

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, May 16th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Resolution #2023-025 and Final Plat for 1st Addition to Leonardale Subdivision
 - B. Class C Liquor License – Myers Tree Farm 5/27/23
 - C. Class C Liquor License – Barn on the Ridge 6/17/23
 - D. Accounts Payable Claims
 - E. Payroll Reimbursement Claims
 - F. Personnel Actions:
 1. Sheriff (1)
 - G. Reports:
 1. Sheriff's Monthly Report of Fees Collected, April 2023
 2. Clerk's Report of Fees Collected, April 2023
 - H. Minutes for Regular Meeting on May 9th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work sessions following the meeting:

BOS / SEIRPC

RE : Wind & Solar Ordinance

DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2023-025

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **1st Addition to Leonardale Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **1st Addition to Leonardale Subdivision**.

Approved and adopted this 16th day of May, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Tom L. Broeker, Vice Chair

Jim Cary, Member

ATTEST: _____

Sara Doty, County Auditor

FINAL PLAT

INDEX LEGEND

Property Location: part Lot 4, Leonardale Subdivision in part N1/2 SW1/4 Section 34
Township 69 North, Range 3 West, Des Moines County, Iowa
Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com
Return Document to: Lance Surveying Services (319) 986-6779
1505 North Broadway Street, Mt. Pleasant, IA 52641
Survey Requested by: Scott Richers
Proprietor: Scott & Danielle Richers
Survey Completed: 25 April 2023
Sheet 1/2 | Basis of Bearing: IA RTK, ISPS Zone | Richers, Scott.dwg

1st Addition to Leonardale Subdivision

In part of Lot 4, Leonardale Subdivision, in the W1/2 of the SW1/4 of Section 34, Township 69 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, described as follows:

Commencing at the SW corner of Lot 4, Leonardale Subdivision, said point being also the **POINT OF BEGINNING**;
thence North $78^{\circ}02'39''$ East, along the north line of US Highway 61, a distance of 60.57 feet;
thence, continuing along said line, North $78^{\circ}33'59''$ East, 517.43 feet;
thence, continuing along said line, North $73^{\circ}30'51''$ East, 198.44 feet;
thence, continuing along said line, 75.53 feet along a 5,584.60 foot radius curve, concave northerly with a chord of 75.53 feet, said chord bearing North $78^{\circ}14'52''$ East;
thence North $10^{\circ}18'12''$ West, 529.49 feet;
thence North $80^{\circ}16'14''$ East, 363.35 feet;
thence North $12^{\circ}53'47''$ West, 455.57 feet to a point on the north line of Lot 4, Leonardale Subdivision;
thence, along said line, South $82^{\circ}52'42''$ West, 1,009.53 feet to the NW corner of Lot 4, Leonardale Subdivision on the west line of the SW1/4 of Section 34;
thence, along said line, South $00^{\circ}29'33''$ East, 1,088.13 feet to the **POINT OF BEGINNING**, containing 21.87 acres, of which, 0.87 acre is public road right-of-way.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description

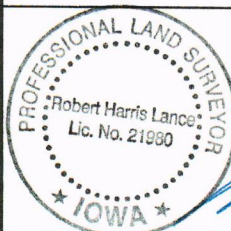
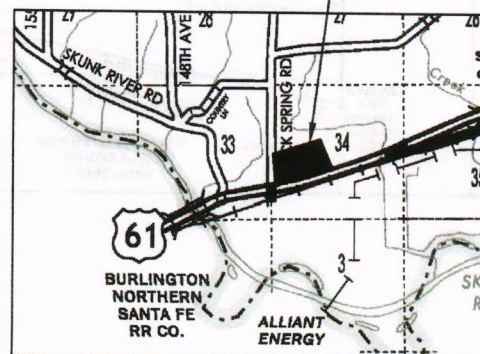
Notes required by Des Moines County or by utility company:

1. Minimum building setback for any structure:
Front yard = 30'
Side yard = 15'
2. Road waiver: in addition to the claims exempted pursuant to section 670.4(7) of the Iowa code dealing with public roads, Des Moines County is not involved in the maintenance of this private right-of-way and is further held harmless for any costs in maintaining said road system or right-of-way or for any other damages sustained pertaining to the use of said road system or right-of-way.
3. Utility easements shall consist of all platted streets or roads, and a 7.5 foot wide strip along each side of all interior lot lines, and a 25 foot wide strip along and adjacent to all platted streets and roads, and a 15 foot wide strip of land on all lots, 7.5 foot either side of the utility service as built, from the point of origin to the point of service entrance.

Owner and Subdivider:

Scott & Danielle Richers
3545 158th Street
Wever, IA 52658

Vicinity Sketch
not to scale



Certification:
I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.

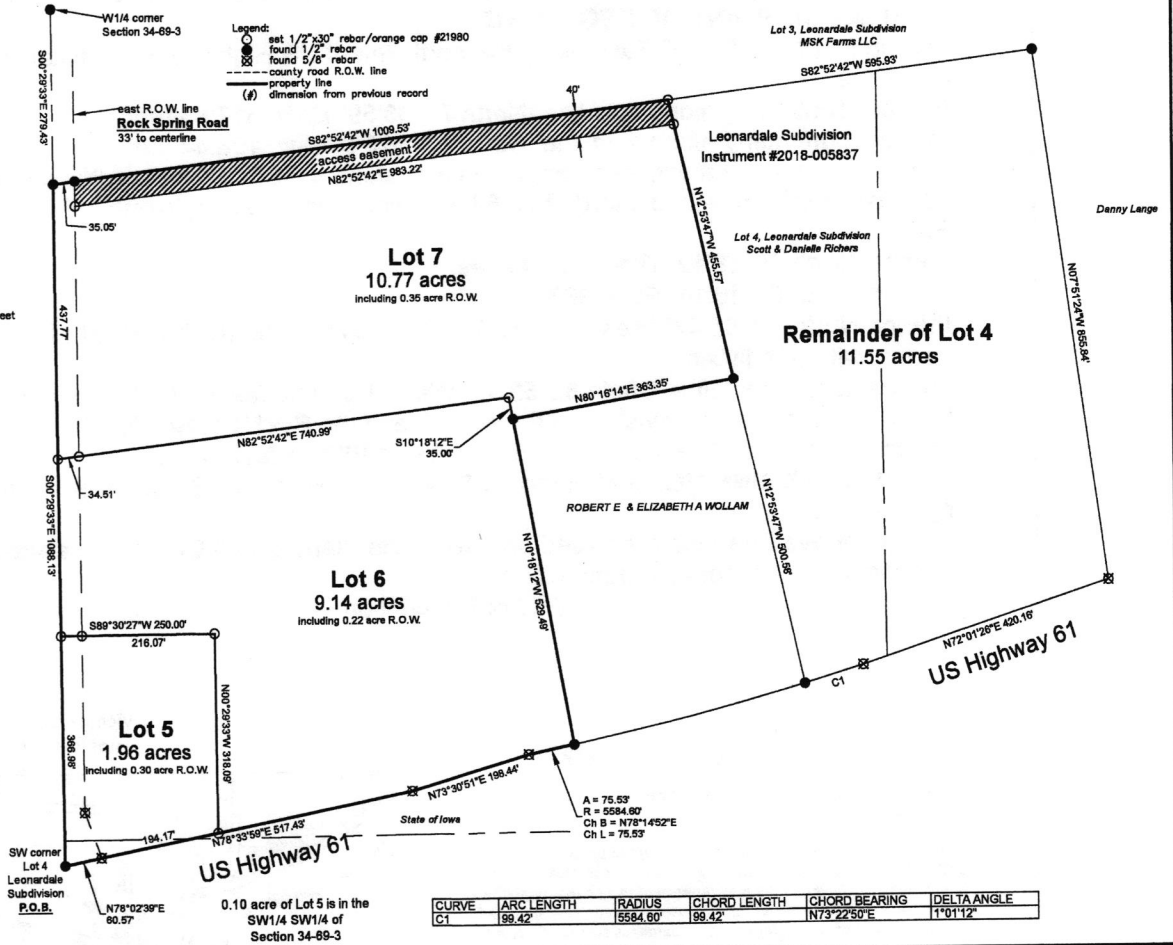
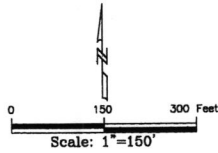
Robert H. Lance
Iowa Professional Land Surveyor #21980
License renewal date: December 31, 2023
Pages covered by this seal: 2

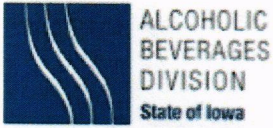
4/27/2023
Date

1st Addition to Leonardale Subdivision

FINAL PLAT

INDEX LEGEND:
 part Lot 4, Leonardale Subdivision in part N1/2 SW1/4 Section 34 Township 69 North, Range 3 West, Dec Moines County, Iowa
 Robert H. Lance, Iowa P.L.S. #21980, rob@lanceurveying.com
 Surveyor:
 Return Document to: Lance Surveying Services (319) 989-6779
 1506 North Broadway Street, Mt. Pleasant, IA 52641
 Survey Requested by: Scott & Danielle Richers
 Proprietor:
 Survey Completed: 25 April, 2023
 Sheet 22 | Basis of Bearing: IARTK, IBS's Zone | Richers, Scott.dwg





State of Iowa

Alcoholic Beverages Division

App# 180302

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
THE TIPSY TRAVELER'S LLC	THE TIPSY TRAVELERS	(319) 201-0470

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
18876 111th Avenue		Sperry	Des Moines	52650

MAILING ADDRESS	CITY	STATE	ZIP
1919 Dogwood Avenue	Keota	Iowa	52248

Contact Person

NAME	PHONE	EMAIL
MEGAN LIBE	(319) 201-0470	tipsytravelrs@gmail.com

License Information

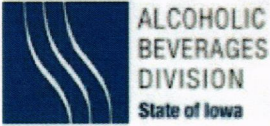
LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 26, 2023	May 30, 2023	

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	OWNER	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

May 26, 2023

POLICY EXPIRATION DATE

May 31, 2023

DRAM CANCEL DATE

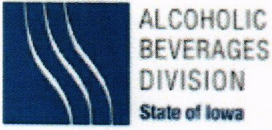
OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

App # 178116

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
THE TIPSY TRAVELER'S LLC	The Tippy Travelers	(319) 201-0470

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
14133 Irish Ridge Road		Burlington	Des Moines	52601

MAILING ADDRESS	CITY	STATE	ZIP
1919 Dogwood Avenue	Keota	Iowa	52248

Contact Person

NAME	PHONE	EMAIL
Megan Libe	(319) 201-0470	tipsytravelrs@gmail.com

License Information

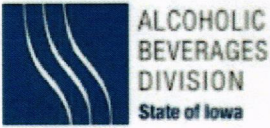
LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 17, 2023	June 21, 2023	

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

June 17, 2023

POLICY EXPIRATION DATE

June 22, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Accounts Payable Claims

05/16/2023 MEETING

\$1,217,357.44

Checks

\$0.00

Wire Transfer Pmnt

\$1,217,357.44

GRAND TOTAL



KEVIN GLENDENING, SHERIFF

**512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910**



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

04/01/2023 thru 04/30/2023

SHERIFF FEES	7,189.20
MILEAGE	597.55
R & B	8,680.46
INTEREST	9.10
TOTAL	<u>\$16,476.31</u>

77786.75

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening

KEVIN GLENDENING, SHERIFF

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA)
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF APRIL, 2023 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

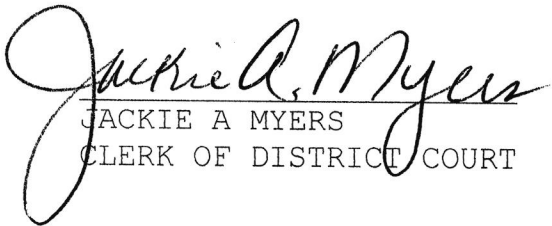
5% OF STATE FINE SURCHARGE	\$ -10.91
SHERIFF FEES	3208.12
INFRACTIONS	8682.31
TOBACCO	70.00
COUNTY ENFORCEMENT SURCHARGE	9.00
LAW LIBRARY	6.00
RECORD SECURITIES FEES	20.00
PRE-PD FEES TO SHERIFF	2.84

TOTAL FEES \$11987.36

TOTAL PAID \$11,987.36

CHECK No 187258

RESPECTFULLY SUBMITTED THIS 8 DAY OF MAY, 2023.


JACKIE A MYERS
CLERK OF DISTRICT COURT

MISCELLANEOUS RECEIPT REPORT

Date of Deposit

May 2, 2023

Please attach a tape and enter here:

\$11,987.36

Doc #	Paid By / Description	Account #	Amount	Accrued
	Fiscal year 2023-started 7/2022			
187258	SURCHARGE	DSC/0001-1-06-1500-251700	-\$10.91	Apr-23
187258	SHERIFF FEES	CSF/0001-1-06-1410-440000	\$3,208.12	Apr-23
187258	INFRACTIONS	DCI/0001-1-06-1000-850000	\$8,682.31	Apr-23
187258	CTY ENFORCE SURCHARGE & FINE	CES/0014-1-01-1000-850100	\$9.00	Apr-23
187258	PRE PAID SVC FEES TO SHERIFF	PSF/0001-1-04-1100-847000	\$2.84	Apr-23
187258	RECORD SECURITIES CHGS	DRS/0001-1-06-1500-251700	\$20.00	Apr-23
187258	LAW LIBRARY FEES	LLF/0019-1-99-1410-847000	\$6.00	Apr-23
187258	TOBACCO	TOB/0009-1-05-1000-847070	\$70.00	Apr-23
	GUARDIAN/CONSERVATOR BACKGROUND CHECK DEDUCTION	DCI/0001-1-06-1000-850000		

DES MOINES CO TREASURER

DATE : 5/9/2023 10:41 AM
 OPER : 6-Ctr 2
 TKBY : JULIE
 TERM : 6
 REC# : R00427153

400 Miscellaneous Receipt 11987.36
 DMC CLERK OF COURT 11987.36
 DC REES - SURCHARGE -10.91
 0001-1-06-1500-251700 10.91
 SHERIFF FEES 3208.12
 0001-1-06-1410-440000 -3208.12
 CO INFRACTIONS 8682.31
 0001-1-06-1000-850000 -8682.31
 CO LAW ENF SURCHARGE 9.00
 0014-1-01-1000-850100 -9.00
 SHERIFF - PRE-PAID SVC FEES 2.84
 0001-1-04-1100-847000 -2.84
 RECORD SECURITIES FEES 20.00
 0001-1-06-1500-251700 -20.00
 LAW LIBRARY FEES 6.00
 0019-1-99-1410-847000 -6.00
 TOBACCO 70.00
 0009-1-05-1000-847070 -70.00

Paid By: DMC CLERK OF COURT
 2-Check 11987.36 REF: 187258

APPLIED 11987.36
 TENDERED 11987.36
 CHANGE 0.00

The above listed revenue was received from the CLERK OF COURT office.

Treasurer's receipt number issued for this transaction:

R00427153

Rpt ID : 602.8109
Rpt Date: 02-MAY-2023
Rpt Time: 01:14 PM

DES MOINES COUNTY CLERK OF COURT

page: 1

TOTALS BY CITY/COUNTY FOR 602.8109 REPORTING
FOR 01-APR-2023 TO 30-APR-2023

CITY NAME	CHECK #	% OF FINES	100% TOBACCO FINES	5% SURCHARGE	DISM/DEFRD COSTS	TOTAL PAYMENT
BURLINGTON	187257	\$4,027.71	\$665.65	\$.00	\$.00	\$4,693.36
DES MOINES COUNTY	187258	\$8,682.31	\$70.00	-\$1.91	\$3,236.96	\$11,987.36
DES MOINES COUNTY ATTORNEY COL	187259	\$13,348.40	\$.00	\$.00	\$.00	\$13,348.40
WEBSTER COUNTY	187261	\$5.94	\$.00	\$.00	\$.00	\$5.94
WEST BURLINGTON	187262	\$782.80	\$286.00	\$.00	\$2.94	\$1,071.74

May 9, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, May 9, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller reported the Public Health Emergency ends May 11th but the Public Health Office will still be giving vaccines at no cost on Thursdays from 8:30 A.M. - 4:00 P.M. Test kits are available at the office between 8:00 A.M. – 4:30 P.M. Maintenance Director Rodney Bliesener stated Brockway started the roof project at the jail. This project is expected to last 4-5 weeks. SEIL CDS Director Ken Hyndman reported SEIL has meetings tomorrow. The region is currently working on contracts for the merger that will take place July 1, with the four other Counties that have joined the Region. County Recorder Natalie Steffener reported her office remains busy. IT Director Colin Gerst stated his staff remains busy. Conservation Director Chris Lee reported last weekend was the first full weekend at Big Hollow Campground. There was not one empty camping site available. The Dragon Boat races were held at Big Hollow. Land Use Administrator Zach James reported they have an agenda item today, and several other subdivisions in the works. County Engineer Brian Carter reported his crews are blading and working on culverts in the County. The contractor working on Bridgeport Rd is hoping to have the seeding done and lines painted on the road later this week, with hopes of it opening at the end of the week. County wide dust control will take place in the next couple weeks. Sheriff Kevin Glendenning reported the Youth Academy graduation was last Wednesday. It was a very successful program that he looks forward to every year. The jail population is 82. County Auditor Sara Doty stated her office will be holding a personally funded food drive for the Community Action food pantry. With summer approaching, the focus is on kid-friendly lunches that are easily preparable. Items such as canned or packaged meats, fruits, soups, or easily prepared boxed foods are preferred. Of course, any non-perishable food items are acceptable. If you are interested in helping, please drop off your items to the Auditor's Office between 8:00 A.M. – 4:30 P.M. any time before May 31st and Shane McCampbell will be delivering to the food pantry on June 1st. Thank you for helping support our Community!

The Board of Supervisors received correspondence from The Capitol Theater thanking Des Moines County for their contribution and support. They also received correspondence from the Iowa Army Ammunition Plant regarding information on the Supplemental Environment Assessment under the National Environmental Policy Act and Historic Prevention Act Section 106 Consultation for the Proposed Future Artillery Complex at Iowa Army Ammunition Plant.

Approval of Resolution #2023-023 Approving Allocation of Funds for the American Rescue Plan Act was presented. Broeker spoke on the Resolution. Broeker made a motion to approve and seconded by Cary.

INSERT RESOLUTION #2023-023

Approval of Resolution #2023-024 and Final Plat for Shea Subdivision was presented. Land Use Administrator Zach James spoke on this and recommended approval. Cary motioned to approve and was seconded by Broeker.

INSERT RESOLUTION #2023-024

Approval of Contract #DCAT4-22-0524 Fourth Amendment to the Systems of Care Mental Health Wrap-Around Contract was presented. SEIL CDS Director Ken Hyndman spoke on this. Broeker made a motion to approve and was seconded by Cary.

Personnel Actions – Conservation – Grant Swanson, New Hire, Conservation Intern, \$15.00 hourly effective 5/15; Trenton Gebhardt, New Hire, Conservation Intern, \$16.00 hourly effective 5/15. Cary made a motion to approve both personnel actions and was seconded by Broeker. Correctional Center – Kendra Whalen, Kitchen Cook, Resignation effective 5/14; Tanner Whalen, Correctional Officer Full Time, Resignation as Correctional Officer and Re-hired as Kitchen Cook, \$14.12 hourly effective 5/2; Colton Whalen, Kitchen Cook, Resignation as of 5/14. Broeker made a motion to approve all three personnel actions and was seconded by Cary.

Cary motioned to approve the May 2, 2023, regular meeting minutes and seconded by Broeker.

Land Use Administrator Zach James requested a work session on May 16th for the Wind & Solar Ordinance.

Broeker met with City and Rural Representatives to discuss the EMS program. Cary attended a SEIRPC meeting. McCampbell attended a Community Action, DCAT, and Workforce Development Board meeting.

The meeting was adjourned at 9:47 AM.

Following the meeting a work session was held with County Engineer Brian Carter regarding a road tour.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Shane McCampbell, Chair

Attest: Sara Doty, Auditor