

February 7, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, February 7, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. Item B was removed from the agenda. The Pledge of Allegiance was conducted.

Meet with Department Heads: Local Health Director Christa Poggemiller reported her office is busy. She has an item on the agenda. Safety Director Angela Vaughan was present. Maintenance Director Rodney Bliesener stated there is a Joint Safety Commission Meeting on Thursday. County Treasurer Janelle Nalley-Londquist reported she has hired for the two open positions in the Motor Vehicle Department. SEIL CDS Director Ken Hyndman gave a SEIL update. County Attorney Lisa Schaefer reported they received a guilty verdict on the sex assault trial that took place last week. Her staff remains busy with trials as the numbers are up currently. There will be a meeting held Friday at the Burlington Police Department regarding the Opioid Funds Settlement. County Recorder Natalie Steffener reported her office is busy. County Engineer Brian Carter stated his crew is very busy. There are several projects in the works currently. Sheriff Kevin Glendening reported the jail population is at 84. The Deputies have been working on defensive tactics training. The Sheriff's Department, along with other Law Enforcement Agencies, are training on the new Motorola system. IT Director Colin Gerst stated his staff is busy. Land Use Administrator Zach James reported their office has been busy with subdivisions and permits. Conservation Director Chris Lee stated the weather is not good for ice fishing so be cautious and do not try to attempt it. County Auditor Sara Doty reported her office remains busy. She has a new Payroll Deputy that will be starting on Monday.

No correspondence was received.

Resolution #2023-007 to cancel outstanding checks over one-year old for a total of \$2,259.82 was presented. Cary made a motion to approve and seconded by Broeker.

**RESOLUTION
2023-007**

According to Chapter 331.554 of the 2022 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

CHECK #	ISSUE DT	PAYABLE TO	AMT
General Basic:			
315572 VOIDED	11/6/2020	AUSTIN DUNHAM	
316155 REISSUED	1/3/2022	AUSTIN DUNHAM	\$501.77
576342	6/1/2021	CALIFORNIA DMV	\$5.00
577383	8/17/2021	MAUREEN MCLAUGHLIN HUTCHCROFT	\$300.00
577924	10/5/2021	MEYERCO LLC DBA SUNDOWN APARTMENTS	\$350.00
578751	12/7/2021	MMR PROPERTIES LLC	\$200.00
578753	12/7/2021	MS DEPT OF PUBLIC SAFETY	<u>\$11.00</u>
			\$1,367.77
Secondary Roads:			
575709	4/6/2021	SHARLENE K BIRKENSTOCK	\$599.00
Conservation Reserve:			
576961	7/20/2021	AMANDA WATSON	\$80.00
577222	8/3/2021	JESSICA JOHNSON	<u>\$20.00</u>
			\$100.00
DESCOM:			
315978	11/5/2021	MARY C POLSON	\$193.05

TOTAL \$2,259.82

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 7th day of February, 2023.

Jim Cary moved to approve. Seconded by Tom Broeker

AYES

NAYES

Jim Cary
Tom Broeker
Shane McCampbell

Approval of janitorial contracts was presented. Maintenance Director Rodney Bliesener spoke on this. Broeker made a motion to approve and seconded by Cary.

Approval of payroll reimbursement claims in the amount of \$483.55 and non-cash taxable of \$67.48 was presented. Broeker made a motion to approve and seconded by Cary.

Approval of accounts payable claims in the amount of \$738,621.08 was presented. Cary made a motion to approve and seconded by Broeker.

Approval of a Class C Liquor License for 34 Raceway was presented. Broeker made a motion to approve and seconded by Cary.

Approval of a Class C Liquor License for The Tipsy Travelers was presented. Broeker made a motion to approve and seconded by Cary.

A letter from the Payroll 1st Deputy requesting a leave of absence due to accepting an Elected Official position was presented. Broeker made a motion to approve and seconded by Cary.

Appointment of Township Clerks and Trustees for Jackson and Tama Township were presented. Cary made a motion to approve all three and seconded by Broeker.

Personnel Actions – Correctional Center – Kenyetta Rooks, Full Time Correctional Officer, 12-month step increase, \$43,501.25 yrly, effective 2/9/23; Joseph Dolph, Full Time Correctional Officer, 6-month step increase, \$50,401.33 yrly, effective 2/15/23. Broeker made a motion to approve both and seconded by Cary. Auditor – Susan Poling, Payroll 1st Deputy, new hire effective 2/13/23, \$45,640.17 yrly. Cary made a motion to approve and seconded by Broeker. Treasurer – Jillian Allen, Clerk II Motor Vehicle Department, new hire effective 2/13/23, \$28,392.63 yrly. Broeker made a motion to approve and seconded by Cary.

Reports received and filed in the Auditor's Office:
Recorder's Report of Fees Collected, January 2023

Broeker motioned to approve the January 31st, 2023 regular meeting minutes and seconded by Cary.

Broeker motioned to approve the February 1st, 2023 Special meeting minutes and seconded by Cary.

Dan Phillips & Kim Davis with Access Energy attended the meeting to express their gratitude with Des Moines County and the Engineer's Office.

Maintenance Director Rodney Bliesener requested a closed session for his employee evaluation. McCampbell stated the Board would be going into closed session to discuss the Maintenance Director's Employee Evaluation Per Iowa Code 21.5(1)(i). Broeker made a motion to go into closed session and seconded by Cary. Following the completion of the meeting, Broeker made a motion to go out of closed session and seconded by Cary.

IT Director Colin Gerst requested a closed session for his employee evaluation. McCampbell stated the

Board would be going into closed session to discuss the IT Director's Employee Evaluation Per Iowa Code 21.5(1)(i). Cary made a motion to go into closed session and seconded by Broeker. Following the completion of the meeting, Broeker made a motion to go out of closed session and seconded by Cary.

Budget Director Cheryl McVey requested a closed session for her employee evaluation. McCampbell stated the Board would be going into closed session to discuss the Budget Director's Employee Evaluation Per Iowa Code 21.5(1)(i). Cary made a motion to go into closed session and seconded by Broeker. Following the completion of the meeting, Broeker made a motion to go out of closed session and seconded by Cary.

County Engineer Brian Carter requested a closed session for his employee evaluation. McCampbell stated the Board would be going into closed session to discuss the County Engineer's Employee Evaluation Per Iowa Code 21.5(1)(i). Broeker made a motion to go into closed session and seconded by Cary. Following the completion of the meeting, Cary made a motion to go out of closed session and seconded by Broeker.

Meeting was adjourned at 10:18 AM.

Following the meeting a work session was held with the Board of Health, County Attorney, and Sheriff to discuss the State Nuisance Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved February 13th, 2023
Shane McCampbell, Chair
Attest: Sara Doty, Auditor