

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, October 3rd, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmccounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable
 - B. Payroll Reimbursement Claims
 - C. Domestic Violence Awareness Month Proclamation
 - D. Personnel Actions:
 1. Correctional Center (1)
 - E. Minutes for Regular Meeting on September 26th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions Following the Meeting:

BOS / County Engineer

RE: Project Tour

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Courtney Casady Employee #: J156
Title: Correctional Officer – Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
Last Day Worked September 26, 2023
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

Final Termination Date September 26, 2023
Final Rate of Pay \$44,915.05
Permanent Address 1403 Koestner
City, State, Zip Burlington, IA 52601

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

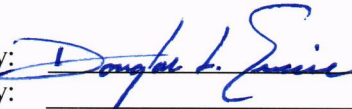
SALARY ADJUSTMENT

Reclassification
 Anniversary
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: September 25, 2023

Authorized by:  Department: Correction. Center Date: September 25, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

September 26, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, September 26, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker, and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Item D.10 was removed from the agenda. Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Maintenance Director Rodney Bliesener reported the Jail project is almost complete. County Treasurer Janelle Nalley-Londquist stated October 2nd is the deadline to make tax payments to avoid the late penalty. MHASEI CDS Director gave an update on the Mental Health Region. County Recorder Natalie Steffener stated her office is busy. Conservation Director Chris Lee reported the Naturalists are doing a monarch study. The Nature Center is moving to fall hours, which is by appointment only. Assistant Land Use Administrator Jarred Lassiter stated he recorded a subdivision this morning. His office remains busy. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening stated his office is now fully staffed since hiring the most recent Deputies and he is proud of all their hard work. The Jail population is at 90. County Auditor Sara Doty stated her office is busy with the upcoming Elections. You can currently vote absentee in person at the Auditor's Office until October 9th. October 10th is the City of Burlington Primary Election. The City/School Election will take place November 7th. County Engineer Brian Carter reported the closure of Mediapolis Rd by the DOT. The Highway 99 project is moving along. Golf Course Rd is still closed, and the contractor is hoping to open it the first of next week.

No correspondence was received.

Approval of Comprehensive Plan for Integrated Roadside Vegetation Management was presented. County Engineer Brian Carter spoke on this. Broeker made a motion to approve and was seconded by Cary.

Approval of Rural Resident Fall Cleanup Dates were presented. These dates will be Monday, October 9th through Saturday, December 16th, or until the County Credits are depleted. Cary made a motion to approve and was seconded by Broeker.

Approval of a Class C Liquor License for Hy-vee on October 19th was presented. Broeker made a motion to approve and was seconded by Cary.

Personnel Actions – Conservation – Brandon Roland, Conservation Tech, moved from permanent part time to full time effective 9/25, starting at \$42,850 yearly; Derek Hester, Conservation Tech, Moved from permanent part time to full time effective 10/2, starting at \$42,850 yearly. Cary made a motion to approve both personnel actions and was seconded by Broeker. Secondary Roads – Payton Brockett, Seasonal worker, Seasonal work ends effective 9/29. Broeker made a motion to approve and was seconded by Cary. Maintenance – Gauge Johnson, Lead Maintenance, 42-Month step increase with a new rate of \$41,824.21 yearly effective 9/23. Broeker made a motion to approve and was seconded by Cary. Descom – Heidi Smith, Telecommunicator 1, 10-year step increase, moved to Level E at \$27.66 hourly effective 8/28. Cary made a motion to approve and was seconded by Broeker. Public Health – Stacia Thompson, Public Health Nurse, Unpaid 1.5 hours on 9/22. Broeker made a motion to approve and was seconded by Cary.

Broeker motioned to approve the September 19th, 2023, regular meeting minutes and seconded by Cary.

Broeker attended a COBCO meeting. McCampbell attended a Community Action meeting, and Cary attended an Early Childhood meeting.

The meeting was adjourned at 9:38 AM.

Following the meeting, County Engineer Brian Carter took the Board of Supervisors on a Project Tour.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Shane McCampbell, Chair

Attest: Sara Doty, County Auditor