

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, May 21<sup>st</sup>, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Resolution #2024-029 to Approve FY25 Appropriations
  - B. Funding Request from Greater Burlington Partnership for “Planning for the Future” ( \$12,500 a year for 5-years )
  - C. Accounts Payable Claims
  - D. Reports:
    1. Clerk’s Monthly Report of Fees Collected, April 2024
    2. Central Service Cost Allocation Plan FY2023
  - E. Minutes for Regular Meeting on May 14<sup>th</sup>, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / County Engineer

RE: Road Tour

**RESOLUTION #2024-029**

**APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2025**

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa, the Board of Supervisors of Des Moines County, Iowa, is required to appropriate funds to operate all offices and departments of said county for Fiscal Year 2025.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal year 2025 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2024.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2025.

**SCHEDULE A**

<b>DEPT #</b>	<b>DEPARTMENT</b>	<b>BUDGET 2024-2025</b>
01	Board of Supervisors	157,472
02	Auditor & Elections	860,067
03	Treasurer	876,887
04	Attorney	1,669,822
05	Sheriff	3,506,445
06	Clerk of Court	431,454
07	Recorder	364,940
08	Pioneer Cemetery Commission	36,550
11	Solid Waste	166,000
12	Road Clearing	35,000
13	Drug Seizure Program	0
14	Land Use Development	59,667
20	Secondary Roads	8,672,400
21	Veterans Affairs	103,691
22	Conservation	1,382,304
23	Local Health	1,126,149
25	Human Services/Social Services	275,648
28	Medical Examiner	248,850
29	Jail	3,098,330
33	G.I.S.	262,209
50	E911	1,121,460
51	Courthouse Maintenance	1,168,536
52	Information Technology	1,094,167
60	MH/DS & Case Management	418,242
63	Fairgrounds	85,000
69	County Assessor	578,881
70	Emergency Management	\$3,110,818
71	DesCom	\$1,715,360
90	MHASEI	\$10,704,707
99	Non-Departmental	\$11,131,529
	<b>TOTAL</b>	<b>\$54,462,585</b>

The above and foregoing resolution was adopted by the Board of Supervisors of Des Moines County, Iowa, on May 21st, 2024, the vote thereon being as follows:

AYES:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Balancing Appropriations to Budget

Appropriations	54,462,585
Less: Assessor	578,881
Less: E-911	1,121,460
Less: Em. Mgmt.	3,110,818
Plus: County Em. Mgmt./DESCOM/Hazmat	1,521,754
Less: DesCom	1,715,360
Less: MHASEI	10,704,707
Total County Appropriations	<u><u>38,753,113</u></u>



## INVESTMENT INTENTION

Firm Name: Des Moines County Board of Supervisors  
Name: Shane McCampbell Title: Chair - BOARD of Supervisors

Billing Contact: \_\_\_\_\_

Address: Po Box 784, BurD 52601 / 513 N. Main St

Phone: 319-753-8203 E-mail: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Total Investment Amount \$62,500

Please make checks payable to the Burlington/West Burlington Area Development Foundation.

Our investment Intent to support the Partnering for the Future five-year initiative will be paid as follows:

\$ <u>12,500</u> in 2024	Choose Date of Payment	Choose Billing Cycle
\$ <u>12,500</u> in 2025	January 1st _____	Annual <input checked="" type="checkbox"/>
\$ <u>12,500</u> in 2026	April 1st _____	Semi-annual _____
\$ <u>12,500</u> in 2027	July 1st <input checked="" type="checkbox"/>	
\$ <u>12,500</u> in 2028	October 1st _____	

Titanium Division (\$100,000 - Above)	Gold Division (\$25,000 - \$49,999)
<u>Platinum Division (\$50,000 - \$99,999)</u>	Silver Division (Up to \$24,999)

Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Accounts Payable Claims

## 05/21/2024 MEETING

\$1,167,087.25

Checks

\$78,662.71

Wire Transfer Pmnt

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**\$1,245,749.96**

**GRAND TOTAL**

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA )  
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE-NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF APRIL, 2024 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.


DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$ 17.51
SHERIFF FEES	2,233.27
INFRACTIONS	7,213.83
TOBACCO	75.00
COUNTY ENFORCEMENT SURCHARGE	36.00
LAW LIBRARY	5.00
RECORD SECURITIES FEES	0
PRE-PD FEES TO SHERIFF	0.67
MISC. REIMBURSEMENT (INDIGENT DEFENSE)	95.00
TOTAL FEES	<u>\$9,676.28</u>

TOTAL PAID \$9,676.28

CHECK No. 190203

RESPECTFULLY SUBMITTED THIS 15<sup>th</sup> DAY OF MAY, 2024.

  
JACKIE A MYERS  
CLERK OF DISTRICT COURT

May 14, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, May 14, 2024, with Chair Tom Broeker, Vice-Chair Jim Cary, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported Rural Spring Cleanup is still active through June 8<sup>th</sup>. Tomorrow, May 15<sup>th</sup>, begins Absentee Voting in the Auditor's Office for the upcoming Primary Election on June 4<sup>th</sup>. You may call and request an absentee ballot request to be mailed to you. The last day the Auditor's Office can mail out an Absentee ballot request form is Monday, May 20<sup>th</sup>. IT Director Colin Gerst reported the office is busy. Maintenance Director Rodney Bliesener stated his department remains busy. Conservation Director Chris Lee stated the projects at Big Hollow are in process. The rain we have been receiving has held back some of the progress. If you are interested in camping at Big Hollow for Memorial Day weekend, grab a spot now before they are full. County Recorder Natalie Steffener stated her office is busy. Safety Director Angela Vaughan stated her office is busy. Emergency Management Director Shannon Prado reported the Mississippi River is at minor flood stage. The river will hopefully be cresting this weekend. County Attorney Lisa Schaefer reported her office is busy. Sheriff Kevin Glendening stated the jail population is at 90. The Sheriff's Department competed in the annual Top Gun Shoot. Burlington PD won the departmental award this year and Lieutenant Brad Siegfried won the overall. Public Health Director Christa Poggemiller stated her office remains busy. County Engineer Brian Carter reported Golf Course Road had some main line paving done Friday. However, with the rain we're currently receiving, that will push the rest of the paving back some. The project is coming along nicely. The weather has pushed the timeline a little longer than anticipated, but it is something we can't control. County dust control was completed last Tuesday evening.

Correspondence was received from Ryan Nagrocki with Midwest Realty Group Inc., requesting support for a housing project. The Board of Supervisors extended an invitation to Nagrocki to address them at a Board meeting regarding this request. McCampbell received correspondence from Dave Brown on 115<sup>th</sup> St. and Dawn Fenton on Skunk River Rd., thanking the Secondary Roads Department for the clean-up of the roads.

Approval of Resolution #2024-028 Setting Time & Date of FY24 Budget Amendment Hearing was presented. Cary made a motion to approve and was seconded by McCampbell.

**INSERT RESOLUTION #2024-028  
SETTING TIME & DATE OF FY24 BUDGET AMENDMENT HEARING**

Approval of Payroll Reimbursement Claims in the amount of \$1,348.73 was presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of a Real Estate Purchase Agreement with the City of Burlington was presented. McCampbell made a motion to approve and was seconded by Cary.

Personnel Action – Conservation – Grant Swanson, Conservation Intern, New Hire starting at \$15.50 hourly, effective 5/13. Cary made a motion to approve and was seconded by McCampbell. Emergency Management – Shannon Prado, EMA Coordinator, 6-month step increase, \$61,051.25 yearly effective 5/6. McCampbell made a motion to approve and was seconded by Cary.

Reports:

Sheriff's Monthly Report of Fees Collected, April 2024

Cary motioned to approve the May 7<sup>th</sup>, 2024, regular meeting minutes and was seconded by McCampbell.

Cary attended a Southeast Iowa Juvenile Detention meeting. McCampbell attended a Mississippi Family Region 16 Workforce Development meeting. Broeker attended a Public Health Building construction meeting, Mental Health Agency meeting, and a CIT meeting.

The meeting was adjourned at 9:32 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Tom Broeker, Chair

Attest: Sara Doty, County Auditor