

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, November 28th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Payroll Claims Reimbursement
 - B. Appointment to the Compensation Board
 - C. Hope Haven Update
 - D. Personnel Actions:
 1. Sheriff (6)
 2. Correctional Center (3)
 - E. Minutes for Regular Meeting on November 21st, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions following the meeting:

BOS / Safety / County Attorney

RE: Animal Ordinance



Des Moines County Auditor's Office
Sara Doty, Auditor & Commissioner of Elections

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232
Fax: 319-753-8227

Compensation Board Member Request for Appointment

Date: November 28, 2023

To: Des Moines County Board of Supervisors

I am interested in serving the remainder of a four-year term on the Des Moines County Compensation Board as representative for the County Supervisors. The term will expire in July 2026.

Robert Hesler

(Name)

205 S. Main St.

(Address)

Danville, IA 52623

(City & Zipcode)

319-457-3111

Phone Number

jandbhesler@gmail.com

Email Address

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Keaton Hoschek Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

SALARY ADJUSTMENT

New Hire (Check # of Hours) Probationary
 74.77 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

Dates of Absence _____ to _____

36mo step increase _____

Does the employee Want
Health Insurance Continued Yes No Previous Rate \$63,918.55 New Rate \$67,282.72
Does Employee Want Life
Insurance Continued Yes No Previous Job Title: (if changed) _____
Effective Date: 12/28/2023

Authorized by: *K. Glendening* Department: Sheriff's Office Date: 11/21/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 6, 2024 Payroll Date: January 12, 2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Blake Cheesman Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

SALARY ADJUSTMENT

New Hire (Check # of Hours) Probationary
 74.77 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

Dates of Absence _____ to _____

24mo step increase

Does the employee Want
Health Insurance Continued Yes No Previous Rate \$60,554.40 New Rate \$63,918.55
Does Employee Want Life
Insurance Continued Yes No Previous Job Title: (if changed) _____
Effective Date: 12/28/2023

Authorized by: K. G. [Signature] Department: Sheriff's Office Date: 11/21/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 6, 2024 Payroll Date: January 12, 2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brett Haubrich Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

SALARY ADJUSTMENT

New Hire (Check # of Hours) Probationary
 74.77 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

6mo increase

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate \$50,462.01 New Rate \$53,826.17
Previous Job Title: (if changed) _____
Effective Date: December 28, 2023

Authorized by: *B. Haubrich* Department: Sheriff's Office Date: 11/22/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 6, 2024 Payroll Date: January 12, 2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Klay Foster Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF
Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

SALARY ADJUSTMENT

New Hire (Check # of Hours) Probationary
 74.77 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

6mo increase _____

Previous Rate \$50,462.01 New Rate \$53,826.17
Previous Job Title: (if changed) _____
Effective Date: December 27, 2023

Authorized by: *K. Blodgett* Department: Sheriff's Office Date: 11/22/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 6, 2024 Payroll Date: January 12, 2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Monika Ryan Employee #: _____
Title: Clerk II Department: Sheriff's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

SALARY ADJUSTMENT

New Hire (Check # of Hours) Probationary
 75 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

36mo increase _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate \$37,616.91 New Rate \$38,369.21
Previous Job Title: (if changed) _____
Effective Date: July 1, 2023

Authorized by: *Kim Chudley* Department: Sheriff's Office Date: 11/22/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Monika Ryan Employee #: _____
Title: Clerk II Department: Sheriff's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain

SALARY ADJUSTMENT

New Hire (Check # of Hours) Probationary
 75 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

Dates of Absence _____ to _____

42mo increase

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate \$38,369.21 New Rate \$39,136.63

Previous Job Title: (if changed) _____
Effective Date: December 1, 2023

Authorized by: *H. Chalcy* Department: Sheriff's Office Date: 11/22/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: December 9, 2023 Payroll Date: December 15, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ROOKS, Kenyetta Employee #: 0906
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF


Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

New Hire (List # of Hours)
 77.11Hours
 80 Hours
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Re-Hire for part-time

Previous Rate _____ New Rate \$18.52
Previous Job Title: (if changed) _____
Effective Date: December 1, 2023

Authorized by:  Department: Correctional Center Date: November 22, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: December 2, 2023 Payroll Date: December 15, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: TATE, Jarrard Employee #: _____
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military


Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

SALARY ADJUSTMENT

New Hire (List # of Hours)
 77.11 Hours
 80 Hours
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Previous Rate _____ New Rate \$42,706.67
Previous Job Title: (if changed) _____
Effective Date: December 12, 2023

Authorized by:  Department: Correctional Center Date: November 22, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: December 23, 2023 Payroll Date: December 29, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: OGORZALEK,Patrick Employee #: 0914
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____


LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

New Hire (List # of Hours)
 77.11Hours
 80 Hours
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Previous Rate \$44,915.05 New Rate \$45,908.66
Previous Job Title: (if changed) _____
Effective Date: December 8, 2023

Authorized by:  Department: Correctional Center Date: November 22, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: December 9, 2023 Payroll Date: December 15, 2023

November 21, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, November 21, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller stated she would like to discuss a Vaping Ordinance with the Board of Supervisors in a work session. The Steamboat Senior Center is hosting a Thanksgiving Dinner on the 23rd from 12:00 PM – 3:00 PM, the Salvation Army is hosting a Thanksgiving Dinner on the 22nd at 5:00 PM, and the Optima Center is hosting a Thanksgiving Dinner on the 22nd from 12:00 PM – 1:00 PM for those who are in need of a Thanksgiving Dinner. MHASEI CDS Director Ken Hyndman was present for the meeting. Maintenance Director Rodney Bliesener stated his office is busy. Sheriff Kevin Glendening reported his staff will attend the Lighted Holiday parade this Saturday at 5:00 PM. The jail population is 89. IT Director Colin Gerst reported his office is busy. Land Use Administrator Zach James stated his office is working on applications for Solar & Wind if anyone is interested in applying in the future. They have a couple subdivisions in the works. County Auditor Sara Doty stated she is busy wrapping up the City/School Election. Her office remains busy. County Engineer Brian Carter stated his office is busy behind the scenes applying for permits and getting projects ready for the spring.

The Board of Supervisors received correspondence from the Iowa Army Ammunition Plant.

Approval Accounts Payable Claims in the amount of \$965,700.36 were presented. Broeker made a motion to approve and was seconded by Cary.

1st & 2nd Tier Canvass of 2023 City/School Election was conducted. Auditor Doty presented the canvass. Cary made a motion to approve the 1st Tier Canvass and was seconded by Broeker. Broeker made a motion to approve the 2nd Tier and was seconded by Cary. The City & School Officials with nominations are as follows:

City of Burlington Council Members:	Timothy Scott – 4 Year Term Kay Weiss – 4 Year Term Antonio Bailey – 2 Year Term
Burlington School Board Members:	Tammy Anderson – 4 Year Term Deborah Hatteberg – 4 Year Term Anika McVay – 4 Year Term William Vance – 4 Year Term
City of Danville Council Members:	Taylor Eisenmann – Write in Winner for 4 Year Term Dustin Furnald – 4 Year Term Joe Huff – 4 Year Term Ben Heckenberg - 2 Year Term
City of Danville Mayor:	Jerry Strause – 2 Year Term
Danville School Board Members:	Samantha Dill – 4 Year Term Andrew Taeger – 4 Year Term Tanner Thomann – 4 Year Term
City of Mediapolis Council Members:	James Reiff – 4 Year Term Herschel Smuck – 4 Year Term Jason Hutcheson – 2 Year Term
City of Mediapolis Mayor:	Chuck Massner – 4 Year Term
Mediapolis School Board Members:	Marc Carlson – 4 Year Term Barbara T Phillips – 4 Year Term Leiah Prall – 4 Year Term Tim Zurmuehlen – 4 Year Term
City of Middletown Council Members:	Scott Blom – 4 Year Term Rodney Johnson – 4 Year Term Earl Martin – 4 Year Term
City of Middletown Mayor:	Eric Gerst – 2 Year Term
Southeastern Community College Director District 1:	Jesse Howard – 4 Year Term

Southeastern Community College

Director District 4:

City of West Burlington Council Members:

Moundy Nabulsi - 4 Year Term

Ringo Covert – 4 Year Term

Andy Crowner – 4 Year Term

Therese M Lees – 4 Year Term

City of West Burlington Mayor:

Ron Teater – 2 Year Term

West Burlington School Board Members:

Andrea Bowen – 4 Year Term

Michael R Davis – 4 Year Term

Venessa Johnson – 4 Year Term

For the Public Measure:

Shall the Following Loan and General Obligation Bonds be Adopted?

Bond Passed with 2,653 Yes Votes

Approval of 2023 Gas & Electric Assessment was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of 2023 Utility Assessment was presented. Broeker made a motion to approve and was seconded by Cary.

Cary motioned to approve the November 14th, 2023, regular meeting minutes and was seconded by Broeker.

Cary attended a Public Health Meeting. Broeker attended a COBCO Board Meeting. McCampbell attended a Community Action, Workforce Development, and GIS Meeting.

No public input was received.

The meeting was adjourned at 9:34 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Shane McCampbell, Chair

Attest: Sara Doty, County Auditor