

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, March 26th, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. 2024 Child Abuse Prevention Month Proclamation
 - B. Resolution #2024-019 to Set the Date for a Public Hearing on Proposal to Enter Into a General Obligation County Purpose Loan Agreement and to Borrow Money Thereunder
 - C. City of Mediapolis / Des Moines County Law Enforcement Agreement FY 2024/2025
 - D. Annual Fireworks Display Permit – J&M Displays
 - E. Janitorial Agreement
 - F. Personnel Actions:
 1. County Attorney (1)
 - G. Minutes for Regular Meeting on March 19th, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / County Auditor

RE: Budget Update

BOS / County Engineer

RE: Tour of 5 Year Construction Program Projects

2024 Child Abuse Prevention Month Proclamation

WHEREAS, children are our nation's most vulnerable members as well as our nation's most valuable resources, helping to shape the future of Des Moines County, Iowa, and beyond; and

WHEREAS, positive childhood experiences (PCES)—like loving caregivers and safe, stable, and nurturing relationships—can help mitigate trauma and the negative impact of adverse childhood experiences (ACES) to promote the social, emotional, and developmental well-being of children; and

WHEREAS, childhood trauma can have long-term psychological, emotional, and physical effects throughout an individual's lifetime and impact future generations of their family; and

WHEREAS, childhood trauma, including abuse and neglect, is a serious problem affecting every community in the U.S., and finding solutions requires input and action from everyone; and

WHEREAS, children who live in families with access to concrete economic and social supports are less likely to experience abuse and neglect; and

WHEREAS, prevention is possible because of the partnerships created between families, prevention advocates, child welfare professionals, education, health, community, and faith-based organizations, businesses, law enforcement agencies, and local, state, and national governments; and

WHEREAS, we acknowledge that in order to solve the public health issue of abuse and neglect we must work together to change hearts and mindsets through storytelling and sharing, center the needs of families, breakdown bias and barriers, and inspire action from expected and unexpected partners in prevention; and

WHEREAS, we are committed to advancing equitable, responsive, and effective systems that ensure all children and families are healthy and thriving; and

WHEREAS, we recognize the need to prioritize kids and invest in more prevention initiatives like home visiting and family-strengthening policies, economic supports, and community-based child abuse prevention programs at the national, state, and local levels; and

NOW, THEREFORE, we Des Moines County Supervisors, do hereby proclaim April as NATIONAL CHILD ABUSE PREVENTION MONTH in Des Moines County and urge all citizens to recognize this month by building a narrative of hope for children and families through collaboration and the creation of an ecosystem of primary prevention that does not currently exist.

Dated on this 26th day of March, 2024

Tom Broeker, Chairman

Jim Cary, Vice-Chair

Shane McCampbell, Member

RESOLUTION NO. 2024-019

Resolution to set the date for a public hearing on proposal to enter into a General Obligation County Purpose Loan Agreement and to borrow money thereunder

WHEREAS, the Board of Supervisors of Des Moines County, Iowa (the “County”) proposes to enter into a General Obligation County Purpose Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$3,570,000, pursuant to the provisions of Sections 331.402, 331.441 and 331.443 of the Code of Iowa, for the purpose of paying the cost, to that extent, of (a) undertaking information technology improvements for county buildings (\$343,375); (b) undertaking maintenance and repairs for county buildings (\$150,000); (c) acquiring peace officer communications equipment (\$73,000); (d) acquiring insurance for County operations (\$2,600,000); (e) acquiring elections system equipment (\$100,000); (f) acquiring and installing emergency communications systems equipment (\$282,000); and (g) equipping the County Attorney’s office facilities (\$20,000) (collectively, the “Projects”), and it is now necessary to fix a date of meeting of this Board at which it is proposed to take action on the proposal to enter into the Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. The Board shall meet on April 9, 2024, at the Des Moines County Courthouse, Burlington, Iowa, at 9:15 a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than four (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the County. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,570,000

(GENERAL OBLIGATION)

The Board of Supervisors of Des Moines County, Iowa, will meet on April 9, 2024, at the Des Moines County Courthouse, Burlington, Iowa, at 9:15 a.m., for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$3,570,000 for the purpose of paying the cost, to that extent, of (a) undertaking information technology improvements for county buildings (\$343,375); (b) undertaking maintenance and repairs for county buildings (\$150,000); (c) acquiring peace officer communications equipment (\$73,000); (d) acquiring insurance for County operations (\$2,600,000); (e) acquiring elections system equipment (\$100,000); (f) acquiring and installing emergency communications systems equipment (\$282,000); and (g) equipping the County Attorney's office facilities (\$20,000).

The Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402, 331.441 and 331.443 of the Code of Iowa and will constitute a general obligation of the County.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the County may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the Board of Supervisors of Des Moines County, Iowa.

Sara Doty
County Auditor

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the County declares (a) that it intends to undertake the above-referenced Projects which are reasonably estimated to cost, in the aggregate, approximately \$3,570,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the County, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Projects have heretofore been made by the County and no expenditures will be made by the County until after the date of this Resolution or a prior intent resolution of the County, and (c) that the County reasonably expects to reimburse the expenditures made for costs of the County out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 26, 2024.

Chairperson, Board of Supervisors

Attest:

County Auditor

**MEDIAPOLIS / DES MOINES COUNTY
LAW ENFORCEMENT AGREEMENT
2024 / 2025 FISCAL YEAR**

THIS AGREEMENT, entered this 22 day of January 2024, by Des Moines County, Iowa and the City of Mediapolis, in Des Moines County, Iowa;

WITNESSETH that:

WHEREAS, the City of Mediapolis, Iowa, desires to contract with Des Moines County, Iowa for police protection under the provision of Chapter 28E of the Code of Iowa, and

WHEREAS, Des Moines County, Iowa is willing to provide such police protection to the City of Mediapolis upon the terms and conditions hereinafter set forth,


NOW THEREFORE:

In consideration of mutual covenants and agreements hereinafter set forth, the parties hereto legally intending to be bound, do hereby covenant and agree for themselves and their respective successors as follows:

1. The County of Des Moines, State of Iowa, through its Sheriff's Office, will supply police protection and law enforcement services to the City of Mediapolis, including, but not limited to the following:
 - A. Patrolling within the corporate limits of the City of Mediapolis such hours as may be necessary to provide adequate protection and law enforcement. The Sheriff's Office will have a patrol vehicle and officer patrolling within the corporate limits not less than **24.5 hours each week**. The Sheriff's Office shall maintain a log, which shall show the actual time that the Sheriff's Office has an officer within the corporate limits of Mediapolis.
 - B. Answering calls at all times for police assistance in the City of Mediapolis.
2. This understanding (while under the direct supervision of the Sheriff) shall be administered by a Joint Board consisting of the Des Moines County Sheriff and the Mayor of the City of Mediapolis, with law enforcement policy, regulations and other law enforcement matters, including times of patrolling, to be mutually agreed upon and determined by the Des Moines County Sheriff and the Mayor of said City of Mediapolis. The Sheriff or his designated representative shall attend the monthly council meeting of the Mediapolis City Council.
3. In consideration of the services to be performed as herein set forth, the City of Mediapolis agrees to pay Des Moines County, Iowa, (through the County Auditor of Des Moines County) the sum of **Ninety-Two Thousand, Two Hundred and Sixty-Three Dollars (\$92,263)** per year with monthly installments of **\$7,688.58** commencing on the 1st day of July 2024.
4. This agreement shall become effective **July 1, 2024** through **June 30, 2025**. The new agreement shall be negotiated prior to **March 1, 2025** for the following fiscal year.

DATE 1/22/24

CITY OF MEDIAPOLIS


MAYOR

DES MOINES COUNTY, IOWA

ATTEST:


CITY CLERK

ATTEST:

COUNTY AUDITOR

**APPLICATION FOR FIREWORKS PERMIT
UNINCORPORATED AREAS OF DES MOINES COUNTY, IOWA**

Submit To: Des Moines County Auditor, Courthouse, 513 N. Main, Burlington, Iowa 52601

APPLICANT (MUNICIPALITY, FAIR ASSOCIATION, AMUSEMENT PARK, ORGANIZATION, GROUP OF INDIVIDUALS) J & M Displays, Inc. PHONE: 319-394-3890

ADDRESS OF APPLICANT: 18064 170th Avenue, Yarmouth, IA 52660

NAME OF APPLICANT'S REPRESENTATIVE COMPLETING APPLICATION: Diana Holsteen

REPRESENTATIVE'S DATE OF BIRTH (DOB): 11/24/1963

DATE/TIME OF DISPLAY INCL. RAIN DATE: requesting a 2024 permit to test fireworks

LOCATION OF DISPLAY: 18064 170th Avenue, Yarmouth, Iowa

DETAILED DESCRIPTION OF DISPLAY

We are requesting a permit to test fireworks throughout 2024 as a part of our safety & testing program. 1.4G, 1.3G, close prox, & flame

OPERATOR (Name and DOB) see attached PHONE: _____

ADDRESS: _____

Qualifications of Operator (Copy of proof must be attached)

1. Pyrotechnic Guild International, Inc. / American Pyrotechnic Association certification
2. Other formal fireworks safety training. Please specify: _____

Fire Prevention Measures:

water fire extinguishers

I Andy Kerr, being Fire Chief of the MEDIAPOLIS Fire Department, _____ Township, do hereby approve of the display, location and fire prevention measures for this Fireworks display. **Fire Chief/ Designee Signature & Date** [Signature] 3/14/24

I hereby affirm that I understand that no person shall handle or explode Fireworks while under the influence of alcohol, narcotics, or drugs which could adversely affect judgment, movements, or stability; that no person will set up or explode Fireworks after 11:00 pm; that no person will set up or explode Fireworks who is not 18 and qualified as set out above or who is not under the direct supervision of the Operator; that the Operator will conduct a thorough search for any unexploded Fireworks or fuses; that any unexploded Fireworks will be stored or disposed of in a safe manner; and that the Sponsor, Operator, and I will follow its terms and the laws of the State of Iowa. Further, I specifically agree to protect, defend, and hold Des Moines County, Iowa, its officers and employees, and the Fire Chief/designee who signs this application harmless from any and all damages or claims for damages that might arise or accrue by reason of the granting of the permit for which I am applying.

Signature of Applicant & Date

This Application (is) (is not) approved by the Des Moines County Board of Supervisors on the _____ day of _____, _____.

Chairperson, Des Moines County Board of Supervisors

Copy to: Des Moines County Sheriff; Fire Chief; Police Dispatch

*Pd - check # 143577
\$50 3/21/24*

**Application for Fireworks Permit
Unincorporated Areas of Des Moines County**

Operators:

David Oetken DOB: 5/14/1982
16244 Dodgeville Road
Sperry, IA 52650
319-457-1405

Tim Zurmuehlen DOB: 7/25/1965
1004 Huron Street
Mediapolis, IA 52637
319-759-5263

Marc Thannert DOB: 10/12/1978
2545 Racine Avenue
New London, IA 52645
319-572-0051

Mark Johnson DOB: 7/20/1967
405 South Northfield
Mediapolis, IA 52637
319-759-1894

Justin Thomas DOB: 8/16/1952
502 North 2nd Street
Wapello, IA 52653
319-572-0014

Jim Oetken DOB: 8/16/1952
18064 170th Avenue
Yarmouth, IA 52660
319-759-1681

RECEIVED

MAR 21 2024

**DES MOINES CO. AUDITOR
BURLINGTON, IOWA**

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Rob Bixler Employee # : 0663
Title: Investigator Department: County Attorney

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Last Day Worked _____
Add Vacation Days 0 to _____
Add Sick Days 0 to _____
Add Other Days 0 to _____
Last Day Paid _____
Unpaid Days _____ Personal hrs _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate hourly New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

SALARY ADJUSTMENT

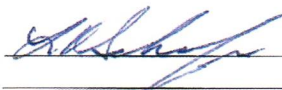
Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

Dates of Absence _____ to _____

Employee Voluntary Resignation
0001-04-1010-000-10020 – Effective – 03-14-24

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Lisa K. Schaefer Date: 03/14/24
Authorized by: _____ Department: County Attorney Date: _____

Pay Period Ending: _____ Payroll Date: _____

March 19, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, March 19, 2024, with Chair Tom Broeker, Vice-Chair Jim Cary, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty stated her office is busy. IT Director Colin Gerst reported his office is busy. He attended the ISAC Conference last week. Sheriff Kevin Glendening reported the jail population is at 85. Maintenance Director Rodney Bliesener gave an update on the Tiger Grant project taking place in front of the Courthouse. The back door to the Courthouse is open for public use during this time. Assistant Land Use Administrator Jarred Lassiter stated their office has a couple subdivisions in the works currently. County Treasurer Janelle Nalley-Londquist wants to remind the public that the second installment for property taxes are due by April 1st at 4:30 P.M. Starting on April 2nd there will be a late penalty. County Recorder Natalie Steffener stated her office is busy. Safety Director Angela Vaughan reported her office is busy. Local Health Director Christa Poggemiller reported her office continues to stay busy. County Engineer Brian Carter stated he attended ISAC last week as well. The bridge project on 160th St. is still in the works. Contractors are also making progress on Bridgeport Bridge.

McCampbell received correspondence from Mark Campbell giving thanks to the motor grader drivers. He stated they did a fantastic job grading in Pleasant Grove.

Approval Accounts Payable Claims in the amount of \$1,662,743.31 was presented. Cary made a motion to approve and was seconded by McCampbell.

Approval of Payroll Reimbursement Claims in the amount of \$690.96 was presented. McCampbell made a motion to approve and was seconded by Cary.

The Board of Supervisors set the dates for the Spring Rural Resident Clean-up. It will run from April 8th – June 8th or until County funds have been extinguished.

Approval of a Class C Liquor License for the Tippy Traveler's on April 4th was presented. Cary made a motion to approve and was seconded by McCampbell.

Personnel Actions – Correctional Center – Addison Cayton, Kitchen Assistant, New Hire, starting at \$9.66 hourly effective 3/20/2024. McCampbell made a motion to approve and was seconded by Cary.

McCampbell motioned to approve the March 12th, 2024, regular meeting minutes and was seconded by Cary.

McCampbell attended a Conservation Board meeting. Broeker attended the ISAC Conference in Des Moines.

The meeting was adjourned at 9:33 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Tom Broeker, Chair
Attest: Sara Doty, County Auditor