,003.00	(2.41)
GENERAL SUPPLEMENTAL	3.80	82.20	68.27	2,506,462.00	2,020,653.00	24.04
SOUTHEASTERN COMMUNITY COLLEGE	3.44	74.27	74.70	6,145,895.00	5,889,657.00	4.35
ASSESSOR	0.97	20.99	20.85	640,012.00	617,118.00	3.71
AG EXTENSION OFFICE	0.48	10.46	10.54	319,000.00	312,000.00	2.24
PIONEER CEMETERY	0.05	0.98	0.95	30,000.00	28,000.00	7.14
STATE BRUCellosIS	0.01	0.14	0.16	462,458.00	480,273.00	(3.71)
MH-DD SERVICES	0.00	0.00	27.83	0.00	823,762.00	(100.00)
TOTALS:	100.00	2,162.00	2,320.00	45,854,321.00	47,727,707.00	

Due to recent law change, polling hours will be 7:00AM-8:00PM on election day, exceptions may apply. Questions 319-753-8232.

You may pay online at: www.iowatreasurers.org

Your Tax Receipt Number is: **552959**

Des Moines County Treasurer
 Janelle Nalley-Londquist
 PO Box 248
 Burlington, IA 52601

Due in September 2022: \$1,081.00 Due in March 2023: \$1,081.00
 Date Paid: _____ Date Paid: _____
 Check # _____ Check # _____

(319) 753-8252

Retain this lower portion for your records. Enter the date paid and your check number for your information. Keep in a safe place.

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Inger McClellan Employee #: _____
Title: Certified Nurse Aide Department: Local Health

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____
Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Dates of Absence _____ to _____
8 hours unpaid on August 16

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 8/16/2022
Authorized by: _____ Department: Local Health Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: COEY,Angela Employee #: J157
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

- Resignation
 Discharge
 Retirement
- Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

- Permanent
 Temporary
- Voluntary
 Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

- Maternity
 Medical
 Other, Explain
- Educational
 Military

SALARY ADJUSTMENT

- Reclassification
 Anniversary
 Promotion
 Probationary
- Demotion
 Reducation
 Suspension
 Other, Explain

Dates of Absence _____ to _____

New Hire Full Time

Does the employee Want
Health Insurance Continued Yes No Previous \$0.00/yr New Rate \$41,362.40/yr
Rate _____
Does Employee Want Life
Insurance Continued Yes No Previous Job Title: (if changed)
Effective Date: September 5, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: August 18, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

August 17th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Wednesday, August 17th, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty reminded Department Heads she will be attending ISAC next week and it is a payroll week, so please get all the department timecards entered by Monday. IT Systems Administrator Stuart Mason stated the office is busy. Sheriff Kevin Glendening stated his office is working on system updates for the new records management system. The jail population is 75. Maintenance Supervisor Rodney Bliesener reported his department is busy and has several projects in the works. County Auditor Terri Johnson reported her office remains busy preparing for the General Election. Candidate filing deadline is August 31st for Ag Extension, Soil & Water and NPPO Candidates. August 30th is the first day to submit absentee ballot requests and October 19th will be the first day absentee ballots may be mailed or vote in person at the Auditor's Office. Assistant Land Use Administrator Jarred Lassiter stated the office remains busy. They have several permit and subdivision applications in process. SEIL CDS Coordinator Ken Hyndman reported that SEIL will be opening an IRSH home here in Burlington. They are hoping to have it open in October. Administrative Assistant Becky Purchase stated they hope to start working on 115th Ave. today or tomorrow. They remain busy at Secondary Roads Department. County Treasurer Janelle Nalley-Londquist reported her office is busy preparing tax statements. They plan to mail the tax statements later today. Assistant County Attorney Trent Henkelvig stated the office remains busy. They are currently in the process of hiring a receptionist. Conservation Director Chris Lee reported the parks remain busy. They had the Volunteer Dinner last weekend, and the turnout was great. Conservation was able to recognize some great volunteers and Chris wants to thank each one of them for their time and hard work.

Accounts Payable Claims in the amount of \$521,960.75 were presented. McCampbell made a motion to approve and seconded by Broeker.

Class C Liquor License for Yarmouth Filling Station was presented. Broeker made a motion to approve and seconded by McCampbell.

A Petition from F&M Bank & Trust requesting real estate transfer tax refund per Iowa Code 428A.9 was presented. Broeker made a motion to approve and seconded by McCampbell.

Personnel Actions: Conservation: Jessica Johnson, Day Hire Naturalist. Rehire effective 7/18 at \$17 hr. was presented. McCampbell made a motion to approve and seconded by Broeker. Correctional Center: Joseph Dolph, Correctional Officer – Full Time. Promoted to Sergeant effective 8/15 with a new rate of \$48,792.78 yr. Brian Vanerstrom, Transport Officer, resignation effective 8/9. Broeker made a motion to approve both actions and seconded by McCampbell. Sheriff: Zander Schweiss, Deputy. 1-year step increase, new rate \$55,390.10 yr. effective 8/24; Jon Gates, Deputy. 1-year step increase, New rate \$55,390.10 yr., effective 8/23; Dilan Beaird, Deputy. 5-year step increase, new rate \$67,282.72 yr., effective 8/14; Kenneth Peterson, Reserve Deputy, New Hire, \$1 a year, effective 8/17. McCampbell made a motion to approve all four personnel actions and Broeker seconded. Maintenance: Alex Schnedler, Lead Maintenance. 12-month step increase, new rate \$35,970.20 yr., effective 8/23. Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office:
Sheriff's Monthly Report of Fee's Collected, July 2022

McCampbell motioned to approve the August 9th, 2022, meeting minutes and seconded by Broeker.

Committee Reports – Broeker attended a REAP Committee meeting. McCampbell attended a Community Action meeting, along with a Workforce Development Meeting

Meeting was adjourned at 9:25 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair
Attest: Sara Doty, Deputy Auditor