

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, February 7th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcounty.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Resolution #2023-007 to Cancel Outstanding Checks Over One-Year Old
 - B. Resolution #2023-009 Setting Time & Date of SF634 Total Maximum Property Tax Dollar Public Hearing
 - C. Janitorial Contracts
 - D. Payroll Reimbursement Claims
 - E. Accounts Payable Claims
 - F. Class C Liquor License – 34 Raceway
 - G. Class C Liquor License – The Tippy Travelers – Barn on the Ridge
 - H. Payroll 1st Deputy's Letter Requesting a Leave of Absence
 - I. Appointment of Township Clerks and Trustees
 1. Jackson (2)
 2. Tama (1)
 - J. Personnel Actions:
 1. Correctional Center (2)
 2. Auditor (1)
 3. Treasurer (1)
 - K. Reports:
 1. Recorder's Report of Fees Collected, January 2023
 - L. Minutes for Regular Meeting on January 31st, 2023
 - M. Minutes for Special Meeting on February 1st, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Closed Session - Maintenance Director's Employee Evaluation per Iowa Code 21.5(1)(i)
11. Closed Session – IT Director's Employee Evaluation per Iowa Code 21.5(1)(i)
12. Closed Session – Budget Director's Employee Evaluation per Iowa Code 21.5(1)(i)
13. Closed Session – County Engineer's Employee Evaluation per Iowa Code 21.5(1)(i)
14. Adjournment

Work sessions following the meeting:

BOS / Public Health / Board of Health / County Attorney

RE: Discuss State Nuisance Ordinance

RESOLUTION

2023-007

According to Chapter 331.554 of the 2022 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

<u>CHECK #</u>	<u>DATE ISSUED</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
General Basic:			
315572 VOIDED	11/6/2020	AUSTIN DUNHAM	
316155 REISSUED	1/3/2022	AUSTIN DUNHAM	\$ 501.77
576342	6/1/2021	CALIFORNIA DMV	\$ 5.00
577383	8/17/2021	MAUREEN MCLAUGHLIN HUTCHCROFT	\$ 300.00
577924	10/5/2021	MEYERCO LLC DBA SUNDOWN APARTMENTS	\$ 350.00
578751	12/7/2021	MMR PROPERTIES LLC	\$ 200.00
578753	12/7/2021	MS DEPT OF PUBLIC SAFETY	\$ 11.00
			<u>\$ 1,367.77</u>
Secondary Roads:			
575709	4/6/2021	SHARLENE K BIRKENSTOCK	\$ 599.00
Conservation Reserve:			
576961	7/20/2021	AMANDA WATSON	\$ 80.00
577222	8/3/2021	JESSICA JOHNSON	\$ 20.00
			<u>\$ 100.00</u>
DESCOM:			
315978	11/5/2021	MARY C POLSON	\$ 193.05
		TOTAL	\$ 2,259.82

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 7th day of February, 2023.

_____ moved to approve. Seconded by _____

AYES

NAYES

**RESOLUTION SETTING TIME AND DATE OF SF 634 TOTAL MAXIMUM PROPERTY
TAX DOLLARS PUBLIC HEARING**

RESOLUTION #2023-009

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the total maximum property tax dollars public hearing for Tuesday, February 28th, 2023 at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 7th day of February, 2023.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Shane McCampbell, Chairman

Tom Broeker, Vice-Chairman

Jim Cary, Member

ATTEST: _____
Sara Doty, Auditor

Porter Cleaning

Wendy Porter

12726 133 Street
 Burlington, Iowa 52601
 Phone: (319)-572-6884 Cell
 Email: Moparporter@gmail.com

QUOTE

DATE
QUOTE #
Invoice #
Valid Until:

February 1, 2023
63
N/A

Account Name:

Des Moines Co.

 Rodney Bliesener
 513 N. Main Street

 Burlington, Iowa

 52601

Job Details:

For:	
Location:	<u>Janitorial Services</u> Sherriffs, County Attorney and Health Dept.
Contact Name:	Rodney Bliesener Maintenance Supervisor

For janitorial services for County Buildings-Feb.1-2023-Jan.30-2024		yearly
Des Moines Co.Sherriff	3-days per week	\$8,880.00
Des Moines Co-Health Dept.	3-days per week	\$6,960.00
Des Moines County Attorney	2 days per week	\$4,560.00
All employees are Drug Screened and Background checked. Insurances; Work Comp, Liability and Unemployment. All employees have been trained for Blood Borne Pathogens, Safety and Ethics Training on Theft.		
References; Michelle Windsor, Iowa Fertilizer 319-376-4555		
Randy Stansbury, Cobo USA 319-754-5585		
Brad Callison, Allen Blasting & Coating 319-367-5500		
Patty Goudie, Burlington Peds. 319-753-5177 ext 123		

TOTAL DUE

Terms and Conditions:

1. Total Costs of Service Will be: \$__ and payable Monthly, or as determined at contact signing.

Quoted By: Wendy Porter _____

Acceptance of Proposal- The above prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work as described above to do the work in a timely and professional manner. Payment will be made on the date described above.

Signature of Acceptance

Date

Porter Cleaning

QUOTE

Wendy Porter

12726 133 Street

Burlington, Iowa 52601

Phone: (319)-572-6884 Cell

Email: Moparporter@gmail.com

DATE

01/09/2023

QUOTE #

57

Invoice #

N/A

Valid Until:

Account Name:

Des Moines Co. Courthouse

Rodney Bliesener

513 N. Main Street

Burlington, Iowa

52601

Job Details:

For:

Janitorial Services

Location:

513 N Main Strret
Burlington, Iowa

Contact Name:

Rodney Bliesener
Maintenance Supervisor

For janitorial services for Courthouse-Feb.1 2023-Jan.31 2024	
Clean all 4 floors of building 5 days per week.Sweep, mop and vacuum.Floor scrub,remove all trash and dust.Clean all restrooms:toilets,sinks and all fixtures.Stock all TP and paper towels etc. I'm thinking it will take 2 people approx.4.5-5hours daily.	
Per month	\$3,000.00
All employees are Drug Screened and Background checked.Insurances;Work Comp,Liabilityand Unemployment.All employees have been trained for BloodBorne Pathogens,Safety and Ethics Training on Theft.	
References;Michelle Windsor,Iowa Fertilizer 319-376-4555	
Randy Stansbury, Cobo USA 319-754-5585	
Brad Callison,Allen Blasting&Coating 319-367-5500	
Patty Goudie,Burlibngton Peds.319-753-5177 ext 123	

TOTAL DUE

Terms and Conditions:

1. Total Costs of Service Will be: \$__ and payable Monthly, or as determined at contact signing.

Quoted By: Wendy Porter _____

Acceptance of Proposal- The above prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work as described above to do the work in a timely and professional manner. Payment will be made on the date described above.

Signature of Acceptance

Date



State of Iowa

Alcoholic Beverages Division

App 174278

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
PREMIER DIRT PROMOTIONS, INC.	34 Raceway	(319) 752-3434

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
10463 South Prairie Grove Road		West Burlington	Des Moines	52655

MAILING ADDRESS	CITY	STATE	ZIP
300 Center Street	Middletown	Iowa	52638

Contact Person

NAME	PHONE	EMAIL
Bradley Stevens	(319) 759-9424	promoter@34raceway.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	8 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 24, 2023	Nov 24, 2023	

SUB-PERMITS

Special Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Bradley Stevens	Middletown	Iowa	52638	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Markel Insurance Company

POLICY EFFECTIVE DATE

Jan 24, 2023

POLICY EXPIRATION DATE

Jan 24, 2024

DRAM CANCEL DATE

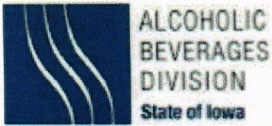
OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
THE TIPSY TRAVELER'S LLC	The Topsy Travelers	(319) 201-0470

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
14133 Irish Ridge Road		Burlington	DesMoines	52601

MAILING ADDRESS	CITY	STATE	ZIP
1919 Dogwood Avenue	Keota	Iowa	52248

Contact Person

NAME	PHONE	EMAIL
Megan Libe	(319) 201-0470	tipsytravelrs@gmail.com

License Information

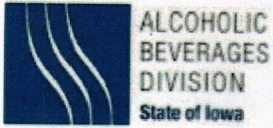
LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Apr 13, 2023	Apr 17, 2023	

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Feb 24, 2023

POLICY EXPIRATION DATE

Feb 24, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Des Moines County Auditor's Office
Sara Doty, Auditor & Commissioner of Elections

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232
Fax: 319-753-8227

February 3, 2023

Board of Supervisors,

Effective January 1, 2023 I left my position as Payroll 1st Deputy and assumed the elected position of Des Moines County Auditor.

In accordance with Iowa Code 55 I am requesting a leave of absence from my employment as Payroll 1st Deputy.

As I will no longer earn vacation and sick days while being in the elected position, I am requesting I be paid for any unused accrued vacation as of December 31, 2022, and that I be compensated for any unused accrued sick time in accordance with the Board's current policy upon my retirement or return to employment.

Sincerely,

Sara Doty

Township Officials Request for Appointment

Date: February 2, 2023

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Jackson Township Trustee
(Name of Township) (Clerk or Trustee)

Thank You

Bill Hillyard
(Please Print your Name)

4692 180th St.
(Address)

Burlington, IA 52601
(City & Zipcode)

Phone Number

Email Address (optional)

Township Officials Request for Appointment

Date: February 2, 2023

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Jackson Township Clerk.
(Name of Township) (Clerk or Trustee)

Thank You

Cheryl Hillyard
(Please Print your Name)

4692 180th St.
(Address)

Burlington, IA 52601
(City & Zipcode)

Phone Number

Email Address (optional)

Township Officials Request for Appointment

Date: February 2, 2023

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Tama Township Trustee.
(Name of Township) (Clerk or Trustee)

Thank You

Chris Rhodes
(Please Print your Name)

14882 90th Ave.
(Address)

Burlington, IA 52601
(City & Zipcode)

Phone Number

Email Address (optional)

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ROOKS, Kenyetta Employee #: J154
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

Dates of Absence _____ to _____

12 months step increase

Does the employee Want
Health Insurance Continued Yes No

Previous Rate \$42,429.10/yr New Rate \$43,501.25/yr

Does Employee Want Life
Insurance Continued Yes No

Previous Job Title: (if changed)

Effective Date: February 9, 2023

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: February 1, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: DOLPH, Joseph Employee #: J127
Title: Correctional Officer-Sergeant FT Department: Correctional Center

STATUS CHANGES

TERMINATION

- Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

6 months step increase

Previous Rate \$48,792.78/yr New Rate \$50,401.33/yr
Previous Job Title: (if changed) _____
Effective Date: February 15, 2023

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: February 1, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jillian Allen Employee # : _____
Title: Clerk II – MV Department Department: Treasurer

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

New Hire
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate _____ New Rate \$28,392.63/yr
Previous Job Title: (if changed) _____
Effective Date: February 13, 2023

Authorized by: Janelle Nalley-Lindquist Department: Treasurer Date: 2/3/2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 02/18/2023 Payroll Date: 02/24/2023

DES MOINES CO TREASURER

DATE : 2/2/2023 12:04 PM
OPER : 3-Julie
TKBY : Julie Howe
TERM : 3
REC# : R00412025

400 Miscellaneous Receipt 17572.97
DMC RECORDER 17572.97
AFFIDAVITS & ARTICLES 200.00
0001-1-07-8110-400010 -200.00
CONTRACTS 315.00
0001-1-07-8110-400015 -315.00
DEEDS 1495.00
0001-1-07-8110-400020 -1495.00
EASEMENTS 1220.00
0001-1-07-8110-400025 -1220.00
MISCELLANEOUS 90.00
0001-1-07-8110-400030 -90.00
MORTGAGES 5610.00
0001-1-07-8110-400035 -5610.00
PLATS 380.00
0001-1-07-8110-400040 -380.00
TAX LIENS-ST OF IA 50.00
0001-1-07-8110-400045 -50.00
TRADE NAMES 45.00
0001-1-07-8110-400050 -45.00
FIN STMTS FIXTURE FILING 95.00
0001-1-07-8110-400055 -95.00
SNOWMOBILE TITLE & LIENS-DNR 170.00
0001-1-07-8110-401000 -170.00
BOAT/SNOW WRITING FEES-DNR 162.50
0001-1-07-8110-403000 -162.50
HUNT/FISH WRITING FEES-DNR 10.75
0001-1-07-8110-403001 -10.75
REVENUE STAMPS-IA DEPT REV 2859.16
0001-1-07-8110-404000 -2859.16
TRANSFER FEES - AUDITOR 745.00
0001-1-07-8110-410000 -745.00
VITAL RECORDS-IA DEPT HEALTH 1660.00
0001-1-07-8110-413000 -1660.00
PASSPORTS-US DEPT STATE 1310.00
0001-1-07-8110-415000 -1310.00
OTHER MISC FEES & COPIES 681.95
0001-1-07-8110-550000 -681.95
RECORDER'S REC MGT FEE 425.00
0024-1-07-8110-414000 -425.00
TRB - INT ON CK'G 0.61
0001-1-07-8110-600000 -0.61
REC'S NON-REF OVER PYMT 23.00
0001-4-99-9030-822000 -23.00
DNR - BOAT TITLE FEE 25.00
0027-1-22-6110-412000 -25.00

Paid By:DMC RECORDER
2-Check 17572.97 REF:4984

APPLIED 17572.97
TENDERED 17572.97

CHANGE 0.00

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: January 3, 2023 _____

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc AA	0001-1-07-8110-400010	\$200.00	1/31/2023
"	Public - Contracts CT	0001-1-07-8110-400015	\$315.00	"
"	Public - Deeds DDS	0001-1-07-8110-400020	\$1,495.00	"
"	Public - Easements EM	0001-1-07-8110-400025	\$1,220.00	"
"	Public - Miscellaneous MI	0001-1-07-8110-400030	\$90.00	"
"	Public - Mortgages MTG	0001-1-07-8110400035	\$5,610.00	"
"	Public - Plats PLT	0001-1-07-8110-400040	\$380.00	"
"	State of Iowa-Tax Liens TL	0001-1-07-8110-400045	\$50.00	"
"	Public - Trade Names TN	0001-1-07-8110-400050	\$45.00	"
"	Public - Fin. Stmts - Fixture Filings FSF	0001-1-07-8110-400055	\$95.00	"
"	DNR - ATV Titles & Liens ST	0001-1-07-8110-401000	\$170.00	"
"	DNR - Boat Liens Fee BL	0001-1-07-8110-402000	\$0.00	"
"	DNR - Boat/Snow Writing Fees WFB	0001-1-07-8110-403000	\$162.50	"
"	DNR - Hunt & Fish Writing Fees WFH	0001-1-07-8110-403001	\$10.75	"
"	Ia Dept of Rev - Rev Stamp Fee RS	0001-1-07-8110-404000	\$2,859.16	"
"	Public - County Transfer Fees TF	0001-1-07-8110-410000	\$745.00	"
"	Ia Dept of Health - Vital Record Fee VR	0001-1-07-8110-413000	\$1,660.00	"
"	US Dept of State - Passports PP	0001-1-07-8110-415000	\$1,310.00	"
"	Public - PhotoCopy/Fax Fees OMI	0001-1-07-8110-550000	\$681.95	"
"	Public - Recorder's Record Mgt Fees RMF	0024-1-07-8110-414000	\$425.00	"
"	Two Rivers - Interest on Checking IC	0001-1-07-8110-600000	\$0.61	"
"	Public - Non-refund Over Payment NR	0001-4-99-9030-822000	\$23.00	"
"	DNR - Boat Title Fee BT	0027-1-22-6110-412000	\$25.00	"
"	Public - County UTV Permit CAP	0001-1-07-8110-407000	\$0.00	"

TOTAL \$17,572.97

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

January 31, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, January 31, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. Item G and I were removed from the agenda. The Pledge of Allegiance was conducted.

Meet with Department Heads: Maintenance Director Rodney Bliesener reported he is postponing his agenda item. His staff remains busy working on several projects. Budget Director Cheryl McVey stated the Senate Bill 156 is going to be voted on today at 1:00 p.m. Local Health Director Christa Poggemiller reported her staff is busy. County Attorney Lisa Schaefer reported she has a jury trial today in District Court. Sheriff Kevin Glendening reported the records training is still in process and hoping to go live shortly. Jail population is at 85. There have been a lot of thefts lately. He is asking the public to have some awareness and if you see anything out of the ordinary to please give the Sheriff's Department a call with a description so they can investigate further. IT Director Colin Gerst reported his office is busy. Assistant Land Use Administrator Jarred Lassiter reported the office is busy. SEIL CDS Director Ken Hyndman reported there are currently 91 million people in the United States that have Medicaid. DHHS will be starting a renewal process to requalify the recipients. Roughly 15 million people are estimated to lose their Medicaid through this process. They have been on auto-renewal the last couple of years due to Covid. DHHS will be sending out packets to all Medicaid recipients to renew their paperwork, so if you have changed your address, please make sure DHHS has your current address. County Treasurer Janelle Nalley-Londquist reported her office sent out the Iowa Property Tax Credit form, also known as the Elderly Credit Tax Form. These have to be filed each year annually and are due in the Treasurer's office by June 1st. County Recorder Natalie Steffener reported the office is busy. County Engineer Brian Carter stated his crew was plowing snow on Saturday. Letters will be sent out to landowners this week regarding an upcoming closure this summer for Hwy 99. The contractor on the Highway 99 Bridge project is setting beams currently. Dust Control bids have been sent out. County Auditor Sara Doty reported the office is busy.

No correspondence was received.

Resolution #2023-005 Appointing Jim Cary to Southeast Iowa Regional Planning Commission Board of Directors was presented. Broeker made a motion to approve and seconded by McCampbell.

INSERT RESOLUTION #2023-005

Compensation Board Salary Recommendations for FY2023/2024 were presented by Compensation Board Chair Dan Cahill.

Resolution #2023-006 Approving Compensation Board Salary Recommendations for FY2023/2024 were presented. Cary made a motion to reduce recommendations by 30% and seconded by Broeker.

INSERT RESOLUTION #2023-006

Approval of Middletown Law Enforcement Agreement for FY2023/2024 was presented. Broeker made a motion to approve and seconded by Cary.

Approval of Tax Abatement Requests for the City of Burlington for parcel #16-07-126-021 and 11-32-258-012 were presented. Broeker made a motion to approve and seconded by Cary.

Approval to cancel outstanding Treasurer's checks in the total amount of \$232 was presented. Cary made a motion to approve and seconded by Broeker.

Appointment of Yellow Spring's Township Clerk was presented. Broeker made a motion to approve Bradley Lane and seconded by Cary.

Personnel Actions – IT – Jesse Miller, Network Administrator, 7.5 hours of unpaid time for 1/12. Cary made the motion to approve and seconded by Broeker. Sheriff – Jon Gates, Deputy, 18-month step increase, new rate of \$58,648.33 yrly, effective 2/23/23; Zander Schweiss, Deputy, 18-month step increase, new rate of \$58,648.33

yrly, effective 2/24/23. Broeker made a motion to approve both personnel actions and seconded by Cary.
Correctional Center – Addison Clayton, resignation effective 2/06/23. Broeker made a motion to approve and seconded by Cary.

Reports received and filed in the Auditor's Office:
Treasurer's Cash on Hand, December 2022
Veterans Affairs Monthly Report, January 2023

Cary motioned to approve the January 24th, 2023 regular meeting minutes and seconded by Broeker.

The Board of Supervisors will hold a special session on Wednesday February 1st at 11:00 a.m. to review the budget request list.

Broeker attended a COBCO meeting and Cary attended a SEIRPC meeting.

Meeting was adjourned at 10:16 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Shane McCampbell, Chair
Attest: Sara Doty, Auditor

February 1, 2023 Special Meeting

The Des Moines County Board of Supervisors met in a special session at the Court House in Burlington at 11 AM on Wednesday, February 1, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present.

County Budget Director Cheryl McVey presented the Proposed New Hire / Step Increases for FY24 and the Requested Bond Projects for FY24. The Board of Supervisors discussed which items would be included in the proposed budget for FY24.

Meeting was adjourned at 11:15 AM.

Shane McCampbell, Chair

Attest: Sara Doty, Auditor