

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, March 7th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Resolution #2023-010 Setting Time & Date of SF634 Total Maximum Property Tax Dollars Public Hearing
 - B. Resolution #2023-012 Setting Time & Date of FY23 Budget Amendment
 - C. Accounts Payable Claims
 - D. Payroll Reimbursement Claims
 - E. Set Dates for County Rural Resident Spring Cleanup
 - F. Appointment to Civil Service Commission
 - G. Courthouse South Parking Lot Bid
 - H. Personnel Actions
 1. Correctional Center (1)
 - I. Reports:
 1. Recorder's Report of Fees Collected, February 2023
 2. Jail Stats, December 2022
 3. Veterans Affairs Monthly Report, February 2023
 4. Sheriff's Monthly Report, February 2023
 - J. Minutes for Regular Meeting on February 28th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session following the Meeting:

Board of Supervisors / IT

RE: Digital Online Notification Services

**RESOLUTION SETTING TIME AND DATE OF SF 634 TOTAL MAXIMUM PROPERTY
TAX DOLLARS PUBLIC HEARING**

RESOLUTION #2023-010

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the total maximum property tax dollars public hearing for Tuesday, March 28th, 2023 at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 7th day of March, 2023.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Shane McCampbell, Chairman

Tom Broeker, Vice-Chairman

Jim Cary, Member

ATTEST: _____
Sara Doty, Auditor

RESOLUTION SETTING TIME AND DATE OF FY23 BUDGET AMENDMENT HEARING

Resolution # 2023-012

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the FY23 budget amendment for Tuesday, March 28th, 2023, at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 7th day of March, 2023.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Shane McCampbell, Chairman

Tom Broeker, Vice-Chairman

Jim Cary, Member

ATTEST: _____
Sara Doty, Auditor

Accounts Payable Claims

**Payroll Claims
Reimbursements**

RURAL RESIDENT CLEAN-UP

The Des Moines County Board of Supervisors is sponsoring a county-wide rural clean-up, beginning **Monday, April 10th through Saturday, June 10th, 2023**. (Or until the county credits are depleted). You must furnish proof of residency.

The Des Moines County Landfill/Recycling Center will accept at no charge to **RURAL** Des Moines County residents, the following items:

Metal Items (Examples)	Household Items (Examples)
Lawn Mowers	Sofas/Chairs
Bicycles	Mattresses
Tin Roofing	Clothing not Suitable For Donation
Metal Cabinets	Rugs & Carpets
Bed Springs & Rails	
Swing Sets	Tables
Metal Fencing	Toys
Other Metal Items	

NOTE: No tires of any size and no electronic items (computer monitors and televisions, for example) will be accepted during this clean-up

Landfill hours are 8AM to 4PM – Monday through Friday
8AM to Noon – Saturday

RECYCLING CENTER – Appliances Included for this clean up only (examples below)

Refrigerators*	Washers	Air Conditioners
Freezers*	Dryers	Stoves

*All refrigerators & freezers must be empty of food

Recycling Center – 1818 West Burlington Ave., Burlington

Appointment only to drop off appliances and does not include weekends.

Materials not included for free:

Tires of any size	Auto Parts	Garbage
Demolition Material Lumber/Wood	Televisions/ Computer Monitors	

If you have any questions regarding what is free and what is not, please call the Landfill Office at 753-8722. Any other questions, please call the Des Moines County Regional Solid Waste Commission at 753-8126.

DES MOINES COUNTY
CIVIL SERVICE COMMISSION
COURT HOUSE 513 N. MAIN STREET, STE 203
BURLINGTON, IOWA 52601

March 2, 2023

Des Moines County
Board of Supervisors

This letter is to inform you that Sara Doty was approved as Personnel Director acting as Secretary for the Des Moines County Civil Service Commission. Her term expired on 1/31/2023. She is requesting to be reappointed. Her term will expire on 1/31/2029.

Please approve the appointment of Sara Doty as Personnel Director acting as Secretary for the Des Moines County Civil Service Commission.

Thank You,

Des Moines County
Civil Service Commission

Judy Brueck, Chairman
Joe Dejus, Vice-Chairman
Jonah Grier, Member

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: COEY,Angela Employee #: J157
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____
Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

Dates of Absence _____ to _____

6 months step increase

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Previous Rate \$41,362.40/yr New Rate \$42,429.10/yr
Previous Job Title: (if changed) _____
Effective Date: March 5, 2023

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: March 1, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

DES MOINES CO TREASURER

DATE : 3/1/2023 1:15 PM
OPER : 4-Jodie
TKBY : Jodie Johnson
TERM : 4
REC# : R00413025

400 Miscellaneous Receipt 15488.69
DMC RECORDER 15488.69
AFFIDAVITS & ARTICLES 515.00
0001-1-07-8110-400010 -515.00
CONTRACTS 360.00
0001-1-07-8110-400015 -360.00
DEEDS 1140.00
0001-1-07-8110-400020 -1140.00
EASEMENTS 515.00
0001-1-07-8110-400025 -515.00
MISCELLANEOUS 240.00
0001-1-07-8110-400030 -240.00
MORTGAGES 4785.00
0001-1-07-8110-400035 -4785.00
PLATS 165.00
0001-1-07-8110-400040 -165.00
TAX LIENS 35.00
0001-1-07-8110-400045 -35.00
TRADE NAMES 45.00
0001-1-07-8110-400050 -45.00
FIN STMTS FIXTURE FILING 80.00
0001-1-07-8110-400055 -80.00
SNOWMOBILE TITLE & LIENS 135.00
0001-1-07-8110-401000 -135.00
BOAT/SNOW WRITING FEES 126.25
0001-1-07-8110-403000 -126.25
HUNT/FISH WRITING FEES 5.75
0001-1-07-8110-403001 -5.75
REVENUE STAMPS 2718.74
0001-1-07-8110-404000 -2718.74
TRANSFER FEES - AUDITOR 675.00
0001-1-07-8110-410000 -675.00
VITAL RECORDS 1424.00
0001-1-07-8110-413000 -1424.00
PASSPORTS 1485.00
0001-1-07-8110-415000 -1485.00
OTHER MISC FEES & COPIES 550.50
0001-1-07-8110-550000 -550.50
RECORDER'S REC MGT FEE 396.00
0024-1-07-8110-414000 -396.00
TRB - INT ON CK'G 0.45
0001-1-07-8110-600000 -0.45
REC'S NON-REF OVER PYMT 22.00
0001-4-99-9030-822000 -22.00
DNR - BOAT TITLE FEE 70.00
0027-1-22-6110-412000 -70.00

Paid By:DMC RECORDER
2-Check 15488.69 REF:4987

APPLIED 15488.69
TENDERED 15488.69

CHANGE 0.00

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: March 1, 2023 _____

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc AA	0001-1-07-8110-400010	\$515.00	2/28/2023
"	Public - Contracts CT	0001-1-07-8110-400015	\$360.00	"
"	Public - Deeds DDS	0001-1-07-8110-400020	\$1,140.00	"
"	Public - Easements EM	0001-1-07-8110-400025	\$515.00	"
"	Public - Miscellaneous MI	0001-1-07-8110-400030	\$240.00	"
"	Public - Mortgages MTG	0001-1-07-8110400035	\$4,785.00	"
"	Public - Plats PLT	0001-1-07-8110-400040	\$165.00	"
"	State of Iowa-Tax Liens TL	0001-1-07-8110-400045	\$35.00	"
"	Public - Trade Names TN	0001-1-07-8110-400050	\$45.00	"
"	Public - Fin. Stmts - Fixture Filings FSF	0001-1-07-8110-400055	\$80.00	"
"	DNR - ATV Titles & Liens ST	0001-1-07-8110-401000	\$135.00	"
"	DNR - Boat Liens Fee BL	0001-1-07-8110-402000	\$0.00	"
"	DNR - Boat/Snow Writing Fees WFB	0001-1-07-8110-403000	\$126.25	"
"	DNR - Hunt & Fish Writing Fees WFH	0001-1-07-8110-403001	\$5.75	"
"	Ia Dept of Rev - Rev Stamp Fee RS	0001-1-07-8110-404000	\$2,718.74	"
"	Public - County Transfer Fees TF	0001-1-07-8110-410000	\$675.00	"
"	Ia Dept of Health - Vital Record Fee VR	0001-1-07-8110-413000	\$1,424.00	"
"	US Dept of State - Passports PP	0001-1-07-8110-415000	\$1,485.00	"
"	Public - PhotoCopy/Fax Fees OMI	0001-1-07-8110-550000	\$550.50	"
"	Public - Recorder's Record Mgt Fees RMF	0024-1-07-8110-414000	\$396.00	"
"	Two Rivers - Interest on Checking IC	0001-1-07-8110-600000	\$0.45	"
"	Public - Non-refund Over Payment NR	0001-4-99-9030-822000	\$22.00	"
"	DNR - Boat Title Fee BT	0027-1-22-6110-412000	\$70.00	"
"	Public - County UTV Permit CAP	0001-1-07-8110-407000	\$0.00	"

TOTAL \$15,488.69

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

BILL FOR BOARDING AND LODGING PRISONERS

DES MOINES COUNTY, BURLINGTON, IOWA
KEVIN GLENDENING, SHERIFF
BOARDING AND LODGING PRISONERS,
DECEMBER 2022

STATE OF IOWA, DES MOINES COUNTY, SS:

I DO SOLEMNLY SWEAR THAT THE SEVERAL ITEMS
MENTIONED IN THE ANNEXED ACCOUNT ARE JUST AND TRUE
AND WHOLLY UNPAID.


_____, SHERIFF OR DESIGNEE
Colter Levinson, Assistant Jail Administrator

SUBSCRIBED AND SWORN TO ME THIS 23RD DAY OF FEBRUARY 2023

Facility Name: Des Moines	Date Report Completed: 02/23/2023
Completed by: Judy Stuecker Contact No: 319-753-8288	Report Month: December, 22

**Iowa Department of Corrections
County Jail and Lockup Monthly Prisoner Statistical Report**

Actual number of prisoners in the jail as of 00:01 a.m. on the first day of report month:		Actual number of prisoners in the jail as of 00:01 on first day of the following month (Formula A + B - C = D)			
Adult Males	75	Section A	Adult Males	70	Section D
Adult Females	8		Adult Females	12	
Juvenile Males	0		Juvenile Males	0	
Juvenile Females	0		Juvenile Females	0	
Juveniles (Adult Waivers)	2		Juveniles (Adult Waivers)	3	
TOTAL	85		TOTAL	85	

Number of prisoners processed into the jail between 00:01 on the first of the month until 00:01 on first day of following report month:		Section E		
Adult Males	107	Section B	1. Total jail capacity:	80
Adult Females	40		a. Total temporary holding cell capacity	12
Juvenile Males	0		b. Total permanent jail bed capacity	68
Juvenile Females	0		2. Total report month suicides:	0
Juveniles (Adult Waivers)	1		3. Total report month attempted suicides:	0
TOTAL	148		4. Has jail/lockup been certified by Department of Corrections to hold juveniles?	No

Number of prisoners released from custody between 00:01 on the first of the month until 00:01 on first day of following report month:		Section F							
Adult Males	112	Section C	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Adult Females	36						01 85	02 87	03 87
Juvenile Males	0		04 85	05 91	06 92	07 94	08 95	09 87	10 91
Juvenile Females	0		11 91	12 94	13 96	14 92	15 92	16 94	17 84
Juveniles (Adult Waivers)	0		18 86	19 84	20 81	21 83	22 79	23 77	24 76
TOTAL	148		25 77	26 75	27 78	28 77	29 80	30 83	31 85
			Average daily population (Divide combined total of prisoners held in question "5" by number of days in report month): 85.74						

Complete for all juveniles released during the report month and only on juveniles held securely at your facility (i.e. in a locked cell, room or other secure method). Juveniles include all persons under the age of 18, regardless if juvenile or adult court had jurisdiction.

Age	Sex	Race	Admit	Release	Specific Offense	Holding Authority	County/Municipality	Warrant (Y/N)
17	M	B	12/01/22 00:01	12/31/22 00:00	707.2(1)(b)	AC		No
17	M	W	12/01/22 00:01	12/31/22 00:00	711.2, 711.2	AC		No
16	M	B	12/02/22 12:25	12/31/22 00:00	708.4(1), 708.4(1), 708.6	AC		No

Race Codes: W=White/Caucasian, B=Black/African American, NA=Native American, H=Hispanic, A=Asian and O=Other
 Specific Offense can either be Iowa Code or name of offense (e.g. 711.3 or Robbery 2nd)
 Holding Authority: LE = Law Enforcement, AC = Adult/District/Magistrate Court, JC = Juvenile Court, INS, O = Other
 Please indicate whether the juvenile was held pursuant to a verbal/written court order.
 County/Municipality: Indicate what county/municipality if holding for other than your own.

Section G

Complete for all prisoners under control of Sheriff but not in your facility/jail.

	Number of prisoners during the reporting month.	Prisoner days during reporting month.
Prisoners in other counties	3	93
Prisoners on electronic monitoring or house arrest	0	0
Prisoners in other institutions (Hospital, MHI, etc.)	0	0
Prisoners housed out of state	0	0
Prisoners on other type of release but under Sheriff control	0	0
TOTALS	3	93

COMMISSION OF VETERANS AFFAIRS



We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of **February 2023**.

NAME	WAR	AMOUNT	FOR
C.H.	Peacetime	\$300.00	Rent
R.F.	Peacetime	\$273.76	Utility

TOTAL

\$573.76

Arne Hausknecht

Arne Hausknecht

Marilyn Box

Marilyn Box

Francis McAllister

Francis McAllister



COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF FEBRUARY 2023

Total spent on Direct Financial Aid to Vets: **\$573.76** Total Budgeted **\$43,550.00**

SPENT:		WAR-TIME PERIOD				BALANCE
						\$43,550.00
Food	\$0.00	WWII	\$0.00	July	\$742.00	\$42,808.00
Medical	\$0.00	Korean	\$0.00	August	\$900.00	\$41,908.00
Rent	\$300.00	Vietnam	\$0.00	September	\$1,300.00	\$40,608.00
Utilities	\$273.76	Lebanon	\$0.00	October	\$0.00	\$40,608.00
Clothing	\$0.00	Panama	\$0.00	November	\$323.76	\$40,284.24
Personal	\$0.00	Grenada	\$0.00	December	\$301.00	\$39,983.24
Education	\$0.00	Persian Gulf	\$0.00	January	\$934.64	\$39,048.60
Burial	\$0.00	Peace Time	\$573.76	February	\$573.76	\$38,474.84
Misc.	\$0.00	Food Pantry	\$0.00	March		\$38,474.84
				April		\$38,474.84
				May		\$38,474.84
Total	\$573.76			June		\$38,474.84

VETERANS AFFAIRS STATISTICS

July 2022-June 2023

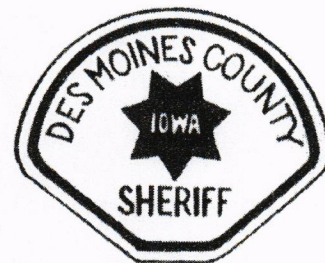


	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR
FACE TO FACE INTERVIEWS													
Federal Assist	27	37	23	27	26	18	29	28					215
County Assist	6	1	0	0	2	1	3	2					15
PHONE CALLS RECEIVED													
Federal Assist	53	70	40	61	69	38	67	66					464
County Assist	6	8	5	5	9	5	6	1					45
Van Calls	34	40	19	36	60	21	29	24					263
VA Clinic Calls	3	4	0	7	6	0	6	3					29
CORRESPONDENCE													
Received	1	3	1	1	3	4	0	0					13
Sent	1	5	3	1	4	6	2	5					27
VETS ASSISTED IN COMPLETING GOVT. FORMS													
	27	35	20	27	26	18	29	28					210
GRAVE REGISTRATION FORMS TO STATE													
	1	2	0	1	3	0	0	1					8



KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

02/01/2023 thru 02/28/2023

SHERIFF FEES	9,791.36	} 10444.76
MILEAGE	653.40	
R & B	5,504.01	
INTEREST	3.48	
TOTAL	<u>\$15,952.25</u>	

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening
KEVIN GLENDENING, SHERIFF

February 28, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, February 28, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Maintenance Director Rodney Bliesener reported he is accepting bids for the Courthouse south parking lot project until Monday morning. County Attorney Lisa Schaefer stated her office is busy. Budget Director Cheryl McVey was present for an agenda item. County Treasurer Janelle Nalley-Londquist reported her office is busy as tax payments are starting to roll in. SEIL CDS Director Ken Hyndman gave an update on the SEIL Region. Conservation Director Chris Lee stated he has several programs to begin in the spring. There is a list of them on the Conservation website. The Conservation Board will meet tomorrow night. IT Director Colin Gerst stated the new CAD and RMS system will be going live today. Local Health Director Christa Poggemiller stated the Iowa Department of Human Services released a press this week expiring the public emergency of Covid 19 as May 11th. April 1st they will no longer require the report of a positive Covid test. Medicaid will also be mailing out new eligibility papers to current members to requalify. Sheriff Kevin Glendening reported his staff will go live with the new CAD and RMS system today. He also reported there was an armed robbery in the County last week. The Deputies and County Attorney's office staff that reported to the scene did a fantastic job. They have three suspects in custody. The jail is currently at 94. County Auditor Sara Doty reported her office is busy. County Engineer Brian Carter reported his crews are blading roads due to the rain we have received. There was a bid opening last week for the Highway 99 Bridge project. He received 4 bids. He has an item on the agenda today.

No correspondence was received.

A Public Hearing for Area Service Class C Road Classification – 70th Ave. was held. Cary made a motion to open the public hearing and seconded by Broeker. McCampbell read a letter from a nearby landowner, Pam Wilson. County Engineer Brian Carter spoke on request. Broeker asked Auditor Doty if any public comments had been received. None received. Janet Scheitlen and Rick Wirt, neighboring landowners, also spoke on the subject. There was no other public comment. Broeker made a motion to close the public hearing and seconded by Cary.

Resolution #2023-011 for Class C Road Classification – 70th Ave. was presented. Broeker made a motion to approve and seconded by Cary.

INSERT RESOLUTION #2023-011

Approval of 2021 Amended Homestead Credits and Military Exemptions were presented. Cary made a motion to approve and seconded by Broeker.

A decision on Outside Counsel was discussed. Emily Ellingson, our HR Attorney, is switching law firms. Broeker made a motion to follow Emily to the new firm and seconded by Cary.

Personnel Actions – Correctional Center, William Elliott III, Correctional Officer, discharge effective 2/21/23. Broeker made a motion to approve and seconded by Cary. Auditor – Angie Paytes, Clerk II, 42-month step increase with a new rate of \$37,904.73 effective 1/31/23. Cary made a motion to approve and seconded by Broeker.

Cary motioned to approve the February 21st, 2023 regular meeting minutes and seconded by Broeker.

Canvass results of the Burlington North Bottoms Levee & Drainage District Election were presented. Tom Williams was elected. Broeker made a motion to approve and seconded by Cary.

Broeker attended a Southeast Iowa Riverboat Commission and Conference Board meeting. Cary attended an SEIRPC, Early Childhood Development, and Conference Board meeting. McCampbell attended a Workforce Development Board and E911 Meeting.

Meeting was adjourned at 10:20 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website

www.dmcounty.com

Shane McCampbell, Chair
Attest: Sara Doty, Auditor