

January 2, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, January 2, 2024, with Vice-Chair Tom Broeker and Member Jim Cary present. Chair Shane McCampbell was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Organization of the 2024 Board of Supervisors was conducted. Cary made a motion to nominate Broeker for Chair and Broeker seconded. Broeker made a motion to nominate Cary for Vice-Chair and Cary seconded. The meeting was then conducted by Chairman Tom Broeker.

Meeting with Department Heads: County Auditor Sara Doty reported she is preparing for the upcoming Budget hearings. Sheriff Kevin Glendening stated his department is busy. Maintenance Director Rodney Bliesener reported he is preparing his budget. He gave us an update on the Tiger Grant project. The back door to the Courthouse is back to being locked like normal business, due to the front road of the Courthouse being back open. IT Director Colin Gerst reported his office is busy. Assistant Land Use Administrator Jarred Lassiter has an item on the agenda. Conservation Director Chris Lee stated he is working on the budget. His staff are putting some final touches on the ranger house cabin. The staff is also working on arranging renovations to the Starrs Cave Nature Center for the new Conservation office. Budget Director Cheryl McVey is in attendance for an agenda item. County Recorder Natalie Steffener gave an update on the digitization project. County Attorney Lisa Schaefer stated her office is busy. She also has an item on the agenda. County Engineer Brian Carter reported his crews are going to start working along Highway 99 on a couple different culverts that have been damaged. He is also working on his budget.

No Correspondence was received.

A Public Hearing was held for FY24 Budget Amendment. Cary made a motion to open the public hearing and seconded by McCampbell. Budget Director Cheryl McVey presented and explained the budget amendment request. Broeker asked Auditor Doty if any comments had been received. None received. Cary made a motion to close the public hearing and seconded by McCampbell. McCampbell motioned to approve Resolution #2024-001 FY24 Budget Amendment and was seconded by Cary.

**RESOLUTION AMENDING FY24 APPROPRIATIONS
2024-001**

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2023.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2023-2024, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on January 2nd, 2024, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	152,752	0
02	Auditor & Elections	630,243	14,960
03	Treasurer	889,325	0
04	Attorney	1,713,538	0
05	Sheriff	3,430,440	0
06	Clerk of Court	526,257	0
07	Recorder	351,430	0
08	Pioneer Cemetery	36,050	0
11	Solid Waste	166,000	0
12	Road Clearing	35,000	0
13	Drug Seizure	0	0
14	Land Use Development	59,667	2,667
20	Secondary Roads	7,570,910	0
21	Veterans Affairs	110,921	0
22	Conservation Board	1,510,074	95,309

23	Local Health	1,137,113	0
25	Human Services/Social Services	312,796	0
28	Medical Examiner	242,600	0
29	Jail	3,012,052	56,000
33	G.I.S.	283,524	0
50	E911	133,060	0
51	Maintenance	1,639,843	0
52	Information Technology	926,863	0
60	MH/DS	370,744	0
63	Fairgrounds	80,000	0
69	County Assessor	653,707	0
70	Emergency Management	4,182,768	0
71	DesCom	1,137,861	0
90	SEIL	11,091,042	0
99	Non-Departmental	11,125,289	0
	TOTALS	53,511,869	168,936

Dated and approved this 2nd day of January, 2024, at Burlington, Des Moines County, Iowa.

BOARD OF SUPERVISORS

Tom Broeker, Chairman
 Jim Cary, Vice-Chairman
 Shane McCampbell, Member

ATTEST: Sara Doty, Auditor

Approval of Resolution #2024-002 to Cancel Outstanding Checks Over One-Year Old was presented. McCampbell made a motion to approve and was seconded by Cary.

**RESOLUTION
 #2024-002**

According to Chapter 331.554 of the 2023 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

<u>CHECK #</u>	<u>DATE ISSUED</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
General Basic:			
316374	11/18/2022	Justin T. Prier	\$ 23.09
581037	06/28/2022	Joanne Schwarm	182.50
581372	07/19/2022	Rebekah Moore	153.00
581516	08/02/2022	Tracy Farnsworth	500.00
582129	10/04/2022	Joanne Mohr	<u>140.00</u>
		Sub-total	\$998.59
Rural Services Basic:			
316219	03/25/2022	David L. Strabala	32.38
County Conservation Reserve:			
580589	06/07/2022	Amanda Van Valkenburgh	50.00
581729	09/06/2022	Anna Short	25.00
581748	09/06/2022	City of West Burlington	<u>300.00</u>
		Sub-total	375.00
Mental Health Agency of Southeast Iowa:			
580548	05/17/2022	William R. Monroe	<u>36.00</u>
		Total	\$1,441.97

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 2nd day of January, 2024.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Tom Broeker, Chairman
Jim Cary, Vice-Chairman
Shane McCampbell, Member

Attest: Sara Doty, Auditor

Approval of Resolution #2024-003 and Final Plat for Frank Timber Subdivision was presented. Cary made a motion to approve and was seconded by McCampbell.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2024-003**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Frank Timber Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Frank Timber Subdivision**, with the following condition:

A large portion of Lot 1 is located within a Special Flood Hazard Area (100-Year Floodplain), and any future development within that area shall comply with the requirements of the Des Moines County Floodplain Development Ordinance.

Approved and adopted this 19th day of December, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom Broeker, Chair
Jim Cary, Vice Chair
Shane McCampbell, Member

ATTEST: Sara Doty, County Auditor

Approval of Accounts Payable in the amount of \$798,930.96 was presented. Cary made a motion to approve and was seconded by McCampbell.

Approval of Payroll Reimbursement Claims in the amount of \$335.99 were presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of 2024 Board Committee Assignments were presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of 2024 Condemnation Commissioners was presented. Cary made a motion to approve and was seconded by McCampbell.

Personnel Actions – Treasurer – Jennifer Phillips, Clerk II MV Dept., New Hire, \$29,315.39 yearly effective 1/2/24. Cary made a motion to approve and was seconded by McCampbell. County Attorney – Roberta Ford, Records Clerk, Resignation effective 1/5/24. McCampbell made a motion to approve and was seconded by Cary. Secondary Roads – Jordan Vantiger, Design Technician, New Hire, \$22.78 Hourly, effective 1/2/24. Cary made a motion to approve and was seconded by McCampbell.

McCampbell motioned to approve the December 19th, 2023, regular meeting minutes and was seconded by Cary.

No public input was received.

The meeting was adjourned at 9:39 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Approved January 9th, 2024

Tom Broeker, Chair

Attest: Sara Doty, County Auditor