

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, October 17<sup>th</sup>, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Accounts Payable Claims
  - B. Payroll Reimbursement Claims
  - C. Approval of Weed Commissioner's Report
  - D. Approval of Weed Commissioner's Certificate
  - E. Burlington Fire Department Station #3 Presentation
  - F. Reports:
    1. Recorder's Report of Fees Collected, September 2023
    2. Clerk's Report of Fees Collected, September 2023
    3. Dewey Byar Trust U/W, Qtr 7/1/23 thru 9/30/23
  - G. Minutes for Regular Meeting on October 10<sup>th</sup>, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

# Accounts Payable Claims

## 10/17/2023 MEETING

\$949,453.25

Checks

\$78,088.30

Wire Transfer Pmnt

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**\$1,027,541.55**

**GRAND TOTAL**



# 2023 WEED COMMISSIONER'S REPORT

For the County of: Des Moines

Submit to County Board of Supervisors by: November 1, 2023  
 Return copy to the IDALS office by: December 1, 2023

## Weed Commissioner's Contact Information:

Name Jeff Chase	Year Appointed 1996
Address 13522 Washington Rd	Telephone 319-753-8241
City, Zip Code West Burlington Ia. 52655	Alternate Telephone
Email Address jchase@dmcroads.org	Pesticide Certificate # 16388

## Which of the noxious weeds have you found in your county?

- 1 - Found, a problem in my county
- 2 - Found, but not a problem

- 3 - Not known in my county
- ? - If you cannot identify this plant

<i>Primary Noxious Weeds</i>	<i>Answer</i>	<i>Secondary Noxious Weeds</i>	<i>Answer</i>
Buckthorn		Buckhorn Plantain	
Bull Thistle	2	Cocklebur	
Canada Thistle	1	Curly Dock (Sour Dock)	
Field Bindweed		Multiflora Rose	
Hoary Cress (Perennial Pepper-grass)		Poison Hemlock	
Horse Nettle		Puncturevine	
Leafy Spurge		Red Sorrel (Sheep sorrel)	
Musk Thistle	2	Shattercane	
Palmer Amaranth		Smooth Dock	
Perennial Sow Thistle		Teasel	1
Quackgrass		Velvetleaf (Butterprint)	
Russian Knapweed		Wild Carrot	
		Wild Mustard	
		Wild Sunflower	

<i>Invasive Prohibited Plants</i>	Answer		
Garlic Mustard	1		
Japanese Hop			
Japanese Knotweed			
Oriental Bittersweet			
Purple Loosestrife			

**Please list any other plants which are a problem or a concern in your county:**

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**As County Weed Commissioner, do your duties include roadside spraying?**

Yes  No

**Did your county publish a Notice of Program for weed control pursuant to the provisions of Title VIII Chapter 317 Section 317.14?**

Yes  No

**Did your county employ contract spraying during 2023?**

Yes  No

If yes, what percentage of your total spray program is contracted? \_\_\_\_\_%

If possible, please list the contract rates. \$/mile \_\_\_\_\_

Total contract cost \$ \_\_\_\_\_

**In the past year how much did your county spend on purchasing herbicides?**

\$ 35000

**How many times during 2023 was it necessary to serve a noxious weed notice?**

Private (written) 0 Public (written) (DOT, DNR, CCB) 0

**How many times did you contact individuals personally, rather than sending them a weed control notice?**

Private (verbal) 1 Public (verbal) (DOT, DNR, CCB) 0

**How many times did you actually enter private or public land, control weeds, and assess the cost to the owner?**

0

**How many months were you employed as weed commissioner in 2023?**

12 months

**Are your duties as weed commissioner incorporated into another county job?**

Yes  No  If Yes, what? Roads Super/Roadside Manager

Weed Comm. Duties 5 % IRVM Duties 20 %

Other County Duties 75 %

**How does the overall county weed situation compare with last year?**

Improved  Unchanged  Worse

**Comments?** \_\_\_\_\_

**Is brush control included in your weed commissioner duties?**

Yes  No

**If yes**, what method(s) do you use? *(Circle all that apply):*

Spraying  Cutting  Stump treatment  Basal bark

Other, explain \_\_\_\_\_

**What are your suggestions and/or recommendations which may improve your county weed and brush infestations?**

Continue as is

**What herbicides did your county use in your weed control program? Be specific, please list brand name and quantity of each. Please do not list surfactants or adjuvants. If the spray program is contracted in your county, ask your contractor for this information. Add another page if necessary.**

Herbicide usage table:

<b>CHEMICAL/BRAND</b>	<b>RATE USED</b>	<b>QUANTITY USED</b>	<b>TO CONTROL?</b>
<i>(Example) Milestone</i>	<i>4 fluid ounces per acre</i>	<i>3.32 gallons</i>	<i>Thistle and teasel on roadside</i>
Escort	1.5oz/ ac	1000 oz	Brush/Weeds in roadside
2,4-D	1qt/ac	750 gal	Brush/Weeds in roadside

The above report is true to the best of my knowledge.

Signature   
County Weed Commissioner

10/12/23  
Date

Signature \_\_\_\_\_  
Chairman, County Board of Supervisors

\_\_\_\_\_  
Date

Please return a copy to: Iowa Department of Agriculture and Land Stewardship  
Attn: State Weed Commissioner  
2230 S Ankeny Blvd  
Ankeny, IA 50023-9093



# 2024 COUNTY WEED COMMISSIONER CERTIFICATION FORM

For the County of: Des Moines

### Weed Commissioner's Contact Information:

Name <b>Jeff Chase</b>	Year Appointed <b>1996</b>
Mailing Address <b>13522 Washington rd</b>	Telephone <b>319-753-8241</b>
City, Zip Code <b>West Burlington Ia. 52655</b>	Alternate Telephone
Email Address <b>jchase@dmcroads.org</b>	Pesticide Certificate # <b>16388</b>

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair/President, County Board of Supervisors

PLEASE RETURN THIS FORM TO:

**IOWA DEPARTMENT OF AGRICULTURE AND LAND STEWARDSHIP  
State Weed Commissioner  
2230 South Ankeny Boulevard  
Ankeny, IA 50023-9093**

### 317.3 Weed commissioner -- standards for noxious weed control.

The board of supervisors of each county may annually appoint a county weed commissioner who may be a person otherwise employed by the county and who passes minimum standards established by the department of agriculture and land stewardship for noxious weed identification and the recognized methods for noxious weed control and elimination. The county weed commissioner's appointment shall be effective as of March 1 and shall continue for a term at the discretion of the board of supervisors unless the commissioner is removed from office as provided for by law. The county weed commissioner may, with the approval of the board of supervisors, require that commercial applicators and their appropriate employees pass the same standards for noxious weed identification as established by the department of agriculture and land stewardship. The name and address of the person appointed as county weed commissioner shall be certified to the county auditor and to the secretary of agriculture within ten days of the appointment. The board of supervisors shall fix the compensation of the county weed commissioner and deputies. In addition to compensation, the commissioner and deputies shall be paid their necessary travel expenses. At the discretion of the board of supervisors, the weed commissioner shall attend a seminar or school conducted or approved by the department of agriculture and land stewardship relating to the identification, control, and elimination of noxious weeds.

The board of supervisors shall prescribe the time of year the weed commissioner shall perform the powers and duties of county weed commissioner under this chapter which may be during that time of year when noxious weeds can effectively be killed. Compensation shall be for the period of actual work only although a weed commissioner assigned other duties not related to weed eradication may receive an annual salary. The board of supervisors shall likewise determine whether employment shall be by hour, day or month and the rate of pay for the employment time.



# MISCELLANEOUS RECEIPTS TO TREASURER

DATE: October 9, 2023

PLEASE ATTACH TAPE OF TOTAL AND ENTER AMOUNT HERE \_\_\_\_\_

DOC NO.	PAID BY/DESCRIPTION	ACCOUNT NO.	AMOUNT	ACCRUE DATE
	Dmc Rec-Public			
	Electronic Transfer Fee	RET/5300-1-07-8110-416000	\$441.00	9/29/2023

DES MOINES CO TREASURER  
 -----  
 DATE : 10/9/2023 11:23 AM  
 OPER : 4-Jodie  
 TKBY : Jodie Johnson  
 TERM : 4  
 REC# : R00445574  
 -----  
 400 Miscellaneous Receipt 441.00  
 DMC RECORDER 441.00  
 ELECTRONIC TRANSFER FEE 441.00  
 5300-1-07-8110-416000 -441.00  
  
 Paid By:DMC RECORDER  
 2-Check 441.00 REF:5008  
 -----  
 APPLIED 441.00  
 TENDERED 441.00  
 -----  
 CHANGE 0.00  
 -----

THE REVENUE LISTED ABOVE WAS RECEIVED FROM \_\_\_\_\_

BY \_\_\_\_\_

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION \_\_\_\_\_

**MISCELLANEOUS RECEIPTS TO TREASURER**

DATE: October 9, 2023 \_\_\_\_\_

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>		<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$805.00	
"	Public - Contracts	CT	0001-1-07-8110-400015	\$155.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,780.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$325.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$260.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$6,265.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$260.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$70.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$10.00	"
"	Public - Fin. Stmt's - Fixture Filings	FSF	0001-1-07-8110-400055	\$50.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$220.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$20.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$348.00	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$17.50	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$4,002.14	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$965.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,240.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$1,185.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$582.90	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$441.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$0.86	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$0.00	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$105.00	"
"	Public - County UTV Permit	CAP	0001-1-07-8110-407000	\$0.00	"

**TOTAL      \$19,107.40**

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY \_\_\_\_\_  
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: \_\_\_\_\_

DES MOINES CO TREASURER

DATE : 10/9/2023 11:27 AM  
OPER : 4-Jodie  
TKBY : Jodie Johnson  
TERM : 4  
REC# : R00445575

400 Miscellaneous Receipt 19107.40  
DMC RECORDER 19107.40  
AFFIDAVITS & ARTICLES 805.00  
0001-1-07-8110-400010 -805.00  
CONTRACTS 155.00  
0001-1-07-8110-400015 -155.00  
DEEDS 1780.00  
0001-1-07-8110-400020 -1780.00  
EASEMENTS 325.00  
0001-1-07-8110-400025 -325.00  
MISCELLANEOUS 260.00  
0001-1-07-8110-400030 -260.00  
MORTGAGES 6265.00  
0001-1-07-8110-400035 -6265.00  
PLATS 260.00  
0001-1-07-8110-400040 -260.00  
TAX LIENS 70.00  
0001-1-07-8110-400045 -70.00  
TRADE NAMES 10.00  
0001-1-07-8110-400050 -10.00  
FIN STMTS FIXTURE FILING 50.00  
0001-1-07-8110-400055 -50.00  
SNOWMOBILE TITLE & LIENS 220.00  
0001-1-07-8110-401000 -220.00  
BOAT LIEN 20.00  
0001-1-07-8110-402000 -20.00  
BOAT/SNOW WRITING FEES 348.00  
0001-1-07-8110-403000 -348.00  
HUNT/FISH WRITING FEES 17.50  
0001-1-07-8110-403001 -17.50  
REVENUE STAMPS 4002.14  
0001-1-07-8110-404000 -4002.14  
TRANSFER FEES - AUDITOR 965.00  
0001-1-07-8110-410000 -965.00  
VITAL RECORDS 1240.00  
0001-1-07-8110-413000 -1240.00  
PASSPORTS 1185.00  
0001-1-07-8110-415000 -1185.00  
OTHER MISC FEES & COPIES 582.90  
0001-1-07-8110-550000 -582.90  
RECORDER'S REC MGT FEE 441.00  
0024-1-07-8110-414000 -441.00  
TRB - INT ON CK'G 0.86  
0001-1-07-8110-600000 -0.86  
DNR - BOAT TITLE FEE 105.00  
0027-1-22-6110-412000 -105.00

Paid By:DMC RECORDER  
2-Check 19107.40 REF:5009

APPLIED 19107.40  
TENDERED 19107.40

CHANGE 0.00

**CLERK'S REPORT OF FEES COLLECTED**

**STATE OF IOWA     )  
DES MOINES COUNTY)**

**TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:**

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF SEPTEMBER, 2023 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.


DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$-23.81
SHERIFF FEES	914.88
INFRACTIONS	1790.69
TOBACCO	0.00
COUNTY ENFORCEMENT SURCHARGE	35.00
LAW LIBRARY	0.00
RECORD SECURITIES FEES	15.00
PRE-PD FEES TO SHERIFF	0.00

TOTAL FEES     \$2,731.76

TOTAL PAID \$2,731.76     CHECK No 188490

RESPECTFULLY SUBMITTED THIS 11<sup>th</sup> DAY OF OCTOBER, 2023.

  
JACKIE A MYERS  
CLERK OF DISTRICT COURT

October 10, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, October 10, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker, and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller reported her office continues to do FLU vaccinations on Thursdays from 8:30 AM – 4:30 PM. County Attorney Lisa Schaeffer reported her office will co-host The Clothesline project at the Memorial Auditorium on October 17<sup>th</sup> from 5:00-7:00 PM. Maintenance Director Rodney Bliesener stated he attended a Tiger Grant meeting last week regarding the construction in downtown Burlington. Sheriff Kevin Glendening reported his Deputies will take part in the Trunk or Treat at 34 Raceway this Saturday, October 14<sup>th</sup> from 2:00-4:00 PM. The jail population is 90. IT Director Colin Gerst stated his office remains busy. Assistant Land Use Administrator Jarred Lassiter reported they have a work session today regarding the Solar Ordinance. The office has several Subdivisions in the works currently. Assistant County Attorney Trent Henkelvig is present for the Closed Session. County Treasurer Janelle Nalley-Londquist reported she has an agenda item. Her office remains busy. County Auditor Sara Doty reported it is Election Day today. There are 6 precincts open for the City of Burlington Primary Election. The Canvass for the Election will be held on Thursday at 1:00 PM. County Engineer Brian Carter reported Highway 99 is open. Horse and Buggy signs have been put up in the County. His crews are cutting shoulders and working on gravel roads for the winter months. Harvest is in full swing, so please drive with caution when you are on the roads.

No correspondence was received.

Approval of Underground Electric Line Easement with Interstate Power & Light Co. was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Tax Abatement Request for Parcels #16-06-127-001 & 16-08-128-002 were presented. Broeker made a motion to approve and was seconded by Cary.

Personnel Actions – Auditor – Susan Poling, Payroll 1<sup>st</sup> Deputy, 14 hours of unpaid time for 9/21 & 9/22. Broeker made a motion to approve and was seconded by Cary. Correctional Center – Kenyetta Rooks, Full Time Correctional Officer, Resignation effective 10/17. Cary made a motion to approve and was seconded by Broeker. Treasurer – Davis Poole, Clerk II MV Dept., Resignation effective 10/10. Broeker made a motion to approve and was seconded by Cary.

Reports:

Veterans Affairs Monthly Report, September 2023

Treasurer's Cash on Hand, June 30,2023

Treasurer's Semi-Annual Report, June 30,2023

Broeker motioned to approve the October 3<sup>rd</sup>, 2023, regular meeting minutes and seconded by Cary.

McCampbell stated the Board would be going into closed session to discuss pending litigation in accordance with Iowa Code Section 21.5(1)(c). Cary made a motion to go into closed session and was seconded by Broeker. Following completion of the meeting, Broeker made a motion to go out of closed session and was seconded by Cary. McCampbell stated that they discussed pending litigation.

The meeting was adjourned at 10:22 AM.

A work session was held following the meeting with SEIRPC and the Board of Supervisors regarding the Solar Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmccounty.com](http://www.dmccounty.com)

Shane McCampbell, Chair

Attest: Sara Doty, County Auditor

October 12, 2023

The Des Moines County Board of Supervisors met in special session at the Court House in Burlington at 1:00 PM on Thursday, October 12, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker, and Member Jim Cary present.

The Board canvassed the results of the City of Burlington Primary Election held on October 10, 2023.

**City of Burlington Council Member 4-year seat**

<b>Kay Weiss</b>	359
<b>Timothy E Scott</b>	280
<b>Robert Critser</b>	278
<b>Jennifer Klever-Kirkman</b>	249
<b>Bill Maupin</b>	237
<b>Travis Inghram</b>	104

Kay Weiss, Timothy E Scott, Robert Critser, and Jennifer Klever-Kirkman were declared the winners and duly elected to go on to the City/School Election held on November 7, 2023.

**City of Burlington Council Member to Fill a Vacancy 2-year seat**

<b>Antonio Bailey</b>	297
<b>Terry Schnack</b>	238
<b>Christopher Roepke</b>	194

Antonio Bailey and Terry Schnack were declared the winners and duly elected to go on to the City/School Election held on November 7, 2023.

Broeker made a motion to approve the results as canvassed and Cary seconded.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website [www.dmccounty.com](http://www.dmccounty.com)

Shane McCampbell, Chairman  
Attest: Sara Doty, County Auditor