

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 15th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcounty.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Approval of Supplemental Agreement No. 1 for Final Design for Des Moines County Bridge FR – 14/FHWA#143200. Project # BHOS – C029(94) – 5N-29
 - C. Approval of Supplemental Agreement No. 1 for Final Design for Des Moines County Bridge PG – 27/FHWA#143945. Project # BHOS – C 029(93) – 63-29
 - D. Request for Tax Abatement for Parcel # 02-25-303-014
 - E. Class C Liquor License – Fork Catering – August 19th
 - F. Resignation of Civil Service Commission Secretary
 - G. Appointment of the Civil Service Commission Secretary
 - H. Resignation of Compensation Board Member
 - I. Personnel Actions:
 1. County Attorney (1)
 2. Correctional Center (3)
 3. Treasurer (1)
 - J. Reports:
 1. Veteran’s Affairs Monthly Report, July 2023
 - K. Minutes for Regular Meeting on August 8th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions Following the Meeting:

BOS / Senior Citizen Center

RE: Request for Funding

BOS / SEIRPC

RE: Solar Energy Ordinance



August 4, 2023

Brian Carter, P.E.
Des Moines County Engineer
13522 Washington Road
West Burlington, IA 52655-8660

**RE: SUPPLEMENTAL AGREEMENT NO. 1 FOR FINAL DESIGN
DES MOINES COUNTY No. PG-27, FHWA No. 143945
PROJECT NO. BHS-C029(93)- - 63-29
CB&A NO. 2022202.0**

Dear Brian:

This Supplemental Agreement No. 1 is submitted in accordance with our current Consulting Engineering Contract dated May 10, 2022, and your request for design services to perform the final design of the deck replacement for Bridge No. PG-27 located on Danville Road in Section 22 in Pleasant Grove Township. This project is the subject of our preliminary design work recently submitted (Attachment A).

The preliminary design drawings, which constitute the initial submittals, have been sent to the appropriate review agencies. We will complete the final design computations, perform final detailing, and prepare the final drawings for submittal of the project for letting.

We propose to perform the final design work for the following additional fees:

V.B. ROAD PLANS- Approach Sections And Guardrails

Final Design:	Lump Sum = \$ 1,200.00
Final Detailing:	Lump Sum = \$ 1,800.00
Final Drafting:	Lump Sum = \$ 1,400.00

V.C. BRIDGE PLANS

Final Design:	Lump Sum = \$ 9,300.00
Final Detailing:	Lump Sum = \$ 11,900.00
Final Drafting:	Lump Sum = \$ 10,900.00
Submittals, Administration, Coordination, Meetings, etc.:	Hourly Rates To \$ 5,000.00
Shop Drawings, Wave Equation, Consultation During Construction, etc.:	Hourly Rates To \$ 4,500.00

Brian Carter, P.E.
August 4, 2023
Page 2

Please review this submittal and, if it is acceptable, obtain the required County signatures and return one signed and dated copy to me. We are ready to complete the work and will do another good job for you and Des Moines County.

Sincerely,



MICHAEL A. VANDER WERT, P.E.
PRESIDENT

ACCEPTED FOR DES MOINES COUNTY

BOARD OF SUPERVISORS – CHAIR

ATTESTED BY:

BRIAN CARTER, P.E.
DES MOINES COUNTY ENGINEER

DATE: _____

PROJECT NO. BHS-C029(93)--63-29 RECONSTRUCTION - BRIDGE DECK REPLACEMENT
 LETTING DATE: JANUARY 17, 2024
 DES MOINES COUNTY

TOTAL SHEETS
3

STANDARD ROAD PLANS
STANDARD ROAD PLANS ARE LISTED ON SHEET ___

SECTION 404 PERMIT AND CONDITIONS 201-1
REVISION

CONSTRUCT THIS PROJECT ACCORDING TO THE REQUIREMENTS OF U.S. ARMY CORPS OF ENGINEERS NATIONWIDE PERMIT 14. NATIONWIDE PERMIT 14 CONDITIONS CAN BE FOUND AT <http://www.army.mil/missions/regulatory/permits/>. THE U.S. ARMY CORPS OF ENGINEERS RESERVES THE RIGHT TO VISIT THE SITE WITHOUT PRIOR NOTICE.



PLANS OF PROPOSED IMPROVEMENT ON THE
FARM TO MARKET SYSTEM
DES MOINES COUNTY
 PROJECT NO. BHS-C029(93)--63-29
RECONSTRUCTION - BRIDGE DECK REPLACEMENT
 ON DANVILLE ROAD BRIDGE, OVER FLINT CREEK S22 T71 R4

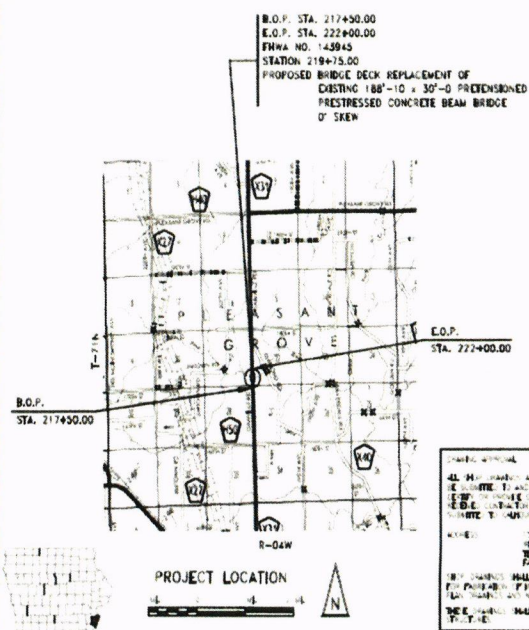
PROJECT NO. BHS-C029(93)--63-29
 FHWA NO. 145945
 COUNTY BR. NO. PG-27

INDEX OF SHEETS

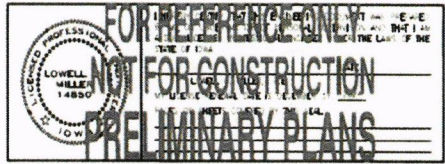
1. TITLE SHEET
2. SITUATION PLAN
3. SUPERSTRUCTURE DETAILS

REFER TO THE PROPOSAL FORM FOR LIST OF APPLICABLE SPECIFICATIONS.

MILEAGE SUMMARY
 STA. 217+50.00 TO STA. 222+00.00 = 450.00 LIN. FT. = 0.0857 MILES
 2021, TRAFFIC COUNT = 670 V.P.D.



UTILITY CONTACTS			
COMPANY	UTILITY	CONTACT	PHONE #
-	-	-	-
-	-	-	-
-	-	-	-



CONTRACT APPROVAL

ALL CONTRACTORS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

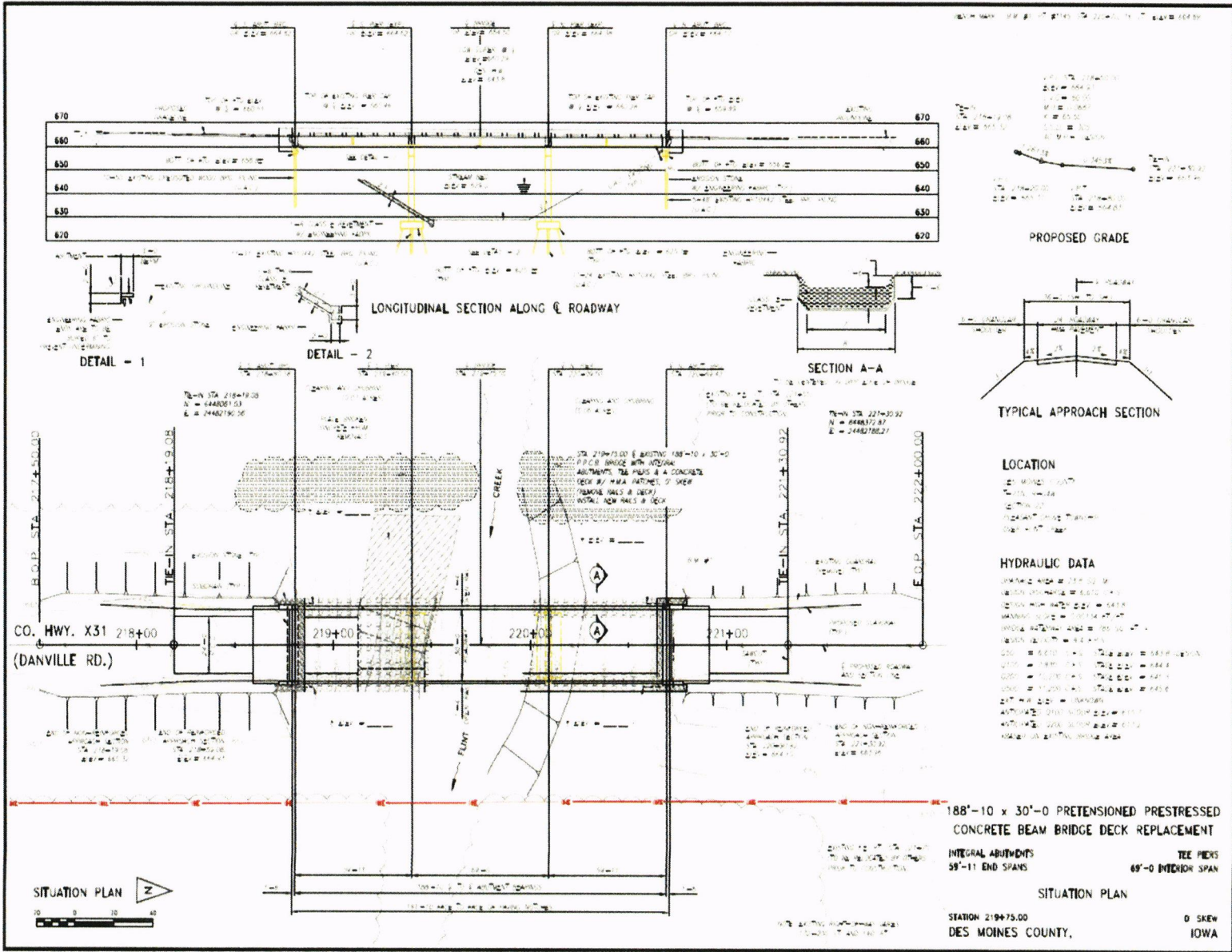


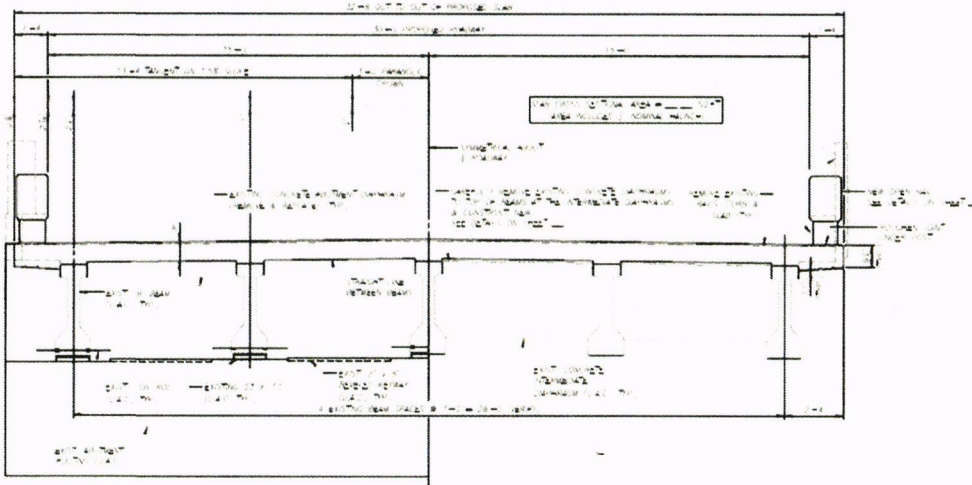
APPROVED:

DES MOINES COUNTY ENGINEER _____ DATE _____

BOARD OF SUPERVISORS _____ DATE _____

Attachment A





HALF SECTION NEAR ABUTMENT

HALF SECTION NEAR MID SPAN



HALF SECTION NEAR PIER

188'-10 x 30'-0 PRETENSIONED PRESTRESSED
CONCRETE BEAM BRIDGE DECK REPLACEMENT

INTEGRAL ABUTMENTS TEE PIERS
59'-11 END SPANS 69'-0 INTERIOR SPAN

SUPERSTRUCTURE DETAILS

STATION 219+75.00
DES MOINES COUNTY,

0 SKEW
IOWA



2024 HOURLY BILLING RATES (EFFECTIVE JUNE 2023)

PRINCIPAL OF FIRM IV	\$ 243.00 / HOUR
PRINCIPAL OF FIRM III	\$ 234.00 / HOUR
PRINCIPAL OF FIRM II	\$ 225.00 / HOUR
PRINCIPAL OF FIRM I	\$ 214.00 / HOUR
SENIOR PROJECT MANAGER IV	\$ 199.00 / HOUR
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DESIGN ENGINEER III	\$ 125.00 / HOUR
DESIGN ENGINEER II	\$ 118.00 / HOUR
DESIGN ENGINEER I	\$ 110.00 / HOUR
ENGINEER INTERN	\$ 94.00 / HOUR
SENIOR TECHNICIAN IV	\$ 143.00 / HOUR
SENIOR TECHNICIAN III	\$ 136.00 / HOUR
SENIOR TECHNICIAN II	\$ 130.00 / HOUR
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ADMINISTRATIVE ASSISTANT II	\$ 99.00 / HOUR
ADMINISTRATIVE ASSISTANT I	\$ 93.00 / HOUR
MILEAGE:	CURRENT IRS STANDARD RATE
EXPENSES:	ACTUAL COST

**HOURLY RATES SHALL BE ADJUSTED ANNUALLY IN ACCORDANCE WITH
CONSULTING ENGINEERS' NORMAL BUSINESS PRACTICE.**



CALHOUN-BURNS
&
ASSOCIATES, INC.

August 4, 2023

Brian Carter, P.E.
Des Moines County Engineer
13522 Washington Road
West Burlington, IA 52655-8660

**RE: SUPPLEMENTAL AGREEMENT NO. 1 FOR FINAL DESIGN
DES MOINES COUNTY NO. FR-14, FHWA No. 143200
PROJECT No. BHOS-C029(94)- - 5N-29
CB&A NO. 2022201.0**

Dear Brian:

This Supplemental Agreement No. 1 is submitted in accordance with our current Consulting Engineering Contract dated May 10, 2022, and your request for design services to perform the final design of the deck replacement for Bridge FR-14 in Section 23 of Flint River Township located on N. Gear Avenue. This project is the subject of our preliminary design work recently submitted (Attachment A).

The preliminary design drawings, which constitute the initial submittals, have been sent to the appropriate review agencies. We will complete the final design computations, perform final detailing, and prepare the final drawings for submittal of the project for letting.

We propose to perform the final design work for the following additional fees:

V.B. ROAD PLANS- Approach Sections, Guardrails and Crash Cushions

Final Design:	Lump Sum = \$ 1,650.00
Final Detailing:	Lump Sum = \$ 1,650.00
Final Drafting:	Lump Sum = \$ 1,700.00

V.C. BRIDGE PLANS

Final Design:	Lump Sum = \$ 15,200.00
Final Detailing:	Lump Sum = \$ 19,400.00
Final Drafting:	Lump Sum = \$ 17,900.00
Submittals, Administration, Coordination, Meetings, etc.:	Hourly Rates To \$ 5,000.00
Services During Construction: Shop Drawings, Consultation, etc.:	Hourly Rates To \$ 6,500.00

Please review this submittal and, if it is acceptable, obtain the required County signatures and return one signed and dated copy to me. We are ready to complete the work and will do another good job for you and Des Moines County.

Sincerely,



MICHAEL A. VANDER WERT, P.E.
PRESIDENT

ACCEPTED FOR DES MOINES COUNTY

BOARD OF SUPERVISORS – CHAIR

ATTESTED BY:

BRIAN CARTER, P.E.
DES MOINES COUNTY ENGINEER

DATE: _____

PROJECT NO. BH05-C029(94)--5N-29 RECONSTRUCTION - BRIDGE DECK REPLACEMENT
 LETTING DATE: JANUARY 17, 2024
 DES MOINES COUNTY

TOTAL SHEETS
3

STANDARD ROAD PLANS
STANDARD ROAD PLANS ARE LISTED ON SHEET ____

AN IOWA DNR FLOODPLAIN CONSTRUCTION PERMIT IS NOT REQUIRED FOR THIS PROJECT



PLANS OF PROPOSED IMPROVEMENT ON THE
 FARM TO MARKET SYSTEM
DES MOINES COUNTY

PROJECT NO. BH05-C029(94)--5N-29
RECONSTRUCTION - BRIDGE DECK REPLACEMENT
 ON NORTH GEAR AVENUE, OVER FLINT CREEK, S23 T70 R3

PROJECT NO. BH05-C029(94)--5N-29
 FHWA NO. 143200
 COUNTY BR. NO. FR-14
 INDEX OF SHEETS
 1. TITLE SHEET
 2. SITUATION PLAN
 3. SUPERSTRUCTURE DETAILS

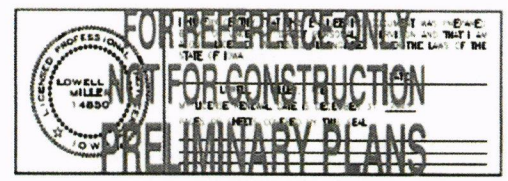
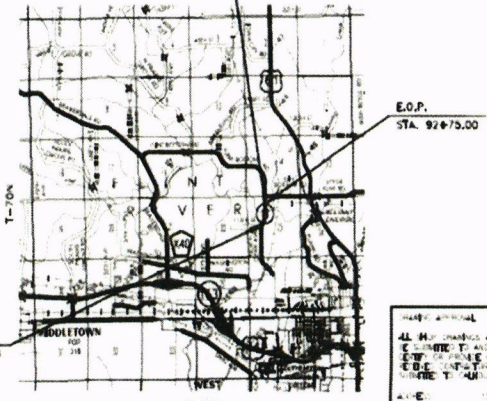
REFER TO THE PROPOSAL FORM FOR LIST OF APPLICABLE SPECIFICATIONS.

MILEAGE SUMMARY
 STA. 89+00.00 TO STA. 92+75.00 = 375.00 LIN. FT. = 0.0710 MILES

2021, TRAFFIC COUNT = 1,210 V.P.D.

B.O.P. STA. 89+00.00
 E.O.P. STA. 92+75.00
 FHWA NO. 143200
 STATION 90+85.02
 PROPOSED BRIDGE DECK REPLACEMENT OF
 EXISTING 150'-0" x 30'-0" CONTINUOUS
 STEEL I-BEAM BRIDGE
 15' SBEW, RT. AHEAD

UTILITY CONTACTS			
COMPANY	UTILITY	CONTACT	PHONE #
-	-	-	-
-	-	-	-
-	-	-	-



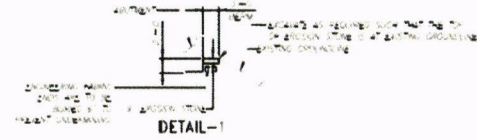
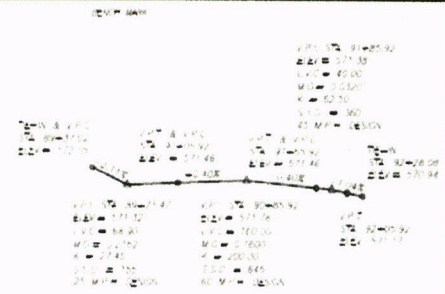
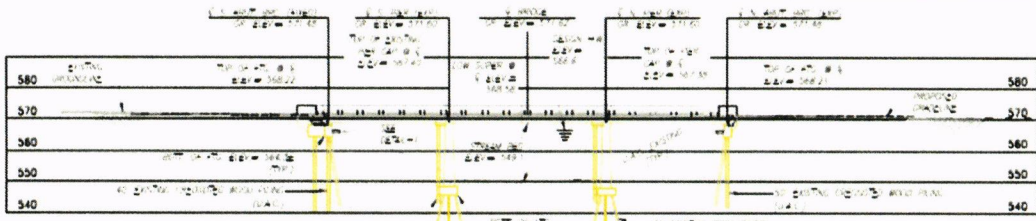
APPROVED _____
 DES MOINES COUNTY ENGINEER DATE _____

 BOARD OF SUPERVISORS DATE _____

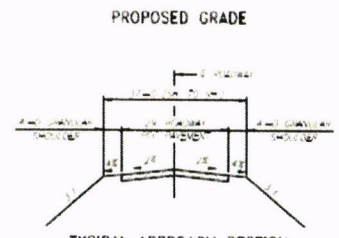
NOT FOR CONSTRUCTION
 ALL INFORMATION AND RECORDS CONTAINED HEREIN ARE UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE IN THE ORIGINAL DOCUMENT. THIS INFORMATION IS BEING RELEASED TO THE PUBLIC UNDER THE PROVISIONS OF THE IOWA FOIA ACT. FOR MORE INFORMATION, CONTACT THE IOWA ARCHIVES AT 515-281-1500.



Attachment A



LONGITUDINAL SECTION ALONG @ ROADWAY



TYPICAL APPROACH SECTION

LOCATION

- DES MOINES COUNTY
- STATE ROUTE 94
- 15 SKW. RT. AHEAD
- STATION 90+85.92
- 15 SKW. RT. AHEAD

HYDRAULIC DATA

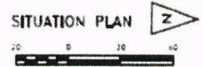
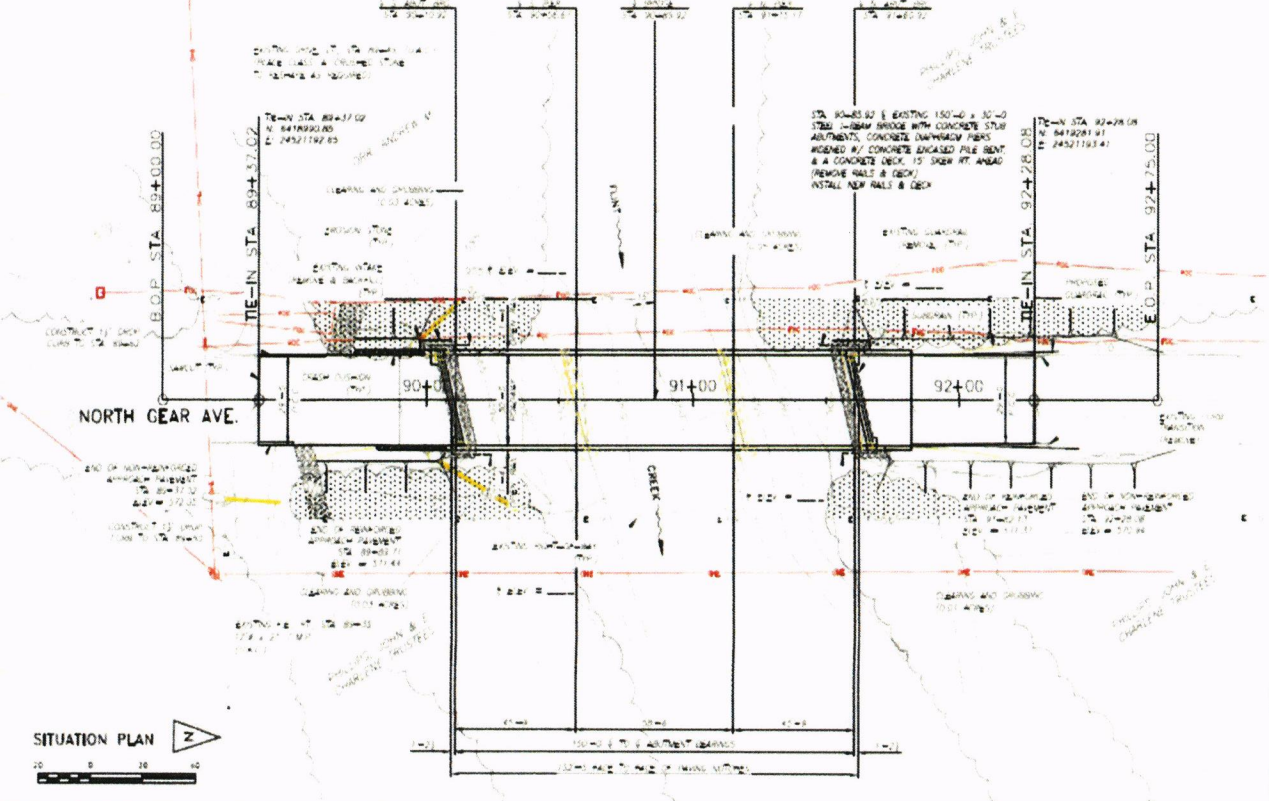
- CHANNEL AREA = 124.0 SQ. FT.
- DESIGN DISCHARGE = 11,500 CFS
- DESIGN HIGH WATER ELEV. = 566.4
- MAINTENANCE CLEARANCE = 13.0 FT.
- WHEELWAY AREA = 136.0 SQ. FT.
- WHEELWAY WIDTH = 37.0 FT.
- W10 = 11.75' x 11' TAIL ELEV. = 568.8
- W8 = 11.00' x 9' TAIL ELEV. = 566.8
- W6 = 10.50' x 8' TAIL ELEV. = 567.1
- W4 = 10.00' x 7' TAIL ELEV. = 568.5
- W2 = 9.50' x 6' TAIL ELEV. = 568.5
- W1 = 9.00' x 5' TAIL ELEV. = 568.5
- W0 = 8.50' x 4' TAIL ELEV. = 568.5
- W-1 = 8.00' x 3' TAIL ELEV. = 568.5
- W-2 = 7.50' x 2' TAIL ELEV. = 568.5
- W-3 = 7.00' x 1' TAIL ELEV. = 568.5
- W-4 = 6.50' x 0' TAIL ELEV. = 568.5
- W-5 = 6.00' x 0' TAIL ELEV. = 568.5
- W-6 = 5.50' x 0' TAIL ELEV. = 568.5
- W-7 = 5.00' x 0' TAIL ELEV. = 568.5
- W-8 = 4.50' x 0' TAIL ELEV. = 568.5
- W-9 = 4.00' x 0' TAIL ELEV. = 568.5
- W-10 = 3.50' x 0' TAIL ELEV. = 568.5
- W-11 = 3.00' x 0' TAIL ELEV. = 568.5
- W-12 = 2.50' x 0' TAIL ELEV. = 568.5
- W-13 = 2.00' x 0' TAIL ELEV. = 568.5
- W-14 = 1.50' x 0' TAIL ELEV. = 568.5
- W-15 = 1.00' x 0' TAIL ELEV. = 568.5
- W-16 = 0.50' x 0' TAIL ELEV. = 568.5
- W-17 = 0.00' x 0' TAIL ELEV. = 568.5

150'-0" x 30'-0" CONTINUOUS STEEL I-BEAM BRIDGE DECK REPLACEMENT

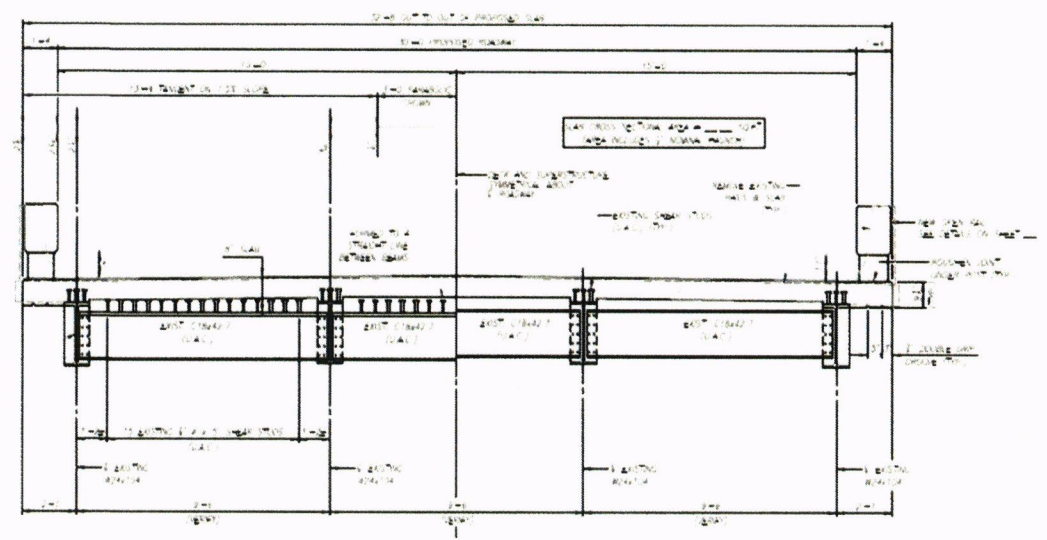
- STUB ABUTMENTS
- 45'-9" END SPANS
- DIAPHRAGM PIERS
- 58'-6" INTERIOR SPAN

SITUATION PLAN

STATION 90+85.92
DES MOINES COUNTY, IOWA



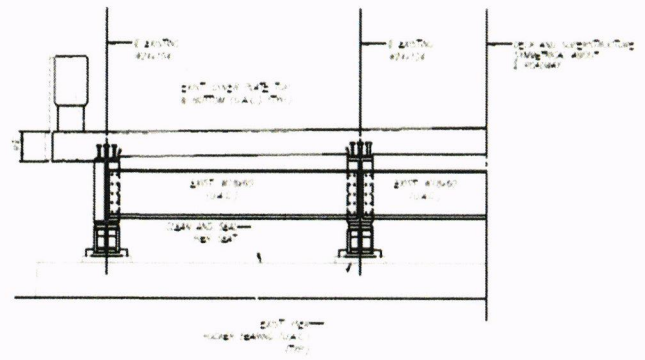
REVIT 04/11



HALF SECTION NEAR ABUTMENT

HALF SECTION NEAR MID SPAN

1. NORMAL LOAD TRANSFER TO BEAMS SEE
 "LOAD TRANSFER" SECTION OF "DECK" SHEET
 2. TRANSFER OF LOAD FROM CURB TO SLAB
 IS BY MEANS OF "CURB" SHEET



HALF SECTION NEAR PIER

**150'-0" x 30'-0" CONTINUOUS STEEL
 I-BEAM BRIDGE DECK REPLACEMENT**

STUB ABUTMENTS 45'-9" END SPANS
 DIAPHRAGM PIERS 58'-6" INTERIOR SPAN

SUPERSTRUCTURE DETAILS

STATION 90+88.92
 DES MOINES COUNTY, IOWA
 15' SKEW, RT. AHEAD



2024 HOURLY BILLING RATES (EFFECTIVE JUNE 2023)

PRINCIPAL OF FIRM IV	\$ 243.00 / HOUR
PRINCIPAL OF FIRM III	\$ 234.00 / HOUR
PRINCIPAL OF FIRM II	\$ 225.00 / HOUR
PRINCIPAL OF FIRM I	\$ 214.00 / HOUR
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OFFICE MANAGER	\$ 112.00 / HOUR
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ADMINISTRATIVE ASSISTANT III	\$ 103.00 / HOUR
ADMINISTRATIVE ASSISTANT II	\$ 99.00 / HOUR
ADMINISTRATIVE ASSISTANT I	\$ 93.00 / HOUR

MILEAGE: CURRENT IRS STANDARD RATE
EXPENSES: ACTUAL COST

**HOURLY RATES SHALL BE ADJUSTED ANNUALLY IN ACCORDANCE WITH
CONSULTING ENGINEERS' NORMAL BUSINESS PRACTICE.**

August 8, 2023

Des Moines County Board of Supervisors
513 North Main Street
Burlington, IA 52601

Dear Board of Supervisors,

I am writing to request a release of the dwelling property taxes according to Iowa State Code 445.62; associated with the following property:

124 Maple Dr.
Mediapolis, Ia 52637
Parcel # 02-25-303-014

I purchased the land on June 8th, 2023. The home on the property was destroyed by a tornado on March 31st, 2023. The home was no longer standing on the property when I purchased the land. I am requesting the dwelling assessed property tax value of \$202,000 for tax year 2023 be abated. Thank you for your time and consideration.

Thank you,



Sara Doty

445.62 Abatement or refund in case of loss.

The board of supervisors has the authority to abate or refund in whole or in part the taxes of any person whose buildings, crops, stock, or other property has been destroyed by fire, tornado, or other unavoidable casualty, if that property has not been sold for taxes, or if the taxes have not been delinquent for thirty days at the time of the destruction. The loss for which abatement or refund is allowed shall be only that amount which is not covered by insurance. The loss of capital stock in a bank operated within the state and the making and paying of a stock assessment for the year that stock was assessed for taxation is a destruction within the meaning of this section.

[R60, §818; C73, §800; C97, §1307; C24, 27, 31, 35, 39, §7237; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §445.62]

91 Acts, ch 191, §56

Referred to in §331.401

Parcel: 02-25-303-014 District: 060 - MED Class: R - RESIDENTIAL
 Owner: DOTY SARA M Alerts: (0) Legal: MEDIAPOLIS MAPLEWOOD PARK S...
 Year: 2023 ASSESSOR Situs: 124 MAPLE DR

- Overview
- General
- Ownership
- Situs Address
- Legal
- Values**
- Tax Breakdown
- (0) Credits
- (3) Transfers
- (0) Lineage
- (1) Notes
- (0) Certificates
- (0) Advanced Payments
- Charges
- Legacy Payments
- Legacy Charges
- Auditor Parcel
- Treasurer Parcel
- External GIS
- TCM

	2023 Full Value	Exempt Value	Assessed Value	Taxable Value	
Land Value	17,600	0	17,600	17,600	0
Building Value	0	0	0	0	0
Dwelling Value	202,000	0	202,000	202,000	0
Total Value	219,600	0	219,600	219,600	0
Net Acres	0.000	0.000	0.000		
Adjusted CSR	0.00	0.00	0.00		
Unadjusted CSR	0.00	0.00	0.00		
# of Units	0.0000	0.0000	0.0000		
# of Buildings	0	0	0		
# of Dwellings	1	0	1		

Edit Taxable

Value Type:

 TIF District:

 Frozen Base:

Property Class	District	Active	Tier 1 Unit	Current	Exempt	Assessed	Taxable
R	060	<input checked="" type="checkbox"/>		219,600		219,600	219,600
				219,600		219,600	219,600

DES MOINES COUNTY
CIVIL SERVICE COMMISSION
COURT HOUSE 513 N. MAIN STREET, STE 203
BURLINGTON, IOWA 52601

August 15, 2023

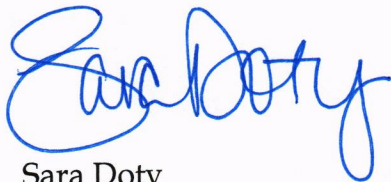
Des Moines County
Board of Supervisors

I have served on the Des Moines County Civil Service Commission for the last two years. Due to the change in my position in the Auditor's Office, my time has come for another person to experience the responsibilities of the Des Moines County Civil Service Commission.

It has been an honor to serve on the Commission and meet and interview the great applicants for the position of Des Moines County Deputy Sheriff. The quality of our Southeast Iowa Law Enforcement is second to none.

I would like to extend a thank you to the Sheriff's Department, the Board of Supervisors, and the other Civil Service Commission Members for all your efforts in this organization.

Thank You,



Sara Doty

DES MOINES COUNTY
CIVIL SERVICE COMMISSION
COURT HOUSE 513 N. MAIN STREET, STE 203
BURLINGTON, IOWA 52601

August 15, 2023

Des Moines County
Board of Supervisors

This letter is to inform you that Susan Poling has been requested to act as Secretary for the Des Moines County Civil Service Commission.

If approved, her term will expire on 8/15/2029. Please approve the appointment of Susan Poling as Personnel Director acting as Secretary for the Des Moines County Civil Service Commission.

Thank You,

Des Moines County
Civil Service Commission

Judy Brueck, Chairman
Joe Dejus, Vice-Chairman
Jonah Grier, Member

8/9/2023

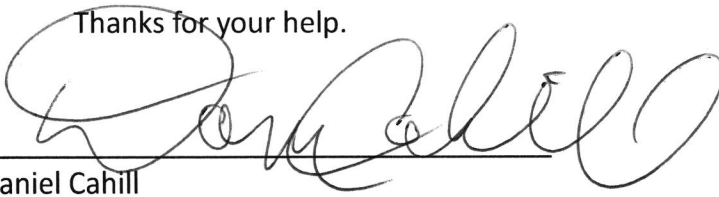
Sara Doty
Des Moines County Auditor
513 N. Main Street
Burlington, IA 52601

Re: Compensation Board

It has been my privilege to be a member of the Des Moines County Compensation Board for many years. I have enjoyed working with the Compensation Board members and the Board of Supervisors.

However, it's time for me to retire from the Board so the Supervisors can appoint a younger member to the Board before the Annual Meeting in December. We have great Supervisors in Des Moines County so I am sure that they will be able to replace me before the December meeting.

Thanks for your help.



Daniel Cahill

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Nathaniel Bennett Employee #: _____
 Title: Legal Intern Department: County Attorney

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
 Add Vacation Days 0 to _____
 Add Sick Days 0 to _____
 Add Other Days 0 to _____
 Last Day Paid _____
 Unpaid Days _____ Personal hrs _____

Final Termination Date _____
 Final Rate of Pay _____
 Permanent Address _____
 City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
 Health Insurance Continued Yes No
 Does Employee Want Life
 Insurance Continued Yes No

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
 Previous Dept _____
 New Job Title _____
 New Dept _____
 Previous Rate hourly New Rate _____
 Effective Transfer Date _____

LAY OFF

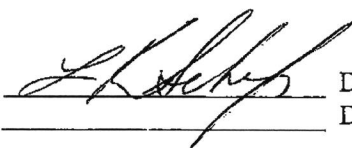
Does the employee Want
 Health Insurance Continued Yes No
 Does Employee Want Life
 Insurance Continued Yes No
 Last Day Worked _____

SALARY ADJUSTMENT

Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

Part time Legal Intern-Resignation- Course complete
0001-04-1100-000-10020 - Effective 7-18-23

Previous Rate _____ New Rate _____
 Previous Job Title: (if changed) _____
 Effective Date: _____

Authorized by:  Department: County Attorney Date: 8-9-23
 Authorized by: _____ Department: _____ Date: ~~7-18-23~~

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jalon Lacy Employee #: 0934
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Last Day Worked August 6, 2023
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days 08-01-23 – 3.20 hours
08-02-23 – 8.25 hours

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date August 7, 2023
Final Rate of Pay \$43,808.05
Permanent Address 12 Val Aire Dr
City, State, Zip Burlington IA 52601

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military


SALARY ADJUSTMENT

New Hire (List # of Hours)
 Hours
 80 Hours
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Correctional Center Date: 08-08-23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: August 5, 2023 Payroll Date: August 11, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kenyetta Rooks Employee #: 0950
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by: 
Authorized by: _____

Department: Correctional Center Date: 08-08-23
Department: _____ Date: _____

Pay Period Ending: August 19, 2023 Payroll Date: August 25, 2023

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

New Hire (List # of Hours) Probationary
 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

18 month anniversary

Previous Rate \$44,915.05 New Rate \$45,908.66
Previous Job Title: (if changed) _____
Effective Date: August 9, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Joe Dolph Employee #: 0669
Title: Sergeant Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

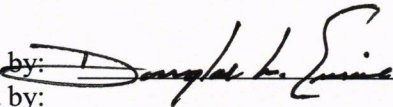
SALARY ADJUSTMENT

New Hire (List # of Hours) Probationary
 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

12 month step increase as Sergeant

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate \$52,039.37 New Rate \$57,437.08
Previous Job Title: (if changed) _____
Effective Date: August 12, 2023

Authorized by:  Department: Correctional Center Date: 08-08-23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: August 19, 2023 Payroll Date: August 25, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jillian Allen Employee #: _____
Title: Clerk II – MV Department Department: Treasurer

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

New Hire
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate \$28,392.63/yr New Rate \$34,018.31/yr
Previous Job Title: (if changed) _____
Effective Date: 08/14/2023

Authorized by: *Janell Kelly-Lordquist* Department: Treasurer Date: 08/11/2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 08/19/2023 Payroll Date: 08/25/2023

COMMISSION OF VETERANS AFFAIRS



We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of July 2023.

NAME	WAR	AMOUNT	FOR
A.D.	Peacetime	\$250.00	Utility
E.G.	Vietnam	\$241.77	Utility

TOTAL

\$491.77

Arne Hausknecht

Arne Hausknecht

Marilyn Box

Marilyn Box

Francis McAllister

Francis McAllister



COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF JULY 2023

Total spent on Direct Financial Aid to Vets: **\$491.77** Total Budgeted **\$33,050.00**

SPENT:		WAR-TIME PERIOD				BALANCE
						\$33,050.00
Food	\$0.00	WWII	\$0.00	July	\$491.77	\$32,558.23
Medical	\$0.00	Korean	\$0.00	August		\$32,558.23
Rent	\$0.00	Vietnam	\$241.77	September		\$32,558.23
Utilities	\$491.77	Lebanon	\$0.00	October		\$32,558.23
Clothing	\$0.00	Panama	\$0.00	November		\$32,558.23
Personal	\$0.00	Grenada	\$0.00	December		\$32,558.23
Education	\$0.00	Persian Gulf	\$0.00	January		\$32,558.23
Burial	\$0.00	Peace Time	\$250.00	February		\$32,558.23
Misc.	\$0.00	Food Pantry	\$0.00	March		\$32,558.23
				April		\$32,558.23
				May		\$32,558.23
Total	\$491.77			June		\$32,558.23

August 8, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 8, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker, and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Maintenance Director Rodney Bliesner stated his crews remain busy with projects. IT Director Colin Gerst reported his office is busy. Mental Health Agency of Southeast Iowa CDS Director Ken Hyndman reported the staff will have meetings in Fairfield tomorrow. The Agency is still working on finalizing a Governing Board. Conservation Director Chris Lee announced the retirement of his Operations Supervisor, Pat Rogge. He would like to thank him for his service and wish him the best of luck in retirement. County Recorder Natalie Steffener reported her office is busy. Land Use Administrator Zach James stated there are standard subdivision applications in the works. County Attorney Lisa Schaefer reported her office is busy. The National Night Out event was a huge success. Her office is currently interviewing for a Legal Assistant position. Sheriff Kevin Glendening stated his Deputies remain busy. The jail population is currently at 82. County Auditor Sara Doty stated her office remains busy. County Engineer Brian Carter stated he would like to thank his crews who came in Saturday morning and took care of the trees that were down and the roads that needed blading due to the excessive rain we had. His crews are buttoning up the bridge project on 190th Ave. The Highway 99 bridge project is moving right along. The old bridge is currently being demolished.

No correspondence was received.

Approval of Payroll Reimbursement Claims in the amount of \$363.10 were presented. Broeker made a motion to approve and was seconded by Cary.

Approval of 2022 Homestead and Military Exemptions were presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Personnel Actions for Conservation – Pat Rogge, Operations Supervisor, Retirement effective 8/12/23. Broeker made a motion to approve and was seconded by Cary. Auditor – Susan Poling, Payroll 1st Deputy, 6-Month Step Increase, \$52,904.57 yearly effective 8/13/23 was presented. Cary made a motion to approve and was seconded by Broeker.

Reports received and filed in the Auditor's Office:
Recorder's Monthly Report of Fees Collected, July 2023
Sheriff's Monthly Report of Fees Collected, July 2023
Clerk's Monthly Report of Fees Collected, July 2023

Broeker motioned to approve the August 1st, 2023, regular meeting minutes and seconded by Cary.

Future Agenda Items: Solar Work Session August 15th, Animal Control Ordinance Work Session August 29th.

Broeker attended a Des Moines County Emergency Management Meeting and McCampbell attended a Conservation Meeting.

The meeting was adjourned at 9:25 AM.

Following the board meeting, two work sessions were held. The first work session was with Carl A. Nelson to discuss a Groundbreaking Ceremony for the new Public Health Building. The second work session was with the Pioneer Cemetery Commission to discuss access to Old Danville.

Following the work sessions, the Board of Supervisors went on a project tour with the County Engineer.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Shane McCampbell, Chair
Attest: Sara Doty, County Auditor